



BARROW COUNTY
Georgia

MEMORANDUM – ADDENDUM NO. 3

To: Parties Interested In RFP2018-16

From: Misty Landers

Date: November 6, 2017

Re: RFP2018-16 – Geographic Information System (GIS) Address Point Layer

The following question(s) has been submitted for RFP2018-16:

1. The RFP mentions that "extensive field work may be necessary to collect required data". Please provide an estimate of what the County believes "extensive field work" means in relation to the maximum project time identified in the RFP.

RESPONSE: There has not been a maximum project time identified, the thirty (30) days listed in the RFP is referencing a project start time once the contract is awarded. Extensive field work simply means there will be field work required to complete the project. We want to insure bidders are aware of this expectation.

2. Under which category on "Proposal Form" is vendor expected to add cost of "extensive field work"?

RESPONSE: Under the category "Other", and specify.

3. The RFP states "The County maintains 32,000 parcels, of which 16,000 parcels have address data". What is the County's expectation from vendor regarding the 16,000 parcels that do not have address data?

RESPONSE: The County has no expectation for the parcels that do not have structures on them.

4. Does the County have a complete sub address database? If no, what is County's expectation for sub addresses that are not in a database?

RESPONSE: Please provide more clarity on this question regarding sub addresses.

5. Page 4 of RFP (Proposal Format for Submittal) lists the requested proposal categories. Please provide guidance on what information county is requesting under each category. Also, under which tab, or category, is the county expecting to find price, experience, personnel, and references?

RESPONSE: Experience and personnel should be included with Vendor Qualifications that is part of your submittal. Price should be included with the Barrow County Proposal form which is part of your submittal. Also, the reference document that is included with the RFP should be returned with your submittal.

6. County is requesting vendors submit an executed "Professional Services Agreement" with proposal. Is the County only requesting Exhibits B, C and D at this time? If not, exactly which pages of the "Professional Services Agreement" does vendor need to complete and which pages are required to be submitted with proposal?

RESPONSE: The vendor should complete their portion of the professional service agreement showing your willingness to comply with the agreement. The County will execute their portion of the professional service agreement once the BOC approves the awarded vendor. **Exhibits B, C, and D MUST BE INCLUDED AND EXECUTED with your submittal.**

7. Please clarify which pages of proposal will be counted toward the 30 page limit.

RESPONSE: As stated on page four (4) of the RFP, everything the vendor submits and compiles as his response will become a part of the thirty (30) page limit EXCEPT for the professional service agreement.

8. How much has the County budgeted for this project? If a number can't be quoted can the County provide a range?

RESPONSE: It is not determined at this time what the County will pay for this project. That is the purpose for this RFP.

9. Page 1. Project Initiation Following Award. This states bidder must be able to implement the proposed solution within 30 days of award. As this is an important effort with potential field work, it is our estimate that longer schedule is more reasonable given the level of effort understood in the RFP.

RESPONSE: The thirty (30) days in RFP is implementation of project not completion of project.

10. Has the County had GIS data collection not referenced on its web site for other purposes that might be useful in this particular effort?

RESPONSE: The County does not have address points which is the purpose of this RFP.

11. Does the county or municipalities have any existing GIS data for mile markers or fire hydrants?

RESPONSE: The County has a fire hydrant layer in ESRI format, however there is no spatial data associated with the hydrants on the map. The County does not have mile marker data.

12. Upon award of the project to a success vendor, what is the anticipated due date for all deliverables of this project?

RESPONSE: Project should begin with thirty (30) days from date of signed contract. The county is expecting the maximum completion date to be within 90-120 days.