To: Parties Interested In RFQP2019-18

From: Cindy Clack

Date: February 14, 2019

Re: RFQP2019-18 – Professional Transportation/Traffic and Stormwater Engineering Services – Addendum No. 3

The below questions have been submitted to date for RFQP2019-18:

1. I wanted to get a clarification on the proposal for the Professional Engineering Services. It states in the proposal contract to include the proposal form with attached fee schedule. I did not see an attached fee schedule to fill out for the proposal. Is a fee schedule required or will that be part of the negotiations when the contract is awarded?

   Response: The Proposal form states to Attach Fee Schedule. You MUST attach your firm’s fee schedule to the Barrow County Proposal Form.

2. Do sub-consultants need to complete Exhibit E as part of the proposal?

   Response: Exhibit E can be submitted after award. However, Exhibit D MUST be executed and submitted with your proposal.

3. Do certificates of insurance from the prime and Sub-Consultants need to be submitted with the proposal or after award? If these are to be included, are they considered part of the 35-page limit?

   Response: A blanket certificate of insurance on the prime showing proof of coverage would be appreciated. It is not a part of the 35 page limit.

4. Does Exhibit F need to be completed as part of the proposal?

   Response: Yes
5. Can you provide evaluation/scoring criteria for the proposal?

   Response: An evaluation committee/scoring criteria will be determined by the Public Works Director. After award any such scoring evaluation forms may be obtained through open records.

6. May we include suggested modifications to the contract language in the proposal that could be further discussed at the time of contract award?

   Response: Modifications may be suggested; however there is NO guarantee of acceptance.

7. Disclosures Related to Submission of Bids or Proposals for County Work or Contract. Persons submitting bids or proposals for county work who have contributed $250.00 or more to a County official must disclose on their bid or proposal the name of the County Official (s) to whom the contribution was made and the amount contributed. Does this apply to contributions made by the consultant as well as individuals who work for the consultant?

   Response: Yes, any contributions must be disclosed.

8. Can you tell us what expertise in Mechanical Engineering Services are you looking for?

   Response: Mechanical Engineering Services will be at the discretion of the submitting firm.

9. Can you tell us what expertise in Electrical Engineering Services are you looking for?

   Response: Electrical Engineering Services will be at the discretion of the submitting firm.