



MEMORANDUM – ADDENDUM NO. 2

To: Interested Vendors

From: Cindy Clack

Date: 7/18/2025

Re: RFP2026-01 – County TSPLOST On Call Engineering Services -- Addendum No 2

Please see below for questions that have been received to date, with response in RED.

1. On page eight, Under the “b. Design Team” sub-section of “Submitting Proposals” (section 1.4), consultants are asked to “Include project staffing and what sets the team apart”, and to “Identify and include qualifications of key staff that would be assigned to tasks described in this RFP.” Based on the two-page limit for the “Design Team” section, will the County allow consultants to submit an organizational chart and resumes under a separate appendix to fulfill these requirements?
An organizational chart can be provided but will count towards the page limit. All pages must be 8.5”x11”. All proposals will be evaluated based on information provided and compliance with the RFP. An appendix will not be evaluated.
2. May firms include a 1-page Cover Letter excluded from the 8-page count? (Reference p7, Section 1.4.A.2.a.1.)
Yes, per section 1.4.A.2 Cover page(s), table of contents, tabs, and required forms do not count toward the page limit.
3. May firms include 1-page Key Staff resumes (excluded from the 8-page count) in an Appendix to adequately show the experience of assigned staff? (Reference p8, Section 1.4.A.2.b. and p20, Section 6.0, Qualifications of the Design Team)
No. All proposals will be evaluated based on information provided and compliance with the RFP. An appendix will not be evaluated.
4. Given the scope of services, would an 11x17 sheet be permitted to be used in the Design Team section for an organizational chart and count as one of the two pages? Though not explicitly stated, we assume standard 8.5x11 pages are preferred. (Reference p8, Section 1.4.A.2.b.)
All pages must be 8.5”x11”.
5. Should Exhibit D, Subcontractor Affidavit be included with the executed Professional Services Agreement or will this Exhibit be required from the selected consultant only at the time of Award? (Reference p8, Section 1.4.A.4.a.)
A fully executed version of this agreement will be required of the selected firms
6. In Section 3: Scope of Project, on Page 6 could you please clarify if your company or engineer has to be GDOT certified?
Yes