

FY2021 BUDGET CALENDAR

February 7, 2020	Budget instructions sent to department directors, elected officials, and outside agencies.
February 20, 2020	Deadline to enter the FY2021 Budget requests into the Munis Financial System
February 21, 2020	Deadline to submit budget request packages to Finance Department.
February 20 - March 5, 2020	Finance Department to check the accuracy of the information entered into the Munis System
March 10 -March 19, 2020	County Manager and Chief Financial Officer meet with department directors, elected officials, and outside agencies to review and discuss their budget requests.
March 20 -April 7, 2020	County Manager and Chief Financial Officer compile all budget requests and other budget information to prepare a preliminary budget.
April 14 - April 28, 2020	Budget workshops with Board of Commissioners, department directors, elected officials, and outside agencies to review the preliminary budget and set priorities, spending amounts for capital needs, road resurfacing, and expansion or improvements to service delivery, and pay raises.
April 28 - May 8, 2020	County Manager and Chief Financial Officer compile all budget information gathered from the budget workshops to prepare the proposed budget.
April 28 - May 8, 2020	Finance department keep updating the Munis System.
May 19, 2020	Proposed budget submitted to Board of Commissioners.
May 20, 2020	Copy of proposed budget displayed in the Clerk of Commission's Office, library, and on the county's web site for public review.
May 20, 2020	Copy of proposed budget sent to the Newspaper.
May 20, 2020	Budget hearings ad to be sent to the Newspaper.
May 28, 2020	Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearing, and the date the budget will be adopted.
June 4, 2020	Budget Adoption Ad to be sent to the Newspapers
June 9, 2020	Budget public hearing to obtain citizen comments on the proposed budget
June 11, 2020	Newspaper advertisement to be in the paper notifying the public that the proposed budget will be adopted on 6/23/2020.
June 23, 2020	Adoption of the budget resolution
July 1, 2020	FY2021 budget in effect through June 30, 2021.