To: Parties Interested In RFB2019-25
From: Candice Hardie
Date: May 29, 2019
Re: RFB2019-25 – Multi-Purpose Fire/Rescue Vehicle

RFB2019-25 is attached for your consideration. Anyone accessing this Request for Bid from the Barrow County website www.barrowga.org is responsible to insure the latest documents are in their possession including any addenda. All addenda, questions and answers will be posted on this site. This site should be visited frequently to insure an awareness of any updates.

Please insure bids are submitted exactly as specified in the RFB. If you have any questions, please submit them in writing as called for in the RFB.

Thank you.
REQUEST FOR BIDS
RFB2019-25

MULTI-PURPOSE FIRE/RESCUE VEHICLE
PER SPECIFICATIONS

BARROW COUNTY, GEORGIA
MAY 29, 2019

DATE OF OPENING: JUNE 27, 2019
REQUEST FOR BID  

BARROW COUNTY, GEORGIA

Date: May 29, 2019

PURPOSE:

The purpose of this request is to provide interested suppliers with the sufficient information to enable them to submit a uniform bid for the County’s review. Also, to set-forth a systematic method that will be fair and impartial to all parties concerned and to generate a response that can be equally evaluated by the County.

GENERAL:

Barrow County is in the process of securing sealed bids for one (1) Multi-Purpose Fire/Rescue Vehicle per attached specifications for Barrow County Emergency Services. Bidder must be an authorized dealer for a minimum of three (3) consecutive years for the fire apparatus of which you are submitting a bid. Manufacturer certification may be required. Special attention should be given to the technical schedule and conditions below.

Regular Bid: Each supplier must comply with all requirements for a regular bid as directed or required by this notice. Notice is hereby given to all suppliers that if their bids are defective or irregular, the same may be rejected immediately.

Uniform Bid: To facilitate comparative analysis and evaluation of quotations, it is desired that a uniform format be employed in structuring each bid. The required format will coincide with specifications given later in this notice. The supplier’s degree of compliance with the requirements of this notice will be a factor in the subsequent evaluation and award of contract for these items. All instructions are to be considered an integral part of the RFB.

Right to Reject Any or All Bids: Barrow County reserves the right to reject any or all bids, to waive technicalities or informalities, and to accept any bid deemed in the best interest of the county. Where two or more suppliers are deemed equal, the County reserves the right to make the award to one of the suppliers.

Firm Price: Prices quoted by supplier shall be firm prices, and not subject to increase during the schedule hereinafter set-forth and shall not include Federal or State Tax.

Right to Submitted Materials: All responses, inquires, or correspondence relating or in reference to this schedule and other documentation by the supplier shall be properly identified as to supplier and will become the property of the County when received. Supporting technical manuals will be returned at the request of the supplier. Selection of a suppliers bid does not affect this right.
INQUIRIES: Bidders shall not contact any members, or employees, of the Barrow County Board of Commissioners or any Barrow County Elected Officer or employee of Barrow County Elected Officer, regarding this RFB, bid evaluation, or selection process from the time the RFB is issued until the time a notification of intent to award is announced. Questions relating to this RFB must be submitted in writing to: Candice Hardie, Buyer (email: chardie@barrowga.org). The deadline for submission of questions relating to this RFB shall be 12:00 (noon), Local Time, Monday, June 17, 2019. All questions submitted in writing prior to the deadline will be compiled, answered in writing and posted to the website www.barrowga.org as an addendum to the RFB.

SEALED QUOTATIONS: An original (un-bound) and four copies of the bid must be submitted in a sealed envelope, addressed to Owner. Each sealed envelope containing a bid must be plainly marked on the outside with “RFB2019-25 Multi-Purpose Fire/Rescue Vehicle”. If a bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope to the attention of the Owner at the address previously given and also plainly marked with “RFB2019-25 – Multi-Purpose Fire/Rescue Vehicle”. The county will not be responsible for late mail deliveries and no bid will be accepted if received after the time stipulated by this RFB. No bid may be withdrawn or modified in any way after the deadline for RFB opening. FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY BID QUOTE.

PROPOSALS SHALL BE SUBMITTED TO:
Barrow County Board of Commissioners
Danielle Austin, County Clerk’s Office
30 North Broad Street
Winder, GA 30680

EVENTS: Sealed bids will be accepted in the Clerk’s Office, no later than 12:00 Noon, Local Time, Thursday, June 27, 2019. Bids will be opened and read aloud in the Historic Courthouse Conference Room at 30 North Broad Street, Winder, GA 30680 at 2:00 p.m. Local Time on June 27, 2019. All bids will be evaluated and the project will be awarded, if it is awarded, within 60 days of the bid opening. These prices will be good for 60 days from this date.

The following dates and times apply to this RFB:

Issue Request for Bid ------------------------------- May 29, 2019
Deadline for Questions ---------------------------- June 17, 2019 (12:00 noon Local Time)
Bid Due Date -------------------------------------- June 27, 2019 (12:00 noon Local Time)
Bid Opening ---------------------------------------- June 27, 2019 (2:00 p.m. Local Time)
**DOCUMENTS:** The following documents are included in this Request for Bid:
- Memo (1 Page)
- Request for Bid (4 Pages)
- Specifications (25 Pages)
- Bid Form (1 Page)
- Ethics Ordinance (30 Pages)

**BID CONTENT:** Please include the following documents with your submittal (*an original un-bound and four copies*):
- Bid Form
- Specification Requirement (Yes/No) Document (included in the RFB)
- Manufacturer Specifications
- Descriptive Literature

**DELIVERY TIME:** Please advise number of days from the date of order in which delivery can be expected.

**TECHNICAL REQUIREMENTS:** The technical requirements are normally given as generic in nature, where a company’s part is listed, no exceptions or substitutions will be accepted, unless stated otherwise in the RFB.

**PAYMENT:** Payment will be made Net 30 Days from date of receipt of equipment. No monies will be paid up front with the order. Bidder agrees to render invoice electronically ([payables@barrowga.org](mailto:payables@barrowga.org)). Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of equipment; no other contract document will be generated for the purchase.

**LOCAL VENDOR’S PREFERENCE:**

Because bids awarded to Local Vendors contribute to the County’s tax base and promote the local economy, the County has determined that, under certain circumstances described in this Section, Local Vendors shall be provided an additional privilege, whenever not otherwise prohibited by State law (including, but not limited to, public works and road construction projects as contemplated by Section 1-7(6) of the County’s Purchasing Policy), when bidding against non-Local Vendors.

For bids in the amount of $25,000.00 or more, if a Local Vendor’s bid shall meet all specifications and does not exceed four percent (4%) more than the lowest responsive and responsible bidder, the lowest bidding Local Vendor shall be offered three (3) business days from the opening of such bids in which to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor. If such Local Vendor shall not agree to match the low bid, then the next lowest Local Vendor, if any, shall be offered within three (3) business days thereafter to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor, and so on until all applicable Local Vendors are offered the opportunity to match the low bid.
BARROW CO. EMERGENCY SERVICES  
MULTI-PURPOSE FIRE/RESCUE VEHICLE  

CHASSIS SPECIFICATIONS

MANUFACTURER AND MODEL YEAR: The cab - chassis meeting the requirements of this specification is a new model 2019 or 2020 Chevrolet with the following criteria:

- Chevrolet Silverado MD (CK56043) 4WD Crew Cab
- 19,500 G.V.W.R.
- 199” Inch Wheel Base with 84 Inch Cab to Axle
- YF2 Emergency Service Package
- Four Wheel Drive
- 6.6L Durmax Turbo-Diesel V8
- Engine Block Heater
- Automatic Transmission w/ PTO Opening
- Super Duty Cooling Radiator
- OEM Heavy Duty Dual Alternators
- Heavy Duty OEM Air Conditioner
- Multi-Leaf, Vari-Rate Suspension
- Dual OEM Batteries
- Modified Vehicle Wiring Kit
- Engine Idle Control
- Manual Trailer Tow Mirrors
- Power Steering
- AM / FM OEM Stereo Radio with Digital Clock
- Gauge Package: Fuel Level, Water Temperature, Oil Pressure
- Seat Belts, Lap and Shoulder Harness
- Front Stabilizer Bar
- 225/70R19.5G highway black wall tires
- Four Wheel Anti-Lock Brake System
- Front and Rear Heavy Duty Shock Absorbers
- 65 Gallon Capacity Fuel Tank
- Rubberized-Vinyl Floor Covering
- 40/20/40 Split Bench Seat
- 60/40 Folding Rear Bench Seats
- Front Tow Hooks
- 1WT Preferred Equipment Group

DO YOU COMPLY? ____YES  ____NO
BODY CERTIFICATIONS- Because of the unique mission of this vehicle being specified by the Barrow County Emergency Services, the Department is concerned about the structure and manufacturing capabilities of the different vendors.

To help ensure the vehicle is built safely, heavy duty style, the Department requests all bidders to provide written certifications by an outside engineering firm that their bodies have been certified to a static load / roll over test for emergency vehicle.

Also to ensure that the proper building techniques are still in operation, the testing must have been certified in the last 4 years.

DO YOU COMPLY? ____YES ______NO

ALL ALUMINUM RESCUE MODULE- The body shall be all aluminum built using heavy duty extruded crowns and corner post. The body shall be specifically engineered and constructed to meet the sever cycle duties of the Fire / Rescue industry.

The Department is not seeking nor will it accept a lesser built bent aluminum or utility style body. Also to avoid warranty issues, the Department will only purchase the unit complete from a manufacturer who constructs the entire unit including the body, electrical harnesses, paint etc. at that manufacturer’s facility.

The body shall consist of seven each individual exterior compartments. The body shall be mounted on the before mentioned chassis.

DO YOU COMPLY? ____YES ______NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

BODY CONSTRUCTION OVERVIEW - The body shall be constructed of custom designed aluminum extrusions and aluminum plate. The body shall be designed and engineered specifically for Emergency Vehicles and shall be built to meet heavy duty Fire and Rescue service.

The body shall be weld construction for maximum strength and integrity for the entire life of the apparatus. The aluminum extrusions shall be custom designed structural shapes that are an alloy of 6061 and heated to a temper of T-6 hardness. The aluminum shapes shall be designed with a force fit interlock system that shall eliminate any vibration to the welded structural members.

The interior structural members shall be spaced 12 inches on center. The floor, roof, and sides shall be of cage construction that is built to form an independent structure which shall be self-standing and rigid. The body shall then be mounted. No chassis building shall be required or permitted.

The exterior walls shall be constructed of 5052-H32 with a heat treated plate that is stretch leveled to a tolerance of +/- 0.003. The exterior wall shall interlock into place. All exterior compartments are separate individual component and no two compartments share a common wall.

DO YOU COMPLY? ____YES _____NO

ROOF CONSTRUCTION - The roof shall be constructed of .125” thick aluminum NFPA compliant embossed diamond plate. The roof structure shall consist of 2 inch x 3 inch 6063-T6 aluminum tubing that shall span the full width of the body. The roof structure tubes shall be spaced at a minimum of 12 inches on center.

The roof tubes shall be welded to the diamond plate roof and to the inner structural connector of the radius. The diamond plate sheet roof shall be completely welded to the roof radii.

NOTE: There shall be provided an access hatch to allow access to the on board air compressor. The hatch shall be as large as possible and shall span from the tool storage area to the light tower area.

All roof seams and perimeter shall be solid welded. No caulkng or screws shall be utilized or acceptable. Exact layout of roof access panel shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES _____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

ROOF RADIUS- The roof cove radius shall be an extruded aluminum shape with an alloy and temper of 6061-T6 with an ultimate strength of 42,000 psi. The shape shall be a four inch radius with a built in inner structural connector to form a one piece side and roof structure.

The radius shall be semi hollow shape for strength, reduced weight and to also allow passage for electrical wires.

The roof and side sheets shall fit into the roof radius and shall be welded from the inside of the body.

DO YOU COMPLY? ____YES  ____NO

CORNER RADIUS- The corner radius shall be of the same heavy construction as the roof radius, except there shall be no built in drip molding. The corner radius shall be a three inch radius.

All corners shall be semi hollow extruded shapes for structural strength and shall give a smooth exterior appearance without bending or forming sheet metal.

DO YOU COMPLY? ____YES  ____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

RESCUE SIDE STRUCTURE- The sides shall be constructed with four corner radii. The radii shall be three inch arc shapes with interlock edges on both sides. The extrusions shall be of an alloy of 6063 with a heat treated temper of T-6.

The corner and roof shall be designed to work as a system that has a double gusset connector in each corner joint. The roof, corner, and sides shall be welded so as no bolts or rivets are required or permitted.

Sides shall be jig locked style construction. The jig shall hold the corners and body side panels in place while inner 6063-T6 structure is welded into place. The members shall be located 12 inches on center and welded to the roof rail, inner structural connector that shall be the roof members.

The exterior panels shall interlock with the roof, corner and specially designed extruded aluminum compartment door frame and shall be constructed of 6063-T6 material.

The door frame extrusion shall be designed to match fit the exterior compartment doors. The door frame shall have an exterior trim edge that shall channel any water away from the compartment opening.

DO YOU COMPLY? ____YES  ____NO

REAR STEP CONSTRUCTION- The rear step of the apparatus shall be constructed of aluminum diamond plate kicker for minimum body maintenance. The rear step of the apparatus shall be constructed of aluminum diamond plate.

The step shall extend from the apparatus body with 3” x 1-1/2” x 1/4” structural “C” channel for strength and integrity. The channel shall be placed as to form a structural matrix to the chassis and keep the body in a complete modular form.

The step surface shall be constructed of NFPA compliant embossed aluminum diamond plate with a minimum 8 inch width.

DO YOU COMPLY? ____YES  ____NO
FLOOR STRUCTURE- The floor structure shall consist of 3” x 2” x .250” structural 6063-T6 aluminum tubing spaced specifically for each body style as structurally required. Lateral tubing shall extend the full width of the body between compartment boxes.

The floor tubes shall be welded to the side structure channels. The interior floor surface shall be covered with heavy duty aluminum plate.

DO YOU COMPLY? ___YES  ______NO

BARN STYLE COMPARTMENT DOORS- Each exterior compartment shall have a hinged .90 aluminum door with D-ring handles.

DO YOU COMPLY? ___YES  ______NO

COMPARTMENT CONSTRUCTION- All exterior compartments shall be constructed of heavy duty aluminum plate. All corners shall be welded.

Each compartment shall be vented with a minimum four inch aluminum vent. All compartment floors shall be of the “sweep out” style.

The compartments shall be finished with a heavy duty poly urethane spray on “Scorpion” style product. The final color of the spray on “Scorpion” shall be determined by the Department personnel.

DO YOU COMPLY? ___YES  ______NO
BODY MOUNTING- The body structure sills shall be constructed of 3 inch x 1/2 inch aluminum flat bar and shall run the full length of the body structure. The flat bar shall be welded to every lateral structural member on both sides. The chassis and body shall be separated with a 1/2” x 3” nonmetal sill.

The body shall be capable of being removed from and transferred to a new chassis similarly sized to the old chassis. There shall be adequate space left between the cab and body.

The body shall be attached to the chassis using 5/8 inch steel “U” bolts and metal torsion spring absorbers. The body shall be mounted as per the chassis manufacturers’ guidelines. Additionally an isolator shall be installed on each “U” bolt at the “U” bolt mounting point and the structural sill.

DO YOU COMPLY? ____YES _____NO

FENDERS AND WHEEL WELLS- The wheel well openings shall be of sufficient opening to permit the utilization of tire chains or other traction devices. The wheel well shall be provided with full fender liners that shall be rolled so as to eliminate pockets that might traps and collect road dirt.

Fenders shall be of a “polished” finish, rolled aluminum. The liner shall be constructed of .125 inch aluminum and flanges at the bottom edge.

The outer surface area of the fender wall area shall be trimmed with aluminum diamond plate for complete protection from tire or chain kick back.

DO YOU COMPLY? ____YES _____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

EXTERIOR BODY TRIM- The exterior of the body shall be fitted with .125 inch bright aluminum diamond plate kick panel above the rear step. Kick plates shall be a minimum of 14 inches high.

Rock shields shall be a minimum of 14 inches in height and shall conform to the front and rear radius of the body on each side.

There shall be provided polished aluminum channel with reflective tape insert as a rub rail installed at the lowest edge of the apparatus body between the wheel well panels and the front and rear rock guard shields and kick plates.

DO YOU COMPLY? ____YES  _____NO

STONE GUARDS AND PROTECTION PANELS- There shall be provided additional protection panels installed on the apparatus at areas subject to intensive wear, scuffing and abuse.

The protection panels shall be constructed from aluminum diamond plate or stainless steel material.

DO YOU COMPLY? ____YES  _____NO

RUNNING BOARDS- There shall be provided a set of heavy duty aluminum diamond plate running boards. The boards shall come complete with splash guards at the front and rear.

The running boards shall be securely fastened to the cab chassis and shall run full length from the rear of the front wheel well opening to the back wall of the cab chassis.

DO YOU COMPLY? ____YES  _____NO

RECESSED TOW EYES- There shall be provided two each heavy duty chrome plated tow eyes. The tow eyes shall be recessed in the rear bumper area and be securely fastened to the chassis frame rails.

The tow eyes shall be approximately 3-1/2” inside diameter of the eye and the shaft shall be a minimum 1-1/4”.

DO YOU COMPLY? ____YES  _____NO
REAR MUD FLAPS- There shall be provided a set of heavy duty rear mud flaps. The flaps shall be made of thick rubber material and shall be as wide as the dual rear wheels.

The mud flaps shall be securely fastened to the module body using stainless steel fasteners.

DO YOU COMPLY? ____YES  ____NO

STAINLESS STEEL WHEEL COVERS- There shall be provided a set of Phoenix style stainless steel wheel covers.

The wheel covers shall be sized appropriately to fit the OEM wheels.

DO YOU COMPLY? ____YES  ____NO

COMPLIANCE PLATES- There shall be provided a complete set of NFPA compliance plates. The plates shall be permanently attached to the chassis and / or modular body.

Exact number of compliance plates and mounting locations shall be determined during the pre-construction conference.

DO YOU COMPLY? ____YES  ____NO

S.C.B.A. BOTTLE STORAGE- There shall be provided custom storage area for Department supplied S.C.B.A. bottles.

The bottle storage shall be in the wheel well area and shall come complete with a hinged door and rubber liner to prevent scratching of the bottles.

Additionally there shall be provided storage for 10 each SCBA bottle in two separate racks located in the wheel well compartment- 5 per side.

Exact layout of S.C.B.A. bottle storage shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

APPARATUS BODY PAINTING- Prior to applying the first coat of primer, all removable hardware items such as doors, handles, hinges, grab rails, lights etc. shall be removed.

The entire body shall be fully ground smooth and sanded to eliminate any visible welded deflections. The priming and final coat application shall conform to paint manufacturers guidelines.

The apparatus body shall be painted one color red to match the chassis O.E.M. paint scheme. The chassis and module body shall be two tone black / red with the Department determining the paint breaks.

Exact paint code and layout shall be determined during pre-construction conference. There shall be provided paint spray outs for approval by the Department prior to painting.

DO YOU COMPLY? ____YES  ____NO

REAR CHEVRON STRIPING- There shall be provided reflective striping on the rear of the apparatus body. The chevron shall consist of six inch wide style red and yellow stripes.

There shall be no chevron striping provided on the rear apparatus door. Exact layout and design of rear reflective chevron striping shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO

REFLECTIVE STRIPE PACKAGE- There shall be provided a six inch wide reflective stripe package to match the current fleet.

Additionally there shall be provided reflective striping on the cab chassis, on the front bumper area, and on the interior of the cab doors.

Exact layout and design of reflective stripe package shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

REFLECTIVE LETTERING PACKAGE.- There shall be provided a reflective lettering package to match the current fleet.

Exact wording, layout and location of reflective lettering package shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES ______NO
COMPARTMENTATION

LEFT SIDE- COMPARTMENT A (L-1)- This compartment shall start on the driver’s side front side of the apparatus and shall be approximately 75 inches high x 54 inches wide x transverse deep.

This compartment shall house the following:
- On Board Space Saver Fill Station
- Adjustable Shelf or Storage for Department supplied Equipment

The compartment shall have a hinged door with D-ring handles.

DO YOU COMPLY? ____YES  ____NO

COMPARTMENT B (L-2) - This compartment shall be located above the wheel well and shall be approximately 49 inches high x 45 inches wide x transverse deep.

This compartment shall house the following:
- On Board Air Compressor
- Custom Storage Racks to house 5 each Department supplied SCBA Bottles

The compartment shall have a hinged door with D-ring handles.

DO YOU COMPLY? ____YES  ____NO

COMPARTMENT C (L-3)- This compartment shall be located between the wheel well and the rear of the apparatus and shall be approximately 72 inches high x 33 inches wide x 22 inches deep.

This compartment shall house the following:
- 3 ea. Adjustable Shelves

The compartment shall have a hinged door with D-ring handles.

DO YOU COMPLY? ____YES  ____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

RIGHT SIDE COMPARTMENT D (R-1)- This compartment shall begin at the officer’s side front of the apparatus and shall be approximately 75 inches high x 54 inches wide x transverse deep.

This compartment shall house the following:
   On Board Space Saver Fill Station
   Adjustable Shelf or Storage for Department supplied Equipment

The compartment shall have a hinged door with D-ring handles.

   DO YOU COMPLY? ____YES  ____NO

COMPARTMENT E (R-2)- This compartment shall be located above the wheel well and shall be approximately 49 inches high x 45 inches wide x transverse deep.

This compartment shall house the following:
   On Board Air Compressor
   Custom Storage Racks to house 5 each Department supplied SCBA Bottles

The compartment shall have a hinged door with D-ring handles.

   DO YOU COMPLY? ____YES  ____NO

COMPARTMENT F (R-3)- This compartment shall be located between the wheel well and the rear of the apparatus and shall be approximately 72 inches high x 33 inches wide x 22 inches deep.

This compartment shall house the following:
   Transverse Vertical Tool Board to House Brackets for 4 each Department Supplied SCBA

The compartment shall have a hinged door with D-ring handles.

   DO YOU COMPLY? ____YES  ____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

REAR COMPARTMENT G- This compartment shall be located on the rear of the apparatus and shall be approximately 60 inches high x 46 inches wide x 36 inches deep.

This compartment shall house the following:
1 ea. Electric Cord Reel
1 ea. Adjustable Shelf
1 ea. Roll out Tray w/ minimum 1000 lb. / Capacity

The compartment shall have a hinged door with D-ring handles.

DO YOU COMPLY? ____YES _____NO

COMPARTMENT FLOOR MATTING- There shall be provided Dri-Deck or equal, floor tiles installed in each exterior compartment, shelving and roll out trays.

The tiles shall be custom fitted to the individual area and shall assist in protecting the surface of the compartments from damage.

DO YOU COMPLY? ____YES _____NO

ADJUSTABLE SHELVES- There shall be provided aluminum adjustable shelves. The shelves shall be constructed of .188 inch aluminum for durability and ease of mounting equipment.

The shelves shall be fully adjustable from the top of the compartment to the bottom. Shelving hardware shall be of the unistrut “C” channel design.

Exact location of adjustable shelves shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES _____NO
BARROW CO. EMERGENCY SERVICES  
MULTI-PURPOSE FIRE/RESCUE VEHICLE

SLIDE OUT TRAYS- There shall be provided slide out trays. The trays shall be constructed of .188 inch aluminum.

The entire assembly shall be bolted into place using 3/8 inch stainless steel bolts. The tray and roller assembly shall have a minimum 500 to 1000 pound capacity.

Exact location of slide out tray shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES        ____NO

TOOLS BOARD- There shall be provided a vertical tool board furnished with a roller bearing slide track and a bottom roller assembly. The board shall be constructed of .188 smooth aluminum plate.

The tool board shall extend out 70% of its length outside the compartment. At the edge of each board there shall be provided a pull handle and a latch control to release the board form the stored position.

There shall be installed four each brackets to house Department supplied SCBA.

Exact layout and location shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES        ____NO
12 VOLT DC ELECTRICAL SYSTEM

The electrical systems and associated equipment shall comply with all Federal Motor Vehicle Safety Standards, Federal Motor Carrier Safety Regulations, and shall also conform to all applicable SAE recommend standards and practices.

The apparatus body and accessory electrical equipment shall be served by circuits separate and distinct from the chassis circuits. All wiring shall be permanently color coded and marked to identify each wire for its entire length.

Wiring shall be routed in conduit or loom that is rated a minimum 300 F. and include a service loop of wire that will permit replacement of wire terminals. All conduits, looms, and wiring harness shall be secured to the body or frame with insulated metal cable straps.

All electrical system components and wiring shall be located and installed in such a manner that facilitates easy removal and servicing.

All wiring shall conform to N.F.P.A. guidelines and the system shall come compete with a load manager.

DO YOU COMPLY? _____YES _______NO

BACK UP CAMERA SYSTEM- There shall be provided a rear observation system. The system shall consist of a rear mounted camera with a monitor mounted in the front cab chassis area.

The rear camera shall automatically send an image to the monitor when the vehicle is put in reverse gear. Additionally there shall be provided a manual override switch.

Exact layout and location of rear camera and front monitor shall be determined during pre-construction conference.

DO YOU COMPLY? _____YES _______NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

**BATTERY CHARGER**- There shall be provided an Auto Charge Battery Saver and Charger. The charging system shall come complete with a remote display graph bar.

Included in the system shall be a Kussmaul auto eject shore line receptacle that shall provide 120V / 20 amp service when activated.

Exact layout and location of shoreline receptacle and bar graph shall be determined during pre-construction conference.

**DO YOU COMPLY? ____ YES  _____ NO**

**SIREN**- There shall be provided and installed a Hands free electronic siren. Also provided shall be a Federal Signal eQ2B siren.

Exact layout, locations, and activation options shall be determined during pre-construction conference.

**DO YOU COMPLY? ____ YES  _____ NO**

**SIREN SPEAKERS**- There shall be provided dual watt electronic speakers.

**DO YOU COMPLY? ____ YES  _____ NO**
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

**EMERGENCY LIGHTING**- There shall be provided the following LED emergency lighting system:

<table>
<thead>
<tr>
<th>Zone</th>
<th>Description</th>
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<tbody>
<tr>
<td>ZONE A UPPER</td>
<td>5 ea. 900 Series LED Front Wall Warning Lights</td>
</tr>
<tr>
<td>ZONE A LOWER</td>
<td>2 ea. TIR Series LED Grill Warning Lights</td>
</tr>
<tr>
<td>ZONES B &amp; D UPPER</td>
<td>4 ea. 600 Series LED Warning Lights- 2 per side</td>
</tr>
<tr>
<td>ZONES B &amp; D LOWER</td>
<td>6 ea. TIR Series LED Warning Lights- 3 per side</td>
</tr>
<tr>
<td>ZONE C UPPER</td>
<td>2 ea. 900 Series LED Warning Lights</td>
</tr>
<tr>
<td>ZONE C LOWER</td>
<td>2 ea. 600 Series LED Warning Lights</td>
</tr>
</tbody>
</table>

Also provided shall be a rear LED traffic advisor. Exact layout, locations and activation options shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES ______ NO**

**SCENE LIGHTS**- There shall be provided six each LED scene lights. The lights shall be located two each on both sides (600 series) and rear (900 series) of the Breathing Air / Light Support apparatus

Exact layout, locations and activation options shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES ______ NO**

**TELESCOPING LIGHTING SYSTEM**- There shall be provided four each LED telescoping lights. Two each of the lights shall be permanently mounted on the front of the module body and hardwired directly to the circuit breaker panel.

Two each of the lights shall come complete with tri pod legs and shall be securely mounted to the rear of the module vehicle using quick release bracket.

Exact layout and location of telescoping lighting system shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES ______ NO**
DRIVERS CONTROL PANEL- There shall be provided a custom control Touch Tek electrical system mounted in the center console area. The console shall be constructed from heavy duty aluminum plate covered with a heavy duty poly urethane “scorpion” style material.

The switch panel shall contain switches for the following minimum applications:
1. Master switch
2. Emergency lights switch
3. Light bar switch
4. Scene light switch
5. Door open indicator
6. All other necessary functions

All switches shall be lighted and properly identified. Also provided shall be a mount for a Department supplied computer.

Exact layout and design of custom console area shall be determined at the preconstruction conference and there shall be a drawing provide to the Department for approval before construction.

DO YOU COMPLY? ____YES ______NO

REAR BRAKE, BACK UP, AND TURN SIGNAL LIGHTS- There shall be provided a set of Whelen 600 series LED tail lights on the apparatus body.

Additionally there shall be provided a recessed tag holder with LED tag lights.

DO YOU COMPLY? ____YES ______NO

MARKER LIGHTS- There shall be provided the proper number of LED style ICC / marker lights located on the apparatus body above the drip rails.

DO YOU COMPLY? ____YES ______NO

BACK UP ALARM- There shall be provided an automatic back up alarm that activates when the vehicle is placed in reverse.

DO YOU COMPLY? ____YES ______NO
COMPARTMENT LIGHTS- There shall be provided dual LED strip lights in each compartment that activate upon opening of the compartment doors.

DO YOU COMPLY? ____YES  ____NO

UNDERBODY LIGHTS- There shall be provided ground illumination lights under the support Vehicle module. The lights shall illuminate the ground area and shall be activated by a switch in the driver’s area.

Additionally there shall be provided two each cab area underbody lights provided. These lights shall be located under each side of the cab step area and shall activate upon opening of a cab doors.

Exact layout and location of underbody lights shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO

HAND HELD SPOTLIGHTS- There shall be provided four each Stream Light hand held spotlights with charging brackets. The brackets shall be wired to the apparatus 12 volt system.

Exact layout and location of hand held spotlights shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO

RADIO PRE-WIRE- There shall be provided a 12 volt lead for the future installation of a Department supplied radio.

Exact layout and location of radio pre wire shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO
ANTENNA COAX PRE-WIRE.- There shall be supplied a coax pre-wire that shall run from an antenna on the cab roof and terminate at the cab console.

Exact layout and location of antenna pre-wire shall be determined during pre-construction conference.

DO YOU COMPLY? ____YES  ____NO

CASCADE COMPRESSOR SYSTEM- There shall be provided a Bauer Mobile Breathing Air Compressor Unit model BP-13H-E3 or equal. Bidder must provide with this proposal a detail list of parts and drawings as to how they purpose to provide and layout the compressor and the complete Cascade System.

Also provide shall be a four bottle 6000 psi cascade system. The system shall come complete with cylinders, storage racks, a custom built control panel and two each dual Space Saver mobile containment fill station.

DO YOU COMPLY? ____YES  ____NO
AC ELECTRICAL SYSTEM

25 kW ONAN PTO GENERATOR- There shall be provided an Onan 25 kW PTO generator. The generator shall be installed as per manufacturer’s instructions and NFPA guidelines.

In addition there shall be provided an Onan control panel. The panel shall display a voltmeter, ammeter, hour meter, frequency meter, line circuit breaker and marked outpost terminals.

The generator shall be wired to the circuit breaker panel. Exact location of generator control panel shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES  ____NO**

CIRCUIT BREAKER PANEL- There shall be provided an electrical circuit breaker panel. The panel shall include breakers for each circuit provided including electrical outlets and quartz lights.

Exact layout and location of circuit breaker panel shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES  ____NO**

ELECTRICAL CORD REEL- There shall be provided a Hannay style electric rewind cord reel. The reel shall be securely fastened to the roof structure of rear compartments “G”.

The reel shall be connected to the circuit breaker panel and shall come complete with 150 feet of 12/3 cable. Additionally there shall be provided roller assemblies, ball stops, and Squad specified junction box connector.

Exact layout and location of electric cord reel shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES  ____NO**
EXTERIOR 110 VOLT RECEPTACLE- There shall be provided four each exterior receptacles with weather proof covers.

The receptacles shall be located one on each side of the apparatus ion the wheel well area and two each on the rear of the apparatus body. The receptacles shall be wired to the circuit breaker panel.

Exact layout and location of exterior receptacle shall be determined during pre-construction conference.

**DO YOU COMPLY? ____YES _____NO**

FORD Q.V.M. CERTIFICATIONS- Barrow County is concerned that the different bidders have a firm understanding of the chassis electrical hook ups and ties in and also the correct procedures concerning mounting the body to the Ford chassis so as to limit any future warranty issues.

Since the Ford QVM Program is open to all manufacturers that can past its stringent requirements and to limit liability and insure all bidders are qualified, Barrow County request that all bidders be certified and a member in good standing of the Ford Motor Company Q.V.M. program for emergency vehicles.

**DO YOU COMPLY? ____YES _____NO**

PRE CONSTRUCTION CONFERENCE- There shall be a required pre construction conference at the location of the Department before any construction can begin. A representative or dealer of the successful bidder shall attend.

At this meeting both parties shall again go over the specifications to ensure that the apparatus is built to meet or exceed all requirements.

After this meeting the representative of the winning bidder shall present the Department a copy of the written work order to be used in production.

**DO YOU COMPLY? ____YES _____NO**
BARROW CO. EMERGENCY SERVICES  
MULTI-PURPOSE FIRE/RESCUE VEHICLE

DETAILED, SCALED DRAWINGS- After the preconstruction conference, there shall be provided a detailed set of scaled computer drawings to be used in the production process.

These drawing shall show all the options and equipment to mount on the apparatus.

DO YOU COMPLY? ___YES    _____NO

MID POINT INSPECTION- There shall be a midpoint inspection trip at the manufacturer’s factory. The inspection trip shall consist of two members from the Department who shall inspect the apparatus to insure compliance to all specifications.

Any additional expenses relating to insuring compliance shall be at the expense of the successful bidder and be at no additional cost to the Department. This includes transportation, lodging and meals while at the factory.

DO YOU COMPLY? ___YES    _____NO

PRE DELIVERY INSPECTION- There shall be a pre delivery inspection trip at manufacturer’s factory. The inspection trip shall consist of two members from the Department who shall inspect the apparatus to insure compliance to all specifications.

Any additional expenses relating to insuring compliance shall be at the expense of the successful bidder and be at no additional cost to the Department. This includes transportation, lodging and meals while at the factory.

DO YOU COMPLY? ___YES    _____NO

WARRANTIES- Please provide a copy of your standard body structure warranty, your paint warranty, your electrical warranty and your limited warranty for this apparatus.

DO YOU COMPLY? ___YES    _____NO
BARROW CO. EMERGENCY SERVICES
MULTI-PURPOSE FIRE/RESCUE VEHICLE

**Delivery** – Barrow County Emergency Services requires that this unit is complete and in service as soon as possible. The successful vendor shall submit a delivery date, at the pre-construction conference and shall be subject to a penalty of 1% of the total price of the project per week beyond the stated delivery date.

**DO YOU COMPLY? ____YES  ____NO**
**BID FORM**
**SUBMIT AN ORIGINAL AND FOUR COPIES**


SUBMITTED TO: Barrow County Board of Commissioners

SUBMITTED BY (NAME, ADDRESS AND TELEPHONE NUMBER OF COMPANY):

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Barrow County Board of Commissioners:

Having carefully examined the Request For Bid and Related Documents for RFB2019-25, and Addendum(s) ______________________, the undersigned proposes to furnish the following Vehicle Per Specifications for the below amount:

<table>
<thead>
<tr>
<th>Multi-Purpose Fire/Rescue Vehicle</th>
<th>Delivered Price</th>
<th>Lead Time In Calendar Days*</th>
<th>Warranty Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (One) 2019 or 2020 Chevrolet Silverado MD (CK56043) 4WD Crew Cab with Apparatus Body, per specifications</td>
<td>$__________________ Each</td>
<td><strong>Time starts at the time purchase order is given to Vendor.</strong></td>
<td>Please list warranty period here.</td>
</tr>
</tbody>
</table>

GRAND TOTAL – 1 VEHICLE $__________________

Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of the unit; no other contract document is required for the purchase.

Signed, sealed, and dated this _____ Day of ______________, 20__.

Bidder: _________________________(Seal)
(Company Name)

By: ____________________________

Title: ____________________________
COUNTY OF BARROW

STATE OF GEORGIA

BARROW COUNTY ETHICS ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF BARROW COUNTY, TO ESTABLISH THE CODE OF ETHICS FOR BARROW COUNTY; TO FURTHER AND INCORPORATE THE POLICIES AND LAWS OF THE STATE OF GEORGIA RELATING TO ETHICAL STANDARDS; TO CREATE THE BOARD OF ETHICS AND PROVIDE FOR ITS CONSTITUENT MEMBERSHIP, DUTIES, AND RESPONSIBILITIES; TO PROVIDE FOR THE INVESTIGATION OF ETHICS COMPLAINTS; TO PROVIDE FOR THE ENFORCEMENT OF ETHICAL STANDARDS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Constitution of the State of Georgia, approved by the voters of the State in November of 1982, and effective July 1, 1983, provides in Article IX, Section II, Paragraph I thereof, that the governing authority of the county may adopt clearly reasonable ordinances, resolutions and regulations;

WHEREAS, O.C.G.A. § 36-1-20 authorizes counties to enact ordinances for protection and preserving the public health, safety and welfare of the population of the unincorporated areas of the County;

WHEREAS, the governing authority of Barrow County, to wit, the Board of Commissioners, desires to exercise its authority in adopting this Ordinance;

WHEREAS, it is essential to the proper operation of democratic government that public officials of independent and impartial, that governmental decisions and policy be made in the proper channels of the governmental structure, that public office not be used for private gain other than the remuneration provided by law, and that there be public confidence in the integrity of government;
WHEREAS, the attainment of one or more of these ends is impaired whenever there
exists a conflict between the private interests of an elected official or a governmental employee
and his duties as such;

WHEREAS, the public interest, therefore, requires that the law protect against such
conflicts of interest and establish appropriate ethical standards with respect to the conduct of
elected officials and government employees in situations where conflicts exist;

WHEREAS, it is also essential to the proper operation of government that those best
qualified be encouraged to serve the government. Accordingly, legal safeguards against
conflicts of interest must be so designed as not unnecessarily or unreasonably to impede the
recruitment and retention by the government of those men and women who are best qualified
to serve it;

WHEREAS, an essential principle underlying the staffing of our government structure is
that its elected officials and employees should not be denied the opportunity, available to all
other citizens, to acquire and retain private economic and other interests, except where
conflicts with the responsibility of such elected officials and employees to the public cannot be
avoided;

WHEREAS, in recognition of these goals and principles, it is the policy of the Board of
Commissioners to institute, establish, promote and enforce standards of ethical conduct for all
of Barrow County's officers and employees; and

WHEREAS, it is a further policy of the Board of Commissioners that the proper
administration of Barrow County's government and the promotion and enforcement of
standards of ethical conduct for Barrow County's officers and employees would be best served
by the creation of a Barrow County Board of Ethics for the investigation of complaints related to
ethical standards;
NOW, THEREFORE, BE IT ORDAINED AND RESOLVED BY THE BOARD OF

COMMISSIONERS OF BARROW COUNTY, GEORGIA AS FOLLOWS:

ARTICLE ONE: GENERAL PROVISIONS

Section One. Short Title.

This Ordinance shall be known as "The Barrow County Ethics Ordinance," and may be Cited and referred to as such.

Section Two. Definitions.

For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning provided herein. When no inconsistent with the context, words used in the present tense include the future, words in the plural number included the singular number and words in the singular number include the plural number.

(A) "Board" means the Barrow County Board of Commissioners.

(B) "Board of Ethics" means the Barrow County Board of Ethics as formed and described herein.

(C) "Business Entity" means any business of whatever nature regardless of how designated or formed, whether a sole proprietorship, partnership, joint venture, association, trust, corporation, limited liability company, or any other type of business enterprise and whether a person acting on behalf of, or as a representative or agent of, the business entity.

(D) "Confidential Information" means any information that, by law or practice, is not reasonably available to the public.

(E) "County Official" means the Barrow County Board of Commissioners, any member of a board, commission or authority appointed by the Board, the Chief of
Operations or his/her equivalent and any other elected or appointed officer or employee of Barrow County, including those employees who are exempt from the Barrow County Civil Service System, except to the extent prohibited by law.

(F) "Employee" means all those persons employed on a regular or part-time basis by The County, as well as those persons whose services are retained under the terms of a contract with the County, including those employees who are exempt from the Barrow County Civil Service System, except to the extent prohibited by law.

(G) "Family" means the spouse, parents, children, brothers and sisters, related by blood or marriage of a county official or employee.

(H) "Interest" means direct or indirect pecuniary or material benefit accruing to a County Official or Employee as a result of a contract or transaction which is or may be the subject of an official act or action by or with the County, except for such contracts or transactions which, by their terms and by the substance of their provisions, confer the opportunity and right to realize the accrual of similar benefits to all other persons and/or property similarly situated. The term "interest" shall not include any remote interest. For purposes of this Ordinance, a County Official or Employee shall be deemed to have an interest in the affairs of:

(1) His or her family;

(2) Any business entity in which the county official or employee is a member, officer, director, employee or prospective employee;

(3) Any business entity as to which the stock, legal ownership, or beneficial ownership of a county official or employee is in excess of five percent (5%) of the total stock or total legal and beneficial ownership, or which is
controlled or owned directly or indirectly by the county official or employee.

(1) "Official Act" or "Official Duties" means any legislative, administrative, appointive or discretionary act of any County Official or Employee of the County or any agency, board, authority or commission thereof.

ARTICLE TWO: CODE OF ETHICS FOR COUNTY SERVICE GENERALLY AND FOR EMPLOYEES

This Article Two is intended to adopt and incorporate herein for local enforcement the ethical standards of O.C.G.A. § 45-10-1, as it may be amended from time to time.

Any person in County service shall;

Section One.

Put loyalty to the highest moral principles and to country above loyalty to person, party, or government department.

Section Two.

Uphold the Constitution, laws and legal regulations of the United States and the State of Georgia and of all governments therein and never be a party to their evasion.

Section Three.

Give a full day's labor for a full day's pay and give to the performance of his duties his earnest effort and best thought.

Section Four.

Seek to find and employ more efficient and economical ways of getting tasks accomplished.
Section Five

Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether for remuneration or not, and never accept, for himself or his family, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of his governmental duties.

Section Six

Make no private promises of any kind binding upon the duties of office, since a government employee has no private word that can be binding on public duty.

Section Seven

Engage in no business with the government, either directly or indirectly, which is inconsistent with the conscientious performance of his governmental duties.

Section Eight

Never use any information coming to him confidentially in the performance of governmental duties as a means for making private profit.

Section Nine

Expose corruption wherever discovered.

Section Ten

Uphold these principles, ever conscious that public office is a public trust.

ARTICLE THREE: CODE OF ETHICS FOR COUNTY OFFICIALS AND DEPARTMENT DIRECTORS

This Article Three is intended to adopt and incorporate herein for local enforcement the ethical standards of O.C.G.A.§ 45-10-3, as it may be amended from time to time.

All County Officials and Department Directors shall:
Section One.

Uphold the Constitution, laws and regulations of the United States, the State of Georgia, the County of Barrow and all governments therein and never be a party to their evasion.

Section Two.

Never discriminate by the dispensing of special favors or privileges to anyone, whether or not for remuneration.

Section Three.

Not engage in any business with the government, either directly or indirectly, which is inconsistent with the conscientious performance of his governmental duties.

Section Four.

Never use any information coming to him confidentially in the performance of governmental duties as a means for making private profit.

Section Five.

Expose corruption wherever discovered.

Section Six.

Never solicit, accept, or agree to accept gifts, loans, gratuities, discounts, favors, hospitality or services from any person, association or corporation under circumstances from which it could reasonably be inferred that a major purpose of the donor is to influence the performance of the member’s official duties.

Section Seven.

Never accept any economic opportunity under circumstances where he knows or should know that there is a substantial possibility that the opportunity is being afforded him with intent to influence his conduct in the performance of his official duties.
Section Eight.

Never engage in other conduct which is unbecoming to a member or which constitutes a breach of public trust.

Section Nine.

Never take any official action with regard to any matter under circumstances in which he knows or should know that he has a direct or indirect monetary interest in the subject matter of such matter or in the outcome of such official action.

ARTICLE FOUR: SPECIFIC PROVISIONS RELATED TO CONFLICT OF INTEREST TRANSACTIONS AND DISCLOSURES

The following provisions related to conflict of interest transactions and disclosures are intended to supplement and elaborate upon the Code of Ethics set forth in Articles Two and Three above and all such provisions shall be read and interpreted in accordance therewith.

Section One. Compliance with Applicable Law.

No County Official or Employee shall engage in any activity or transaction that is prohibited by law, now existing or hereafter enacted, which is applicable to him or her by virtue of his or her office or employment. Other provisions of law or regulations shall apply when any provisions of this Ordinance shall conflict with the laws of the State of Georgia or the United States, except to the extent that this Ordinance permissibly sets forth a more stringent standard of conduct. The laws of the State of Georgia or the United States shall apply when this Ordinance is silent.

Section Two. Conflict of Interest Transactions.

(A) No County Official or Employee shall acquire or maintain an interest in any contract or transaction if a reasonable basis exists that such an interest will be affected directly by his or her official act or action or by official acts or actions of
the County, which the County Official or Employee has a reasonable opportunity to influence, except consistent with the disclosure and abstention provisions set forth herein.

(B) Barrow County shall not enter into any contract involving services or property with a County Official or Employee or with a business entity in which the County Official or an Employee has an interest. Provided that the disclosure and abstention provisions set forth herein are followed, this paragraph shall not apply to the following:

(1) The designation of a bank or trust company as a depository for county funds;

(2) The borrowing of funds from any bank or lending institution which offers competitive rates for such loans;

(3) Contracts entered into with a business which employs a consultant, provided that the consultant's employment with the business is not incompatible with this Ordinance;

(4) Contracts for services entered into with a business which is the only available source for such goods or services; and

(5) Contracts entered into under circumstances that constitute and emergency situation, provided that a record explaining the emergency is prepared by the Board and submitted to the Chief of Operations (or his/her equivalent) to be kept on file.
Section Three. 

Financial Disclosures.

Financial disclosures shall be governed by federal and state law as it may be amended from time to time and this Ordinance shall not require any additional financial disclosure reports to be filed other than those required by federal and state law.

Section Four. 

Zoning Application Disclosures.

All disclosures with regard to zoning applications shall be governed in their entirety by the Conflict of Interest in Zoning Actions provisions contained in O.C.G.A.§ 36-67A-1, et seq., as it may be amended from time to time.

Section Five. 

Disclosures Related to Submission of Bids or Proposals for County Work or Contract.

Persons submitting bids or proposals for county work who have contributed $250.00 or more to a County Official must disclose on their bid or proposal the name of the County Official(s) to whom the contribution was made and the amount contributed. Such a disclosure must also be made prior to a request for any change order or extension of any contract awarded to the person who submitted the successful bid or proposal.

Section Six. 

Withholding of Information.

No County Official or Employee shall knowingly withhold any information that would impair the proper decision making of the Board or any of the County's boards, agencies, authorities or departments.

Section Seven. 

Incompatible Service.

No County Official or Employee shall engage in or accept private or public employment or render service for any private or public entity, when such employment or service is incompatible with the proper discharge of his or her official duties or would tend to impair his or her independence of judgment or action in the performance of his or her official duties, unless
otherwise permitted by law and unless public disclosure is made.

Section Eight. Unauthorized Use of Public Property.

No County Official or Employee shall request or permit the unauthorized use of county-owned vehicles and equipment, including but not limited to computers, pagers and cellular telephones, materials or property for personal convenience or profit.

Section Nine. Political Recrimination and Activity.

(A) No County Official or Employee, whether elected or appointed, shall either cause the dismissal or threaten the dismissal from any county position as a reward or punishment for any political activity. No County Official or Employee shall direct any person employed by the County to undertake political activity on behalf of such County Official or Employee, any other County Official or Employee, or any other individual, political party, group or business organization, during such time that the Employee is required to conduct county business. This section does not prohibit incidental telephone calls made for the purpose of scheduling a County Official’s daily county business.

(B) Employees of the county are encouraged to exercise their right to vote, but no employee shall make use of government time or equipment to aid a political candidate, party or cause; or use a government position to influence, coerce, or intimidate any person in the interest of a political candidate, party or cause. No employee shall be hired, promoted, favored or discriminated against with respect to employments because of his or her political opinions or affiliations.

(1) Seeking elective office. A government employee seeking elective office within the county may, upon declaring candidacy, either resign or submit a
request in writing to the Chief of Operations (or his/her equivalent) for a
leave of absence without pay from the date of his or her announcement
through the duration of the campaign or announcement of the election
results. In the alternative, the government employee seeking elective
office within the County may continue to work for the County, provided,
however, that the employee shall not engage in election activities during
his or her County working hours or with use of County equipment. If
elected to office, the employee shall immediately, upon the date of
election, be separated from employment with the county upon written
request and approval of the Chief of Operations (or his/her equivalent).

(2) Political campaign involvement. A government employee may not be
involved in any political activity which would constitute a conflict of
interest; including participation in any aspect of any political campaign for
any office in Barrow County Government.

(3) Solicitation of contributions. A government employee may not knowingly
solicit, accept or receive political contributions from any person, to be
used in support of or opposition to any candidate for office in the county.

Section Ten. Appearance Before County Entities.

No County Official or Employee shall appear on behalf of any private person other than
himself or herself, his or her spouse, or his or her minor children, before any county agency,
authority or board. However, a member of the Board of Commissioners may appear before such
groups on behalf of his constituents in the course of his duties as a representative of the
electorate or in the performance of public or civic obligations.
Section Eleven. Timely Payment of Debts to the County and Fiscal Responsibility.

All County Officials and Employees shall pay and settle, in a timely and prompt fashion, all accounts between them and Barrow County, including the prompt payment of all taxes and shall otherwise demonstrate personal fiscal responsibility.

Section Twelve. Solicitation or Acceptance of Gifts.

(A) County Officials and employees shall not accept gifts, gratuities or loans from organizations, business concerns, or individuals with whom he or she has official relationships on business of the county government. These limitations are not intended to prohibit the acceptance of articles of negligible value which are distributed generally, nor to prohibit employees from accepting social courtesies which promote good public relations, or to prohibit employees from obtaining loans from regular lending institutions. It is particularly important that inspectors, contracting officers and enforcement officers guard against relationships which might be construed as evidence of favoritism, coercion, unfair advantage or collusion.

(B) Consistent with the provisions set forth in Articles Two and Three and Section 12(A) above, there shall be no violation of this Ordinance in the following circumstances:

(1) Meals and beverages given in the usual course of entertaining associated with normal and customary business or social functions.

(2) An occasional gift from a single source of $101.00 or less in any calendar year.

(3) Ceremonial gifts or awards.
(4) Gifts of advertising value only or promotional items generally distributed
   To public officials.

(5) Awards presented in recognition of public service.

(6) Reasonable expenses of food, travel, lodging and scheduled entertainment
   for a meeting that is given in return for participation in a panel or speaking
   engagement at the meeting.

(7) Courtesy tickets or free admission extended for an event as a courtesy or
   for ceremonial purposes, given on an occasional basis and not to include
   season tickets of any nature.

(8) Gifts from relatives or members of the County Official or Employee's
   household.

(9) Honorariums or awards for professional achievement.

(10) Courtesy tickets or free admission to educational seminars, educational or
     information conventions or other similar events.

Section Thirteen. Disclosure of Interest.

Any member of the Board who has a financial or personal interest in any proposed
legislation or action before the Board shall immediately disclose publicly the nature and extent
of such interest.

Any other County Official or Employee who has a financial or personal interest in any
proposed legislation or action before the Board and who participates in discussion with or
gives an official opinion or recommendation to the Board in connection with such proposed
legislation or action shall disclose publicly the nature and extent of such interest.
Section Fourteen.  Abstention to Avoid Conflicts of Interest.

(A) Except as otherwise provided by law, no County Official or Employee shall participate in the discussion, debate, deliberation, vote or otherwise take part in the decision-making process on any item before him in which the County Official or Employee has a conflict of interest as set forth above.

(B) To avoid the appearance of impropriety, if any County Official or Employee has a conflict of interest or has an interest that he or she has reason to believe either violates this Ordinance or may affect his or her official acts or actions in any matter, the County Official or Employee shall immediately leave the meeting room, except that if the matter is being considered at a public meeting, the County Official or Employee may remain in the meeting room.

(C) In the event of a conflict of interest, the County Official or Employee shall announce his or her intent to abstain prior to the beginning of the discussion, debate, deliberation or vote on the item, shall not participate in any way, and shall abstain from casting a vote.

ARTICLE FIVE: THE BOARD OF ETHICS

Section One.  Creation and Composition of Board of Ethics.

There is hereby created a five-member Barrow County Board of Ethics, which shall consist of the following members:

(A) One appointee by the Board of Directors of the Barrow County Chamber of Commerce.

(B) One appointee selected by a majority of the voting County elected officials (not including the members of the Board of Commissioners) who shall each have one vote for such appointee:
(C) One appointee selected by a majority of the voting employees of Barrow County (not including the County elected officials or the members of the Board of Commissioners) who are in the employ of Barrow County on a full-time basis on the effective date of the vote, which vote shall be conducted by the Director of Human Resources or his/her designee;

(D) One appointee of the Barrow County Personnel Review Board; and

(E) One appointee of the Barrow County Board of Commissioners, which appointee shall be selected by a majority vote of the Board of Commissioners.

**Section Two. Appointment Procedures.**

The initial appointments of the members of the Board of Ethics shall be accomplished as follows: Within five (5) business days of the effective date of this Ordinance, the Barrow County Chief of Operations (or his/her equivalent) or his/her designee shall notify the respective appointing body or individuals of the duty to appoint or vote upon a member for placement on the Board of Ethics. The body or individuals so notified shall have thirty (30) days in which to conduct their appointment process and provide the Chief of Operations (or his/her equivalent) with the name of the appointment, or the name of the individual for whom he or she is voting as the appointee in the case of the elected officials. Within five (5) business days of receipt of the appointment information or calculation of the votes as the case may be, the Chief of Operations (or his/her equivalent) shall thereafter provide the names of the appointees to the Board of Commissioners. The Board of Commissioners shall appoint the five persons so identified at the next regular meeting of the Board of Commissioners following receipt of the names of the appointees from the Chief of Operations (or his/her equivalent).

All appointments following the expiration of the initial terms and all appointments made
In the cases of vacancies created during a particular term shall be made by the applicable body or individuals as indicated in Section One of this Article. The Chief of Operations (or his/her equivalent) or his/her designee shall notify the applicable body or individuals responsible for making an appointment at least forty-five (45) days prior to the expiration of the respective term or immediately upon knowledge of a vacancy created during a term. Upon such notification, the appointment process shall proceed as set forth above in this Section.

Section Three. Qualifications of Members of Board of Ethics.

A person is eligible to be appointed as a member of the Board of Ethics if the person, while serving:

(A) Resides in the County and is a registered voter;

(B) Is not an Employee or County Official and has not been an Employee or County Official during the three (3) months immediately preceding his or her appointment or be the spouse, parent, child or sibling of an Employee or County Official;

(C) Is not an officer or employee of any political party;

(D) Does not hold any elected or appointed office and is not a candidate for office of the United States, this State or the County and has not held any elected or appointed office during the three (3) months immediately preceding his or her appointment.

Section Four. Terms; Vacancies.

Members of the Board of Ethics shall each serve a two (2) year term without compensation, and shall continue to serve until their successors are appointed and qualified. The Board positions appointed pursuant to sub-sections (A), (B), and (C) of Section One of this
Article shall serve an initial full two-year term and shall thereafter serve two-year terms upon appointment. The Board positions appointed pursuant to sub-sections (D) and (E) of Section One of this Article shall serve an initial one-year term and shall thereafter serve two-year terms upon appointment. If any vacancy occurs during a term, the remaining members shall at that time choose an alternate member mutually agreed upon to temporarily serve until the position is filled by appointment as provided in Section One and Section Two to fulfill the remainder of the then existing term.

Section Five. Removal of Member.

The Board of Commissioners may remove a member of the Board of Ethics on the grounds of neglect of duty, misconduct in office or engagement in political activity in violation of this Ordinance. Before initiating the removal of a member from the Board of Ethics, the Board of Commissioners shall give the member written notice of the reason for the intended action and the member shall have the opportunity to reply. Thereafter, the Board of Commissioners shall afford such member an opportunity for a hearing before the Board of Commissioners.

Section Six. Organization and Internal Operating Regulations.

(A) Members of the Board of Ethics shall not be compensated.

(B) The Board of Ethics shall elect one of its members to act as Chairperson for a term of one year or until a successor is duly elected. The Board of Ethics shall also elect one of its members to act as Vice-Chairperson for the same term and to act for the Chairperson in his or her absence, because of disqualification or vacancy.

(C) There shall be no regularly scheduled monthly or bimonthly meetings of the
Board of Ethics, however, the Board of Ethics shall meet at least once annually in January of each year for purposes of election of officers and such other business as the Board of Ethics deems proper and in accordance with this Ordinance. Meetings shall be called by majority vote or by call of the chairperson. Meetings of the Board of Ethics shall be conducted in the public hearing room utilized by the Board of Commissioners, shall be duly publicized, and shall be otherwise conducted in accordance with the open meetings requirements under state law.

(D) Three members of the Board of Ethics shall constitute a quorum for the transaction of business. The Chairperson shall be entitled to the same voting rights as the other members of the Board of Ethics.

(E) No official action concerning complaints shall be taken by the Board of Ethics, except by the affirmative vote of at least four (4) members of the Board of Ethics.

Section Seven. Duties and Powers.

The Board of Ethics shall have the following duties and powers:

(A) To establish any procedures, rules and regulations governing its internal organization and conduct of its affairs, provided that such procedures, rules and regulations do not conflict with any provision contained herein.

(B) To receive and hear complaints of violations of standards required by this Ordinance.

(C) To make investigations as it deems necessary to determine whether any person has violated this Ordinance, but only after a least four (4) members of the Board of Ethics have voted affirmatively to conduct the investigation.

(D) To take such action as provided in this Ordinance as deemed appropriate because of any violation of this Ordinance.
(E) To perform any other function authorized by this Ordinance.

(F) To issue advisory opinions as provided in this Ordinance.

Section Eight. Staffing and Expenses.

The Board of Ethics shall be provided sufficient meeting space and other reasonable supportive services to carry out its duties required under this Ordinance. The Chief of Operations (or his/her equivalent) shall designate an administration employee who shall serve as the filing clerk for the Board of Ethics and who shall be authorized to receive all filings before the Board of Ethics to publish notices of all meetings upon request of the Board of Ethics' Chairperson and to serve as the recording clerk for the Board of Ethics.

Section Nine. Counsel.

The Board of Ethics may petition the Barrow County Board of Commissioners for appointment of counsel on a case-by-case basis to assist it in carrying out its responsibilities or to act as a hearing officer. Any such appointed counsel shall be approved by the Board of Commissioners, shall perform services at an approved hourly rate, and shall serve at the joint pleasure of the Board of Ethics and the Board of Commissioners.

Section Ten. Adherence to the Ethics Ordinance.

The Board of Ethics shall be governed by and subject to this Ordinance, except as to any requirements related to financial disclosures. If a member of the Board of Ethics has a conflict of interest or must disqualify himself under this Ethics Code or by law, the remaining members shall at that time choose an alternate person mutually agreed upon to hear that matter.
Section Eleven. Prohibition Against Certain Conflicting Political Activity.

(A) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

(1) "Member of the Board of Ethics" means an individual who occupies the position of a member of the Board of Ethics or a prospective member of the Board of Ethics.

(2) "Political Party" means a national political party, a state political party, a political action committee, and/or any affiliated organization.

(3) "Election" includes a primary, special and general election.

(4) "Nonpartisan Election" means:

   (a) An election at which none of the candidates is to be nominated or elected as representing a political party, any of whose candidates for presidential elector received votes in the last preceding election at which presidential electors were selected; and

   (b) An election involving a question or issue which is not specifically identified with a political party, such as a constitutional amendment, referendum, approval of a governmental ordinance, or any question or issue of similar character

(5) "Partisan" when used as an adjective, refers to a political party.

(6) "Political Fund" means any fund, organization, political action committee or other entity that, for purposes of influencing in any way the outcome of any partisan election, receives or expends money or
anything of value or transfers money or anything of value to any other fund, political party, candidate, organization, political action committee or other entity.

(7) "Contribution" means any gift, subscription, loan, advance, deposit of money, allotment of money, or anything of value given or transferred by one person to another, including in cash, by check, by draft, through a payroll deduction or allotment plan, by pledge or promise, whether or not enforceable, or otherwise.

(B) **Permissible Activities.** All members of the Board of Ethics are free to engage in political activity to the widest extent consistent with the restrictions imposed in this Section, which restrictions are imposed for the sole purpose of ensuring neutrality and the appearance of neutrality of the Board of Ethics. Each member of the Board of Ethics retains the right to:

(1) Register and vote in any election;

(2) Participate in the nonpartisan activities of a civic, community, social, labor, or professional organization or of a similar organization;

(3) Be a member of a political party or other political organization and participate in its activities to the extent consistent with law;

(4) Attend a political convention, rally, fundraising function, or other political gathering;

(5) Sign a political petition as an individual;

(6) Make a financial contribution to a political party or organization;

(7) Take an active part, as a candidate or in support of a candidate, in a
(8) Be politically active in connection with a question which is not specifically identified with a political party, such as a constitutional amendment, referendum, approval of a governmental ordinance or any other question or issue of a similar character;

(9) Serve as an election judge or clerk or in a similar position to perform nonpartisan duties as prescribed by state or local law; and

(10) Otherwise participate fully in public affairs in a manner which does not materially compromise his or her efficiency or integrity as a member of the Board of Ethics or the neutrality, efficiency or integrity of the Board of Ethics.

(C) Prohibited Activities.

(1) A member of the Board of Ethics may not take an active part in political management or in a political campaign, except as permitted by subsection of this section.

(2) A member of the Board of Ethics shall not take part in or be permitted to do any of the following activities:

(a) Serve as an officer of a political party, a member of a national, state or local committee of a political party, an officer or member of a committee of a partisan political club, or be a candidate for any of these positions;

(b) Organize or reorganize a political party organization or political club;

(c) Directly or indirectly solicit, receive, collect, handle, disburse, or
account for assessments, contributions or other funds for a partisan political purpose;

(d) Organize, sell tickets to, promote or actively participate in a fundraising activity of a candidate in a partisan election or of a political party or political club;

(e) Take an active part in managing the political campaign of a Candidate for public office in a partisan election or a candidate for political party office;

(f) Become a candidate for, or campaign for, an elective public office in a partisan election;

(g) Solicit votes in support of or in opposition to a candidate for Public office in a partisan election;

(h) Act as recorder, watcher, challenger or similar officer at the polls on behalf of a political party or a candidate in a partisan election;

(i) Drive voters to the polls on behalf of a political party or a candidate in a partisan election;

(j) Endorse or oppose a candidate for public office in a partisan election or a candidate for political party office in a political advertisement, broadcast, campaign literature, or similar material;

(k) Serve as a delegate, alternate or proxy to a political party convention;

(l) Address a convention, caucus, rally or similar gathering of a political party in support of or in opposition to a partisan
candidate for public office or political party office;

(m) Initiate or circulate a partisan nominating position.

(3) Nothing contained in this section shall prohibit activity in political management or in a political campaign by any member of the Board of ethics connected with a nonpartisan election or a nonpartisan issue of any type.

Section Twelve. Limitation of Liability.

No member of the Board of Ethics, or any person acting on behalf of the Board of Ethics, shall be liable to any person for any damages arising out of the enforcement or operation of this Ethics Ordinance, except in the case of willful or wanton conduct. This limitation of liability shall apply to the County, the members of the Board of Ethics, the employees of the Board of Ethics and any person acting under the direction of the Board of Ethics.

Section Thirteen. Advisory Opinion.

The Board of Ethics shall render an advisory opinion based on a real or hypothetical set of circumstances when requested to do so in writing by a County Official or Employee related to that County Official's or Employee's conduct or transaction of business. Such advisory opinions shall be rendered pursuant only to a written request, fully setting forth the circumstances to be reviewed by the Ethics Board. The proceedings of the Ethics Board pursuant to this section shall be held in public to the extent consistent with state law and the opinions of the Ethics Board shall be made available to the public.

Section Fourteen. Complaints.

The Board of Ethics shall be responsible for hearing and deciding any complaints filed regarding alleged violations of this Ordinance by any person. The following procedures shall be followed when filing a complaint:
(A) Any person may file a complaint alleging a violation of any of the provisions of
This Ordinance by submitting it to the Chief of Operations (or his/her equivalent),
who shall immediately deliver such complaint to the Chairman of the Board of
Ethics or his or her designee. A copy of such complaint shall immediately be
forwarded by registered mail to the County Official or Employee against whom
the complaint was filed. The complaint must be supported by affidavits based on
personal knowledge, shall set forth such facts as would be admissible in
evidence, and shall show affirmatively that the affiant is competent to testify to
the matters stated therein. All documents referred to in an affidavit(s) should be
attached to the affidavit(s). The person filing the complaint shall verify the
complaint by his or her signature thereon. A complaint must be filed within six (6)
months of the date the alleged violation is said to have occurred, or in case of
concealment or nondisclosure within six (6) months of the date the alleged
violation should have been discovered after due diligence. In the event the Board
of Ethics makes an initial determination that a complaint is technically deficient,
the Board of Ethics shall submit a list of deficiencies to the complainant and offer
the complainant the opportunity to correct the deficiencies within seven (7) days
prior to the complaint being dismissed for technical deficiencies.

(B) Upon receipt of a complaint alleging misconduct, the County Official or
Employee against whom the complaint was filed may reply to the complaint
within thirty (30) days, unless such time for reply is extended by the Board of
Ethics upon good cause shown. The response of the County Official or
Employee must be supported by affidavits based on personal knowledge, must
set forth such facts as would be admissible in evidence and must show
affirmatively that the affiant is competent to testify to the matters stated therein.

All documents referred to in an affidavit(s) should be attached to the affidavit(s).

(C) Within sixty (60) days of receipt of a complaint, the Board of Ethics shall conduct an investigatory review to determine whether specific substantiated evidence from a credible source(s) exists to support a reasonable belief that there has been a violation of this Ordinance. If after reviewing the complaint the Board of Ethics by vote determines that no specific, substantiated evidence from a credible source(s) exists to support a reasonable belief that there has been a violation of this Ordinance or determines that no violation occurred, it may dismiss the complaint without further proceedings. In the event a complaint is dismissed based upon the merits of the complaint, the complaint may not be re-filed.

(D) If the Board of Ethics determines that specific, substantiated evidence from a credible sources(s) exists to support a reasonable belief that there has been a violation of this Ordinance, certified written notice of a hearing, containing the time, date and place of such hearing, shall be given to each party by the Board of Ethics and a formal public hearing shall be conducted and both parties afforded an opportunity to be heard. Any formal public hearing shall be conducted in accordance with the requirements of due process. The Board of Ethics is authorized to swear witnesses.

(E) Any final determination resulting from the hearing shall include written findings of fact and conclusions of law. The Board of Ethics shall determine if clear and convincing evidence shows any violation of this Ordinance.

(F) Nothing in this section shall be considered to limit or encumber the right of the Board of Ethics to initiate an investigation on its own cognizance as it deems
Necessary to fulfill its obligations under this Ordinance.

**Section Fifteen. Disciplinary Action.**

(A) Upon a determination that an employee has violated this Ordinance, the Board of Ethics may recommend the following penalties and actions:

1. Written warning or reprimand;
2. Suspension without pay;
3. Termination of employment; and
4. Repayment to the County of any unjust enrichment.

(B) Upon a determination that a County Official has violated this Ordinance, the Board of Ethics may recommend the following penalties and actions:

1. Written warning, censure or reprimand;
2. Removal from office to the extent provided by Georgia law; and
3. Repayment to the County of any unjust enrichment.

(C) Upon direction of the Board of Ethics, a petition may be filed for injunctive relief, or any other appropriate relief, in the county superior court or in any other court having proper venue and jurisdiction, for the purpose of requiring compliance with the provisions of this Ordinance. In addition, the court may issue an order to cease and desist from the violation of the Ordinance. The court also may void an official action that is the subject of the violation, provided that the legal action to void the matter was brought with ninety (90) days of the occurrence of the official action, if the court deems voiding the action to be in the best interest of the public. The Court, after hearing and considering all the circumstances in the case, may grant all or part of the relief sought. However, the court may not void any official action appropriating public funds, levying taxes or providing for the
issuance of bonds, notes or other evidence of public obligation under this Ordinance.

(D) In addition to any other remedy provided herein, upon determination of a violation of this Ordinance, the Board of Ethics may recommend to the Board of Commissioners in writing that any contract, bid or change order that was the subject of the violation should be cancelled or rescinded. The Board of Commissioners, however, shall retain the discretion to determine whether such a Cancellation or rescission would be in the best interest of the County and shall not be bound in any way by a recommendation of the Board of Ethics.

(E) The Ethics Board may also forward its findings of fact and conclusions of law to the Barrow County District Attorney's Office and/or the Office of the Governor for appropriate action.

Section Sixteen. Judicial review.

(A) Any party against whom a decision of the Board of Ethics is rendered may obtain judicial review of the decision by writ of certiorari to the superior court of the County. The application for the writ must be filed within thirty (30) days from the date of the written decision. Judicial review shall be based upon the record. No party shall be entitled to a de novo appeal.

(B) Upon failure to timely request judicial review of the decision by writ of certiorari as provided in this section, the decision shall be binding and final upon all parties.

(C) The appellate rights afforded hereunder shall be in lieu of any right to appeal an adverse employment action under the Barrow County Civil Service
System, to the extent the County Official or employee may be subject to the Civil Service System.

ARTICLE SIX: MISCELLANEOUS

Section One. Severability.

If any provision of this Ordinance is found by a court of competent jurisdiction to be invalid or unconstitutional, or if the application of this Ordinance to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

Section Two. Repealer

All laws, resolution, or ordinances or parts thereof that conflict with the provisions of this Ordinance are repealed.

Section Three. Effective Date.

The effective date of this Ordinance shall be July 1, 2004.

AMENDED:

Article Five, Section 1, Subparagraph (A) January 25, 2005
Article Five, Section 6, Subparagraph (C) January 8, 2008