



# UTILITIES DEPARTMENT

59 Lee Street Winder, Georgia 30680 Phone: (770) 307-3014

Email: [dcarter@barrowga.org](mailto:dcarter@barrowga.org)

## Application for Service

**A copy of your photo ID and Lease Agreement or Ownership Record must be returned with Application.**

Services Applying for: ☐ Water ☐ Irrigation ☐ Sewer ☐ Other \_\_\_\_\_ Start Date: \_\_\_\_\_

First Name \_\_\_\_\_ Middle/Maiden \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ License #/State \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Physical Street Address \_\_\_\_\_

Subdivision \_\_\_\_\_ Lot # \_\_\_\_\_ Parcel # \_\_\_\_\_

Email \_\_\_\_\_ Monthly Bill will be emailed unless paper copy is requested. ☐ Paper Only ☐ Both

Mailing Address (if different) \_\_\_\_\_

☐ Own ☐ Rent Property Owner's Name \_\_\_\_\_ Owner's Phone # \_\_\_\_\_

Owner's Mailing Address \_\_\_\_\_

Previous or Current Service with Barrow County Utilities? ☐ Yes ☐ No

Do you need to schedule a disconnection at the Current Location? ☐ Yes ☐ No

If Yes, list disconnection date \_\_\_\_\_ Address to Disconnect \_\_\_\_\_

- Please refer to our website, [barrowga.org](http://barrowga.org), for current fees, rates and policies.
- **A legal Photo ID and closing statements or lease agreements are required when applying for services.**
- An Account Deposit Fee is required before services will be connected. Deposit Fees are refundable when customer's account is closed unless it has been applied to a delinquent or unpaid balance.
- If purchasing a new meter, the total balance is due in full before the meter will be installed.
- Any outstanding Debt, of the customer applying for service, will also be collected before the connection of new services will take place.
- There will be an Account Transfer Fee if a current customer is transferring their service from one address to another within the Barrow County Utilities System.
- Make sure all plumbing is off inside the home before water is connected. Any damages due to open faucets or leaks will be the responsibility of the customer.

- Meters are located in the county right-of-way and must be accessible at all times. Only Barrow County Utilities personnel are allowed in the meter box. If anyone other than county personnel damages any of the contents, the customer will be held responsible.
- Bills are mailed out monthly and are due by the 20<sup>th</sup> of the following month. If a mailed bill is not received, it doesn't relieve the customer from paying delinquent charges.
- Past due accounts are subject to disconnection. A disconnect fee of \$25 will be added to the account and must be paid in full with all past due charges before reconnection will take place.
- Payments received after the due date are subject to a \$2.00 or 10% late fee (whichever is greater).
- If a customer moves, a disconnect notice must be given in writing. The customer will be responsible for all charges on the account until it has been closed.

I agree with the contents of this application and will conform to the policies set forth by the Barrow County Utilities Department. I authorize service and accept responsibility for the Water/Sewer bill at the service listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Office Use Only:

CID# _____	Acct. # _____	WO # _____	Date _____
Fees \$ _____	Pymt Type _____	Received by _____	