



MEMORANDUM – ADDENDUM NO. 3

To: Interested Vendors

From: Cindy Clack

Date: 8/1/2025

Re: RFP2026-01 – County TSPLOST On Call Engineering Services -- Addendum No 3 (4 Pages)

Please see below for questions that have been received to date, with response in RED. **Please see the attached Cost Proposal and return with your submittal.**

1. **P. 6, SECTION 1, PROJECT OVERVIEW AND INSTRUCTIONS, 1.0 BACKGROUND AND STATEMENT OF INTENT: “Barrow County is accepting sealed proposals for On-Call Engineering Services. The purpose of this Request for Proposals (RFP) is to select a qualified engineering firm to provide professional services to assist Barrow County with specific tasks related to capital improvement projects and various other engineering efforts.”** Please clarify if the County plans to select only one (1) qualified engineering firm, or will multiple engineering firms be selected for this on call services contract?

The county intends to have multiple engineering firms selected for this on-call services contract.

2. **P. 7-8, SECTION 1, PROJECT OVERVIEW AND INSTRUCTIONS, 1.4 SUBMITTING PROPOSALS, A.2. Technical Proposal: “Each Technical Proposal shall be: a. No more than eight (8) single-sided pages.”** Each technical proposal section listed is set at a 2-page limit. Please clarify if each section of the technical proposal can only be 2 pages maximum, or, if possible, can certain sections be one page and others three pages, so long as the Technical Proposal section it is only 8 pages total?

Each section of the technical proposal (Company Overview, Design Team, Work Plan, and Related Projects and References) must have a minimum of 1 page. The technical proposal must not exceed 8 pages total. Cover page(s), table of contents, tabs, cost proposal and required forms do not count toward the page limit.

3. **P. 18-19, SECTION 5, COST PROPOSAL: The Hourly Rates and Fee Schedule** form does not provide enough rows to include our proposed subconsultant’s hourly rates. Are we permitted to add extra rows on the form indicating those hourly rates? Or should we attach a list of our subconsultant’s hourly rates to the form?

Filling out the hourly rates and fee schedule provided is required. Attaching or writing in additional hourly rates and fees is acceptable. See attached for the revised Section 5: Cost Proposal.

4. In reference to Pricing (page 8 and Section 5.0), Should the cost proposal be included within the technical proposal or in a separate envelope? Does the cost proposal count towards the total page count?

One (1) original (un-bound) and four (4) copies of the cost proposal shall be submitted in a separate sealed envelope. Cost proposals are a required form and do not count toward the page limit.



5. Should the Cost Proposal be included within the Technical Proposal after "d. Related Projects and Experience" (Section 1, p8) or does the County prefer this form be included in a separately sealed envelope based on Section 6, p10 - "Cost Proposals will be reviewed after the technical review process"?

One (1) original (un-bound) and four (4) copies of the cost proposal shall be submitted in a separate sealed envelope. Cost proposals are a required form and do not count toward the page limit.

6. In the Professional Services Agreement, Section III.E we request the current paragraph be replaced with the following:

Responsibility of Consultant and Indemnification of County. Consultant covenants and agrees to take and assume all responsibility for the Work rendered in connection with this Agreement. Consultant shall bear all losses and damages directly or indirectly resulting to it and/or County on account of the performance or character of the Work rendered pursuant to this Agreement. Consultant shall indemnify and hold harmless County and County's elected and appointed officials, officers, boards, commissions, employees, representatives, consultants, servants, agents, attorneys and volunteers (individually an "Indemnified Party" and collectively "Indemnified Parties") from and against any and all claims, suits, actions, judgments, injuries, damages, losses, costs, expenses and liability of any kind whatsoever, including but not limited to attorney's fees and costs of defense ("Liabilities"), which may arise from or be the result of an alleged willful, negligent or tortious act or omission arising out of the Work, performance of contracted services, or operations by Consultant, any subcontractor, anyone directly or indirectly employed by Consultant or subcontractor or anyone for whose acts or omissions Consultant or subcontractor may be liable; provided that this indemnity obligation shall only apply to the extent Liabilities are caused by or result from the negligence, recklessness, or intentionally wrongful conduct of the Consultant or other persons employed or utilized by the Consultant in the performance of this Agreement. This indemnity obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this provision.

In any and all claims against an Indemnified Party, by any employee of Consultant, its subcontractor, anyone directly or indirectly employed by Consultant or subcontractor or anyone for whose acts Consultant or subcontractor may be liable, the indemnification obligation set forth in this provision shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts. This obligation to indemnify, defend, and hold harmless the Indemnified Party(ies) shall survive expiration or termination of this Agreement, provided that the claims are based upon or arise out of actions or omissions that occurred during the performance of this Agreement.

This may be considered during the award process.

7. Are we allowed to add billing categories to the Section 5 Cost proposal? For example, Geotech and Lighting Design are not included in the hourly rates and fee schedule.

Filling out the hourly rates and fee schedule provided is required. Attaching or writing in additional hourly rates and fees is acceptable. See attached for the revised Section 5: Cost Proposal.



SECTION 5: COST PROPOSAL

MUST BE RETURNED WITH PROPOSAL

One (1) original (un-bound) and four (4) copies shall be submitted in a **separate sealed envelope** before the required deadline. The offeror's cost proposal shall be signed by an authorized agent of the company. There is no maximum page limit to section 5.

HOURLY RATES AND FEE SCHEDULE	
BARROW COUNTY TSPLOST ON-CALL ENGINEERING SERVICES	
Billing Category	Hourly Rate
Principal	\$
Principal Planner	\$
Senior Engineer - Roadway and Civil	\$
Senior Engineer - Traffic	\$
Senior Engineer - Bridges and Structures	\$
Project Manager - Roadway and Civil	\$
Project Manager - Bridges and Structures	\$
Project Engineer - Roadway and Civil	\$
Project Engineer - Traffic	\$
Project Engineer - Bridges and Structures	\$
CAD Designer	\$
Environmental/Staff Scientist	\$
Assistant Project Engineer - Roadway and Civil	\$
Technician	\$
Senior Surveyor/Registered Land Surveyor (RLS)	\$
Survey Manager	\$
Surveyor – Land Surveyor in Training (LSIT)	\$
2-Man Mapping Crew	\$
1-Man Mapping Crew	\$
1 Man with Lidar Drone	\$
1-Man Survey Crew	\$
2-Man Survey Crew	\$
3-Man Survey Crew	\$



Survey Technician	\$
Senior Planner	\$
Planner	\$
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Print/Type Company Name Here:

Authorized Signature_____ Date_____

Print/Type Name_____ Print/Type Title_____