



**BARROW COUNTY**  
*Georgia*

**To:** Parties Interested in RFB2018-7

**From:** Cindy Clack

**Date:** August 9, 2017

**Re:** RFB2018-7 2017 or 2018 Ford Transit KUV (Unmarked)

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RFB2018-7 is attached for your consideration. Anyone accessing this Request for Bid from the Barrow County website [www.barrowga.org](http://www.barrowga.org) is responsible to insure the latest documents are in their possession including any addenda. ***All addenda, questions and answers will be posted on this site. This site should be visited frequently to insure your awareness of any updates.***

Please insure bids are submitted exactly as specified in the RFB. If you have any questions, please submit them in writing by email as called for in the RFB.

Thank you.



**BARROW COUNTY**  
*Georgia*

**REQUEST FOR BIDS**  
**RFB2018-7**

**2017 or 2018 FORD TRANSIT KUV**  
**(UNMARKED)**

**BARROW COUNTY, GEORGIA**  
**AUGUST 9, 2017**

**DATE OF OPENING: AUGUST 31, 2017**

**REQUEST FOR BID**

**RFB2018-7**

**BARROW COUNTY, GEORGIA**

Date: August 9, 2017

PURPOSE:

The purpose of this request is to provide interested suppliers with the sufficient information to enable them to submit a uniform bid for the County's review. Also, to set-forth a systematic method that will be fair and impartial to all parties concerned and to generate a response that can be equally evaluated by the County. ***This bid will be evaluated and governed according to the Barrow County Purchasing Policy.***

GENERAL:

Barrow County is in the process of securing sealed bids for one (1) 2017 or 2018 Ford Transit KUV (Unmarked) per attached specifications, and outfitting requirements for the Barrow County Sheriff's Office. ***Bidder must be an authorized dealer for a minimum of three (3) consecutive years for the type of vehicle which you are submitting a bid. Manufacturer certification may be required.*** Special attention should be given to the technical schedule and conditions below.

Regular Bid: Each supplier must comply with all requirements for a regular bid as directed or required by this notice. Notice is hereby given to all suppliers that if their bids are defective or irregular, the same may be rejected immediately.

Uniform Bid: To facilitate comparative analysis and evaluation of quotations, it is desired that a uniform format be employed in structuring each bid. The required format will coincide with specifications and additional options given later in this notice. The supplier's degree of compliance with the requirements of this notice will be a factor in the subsequent evaluation and award of contract for these items. All instructions are to be considered an integral part of the RFB.

Right to Reject Any or All Bids: Barrow County reserves the right to reject any or all bids, to waive technicalities or informalities, and to accept any bid deemed in the best interest of the county. Where two or more suppliers are deemed equal, the County reserves the right to make the award to one of the suppliers.

Firm Price: Prices quoted by supplier shall be firm prices, and not subject to increase during the schedule hereinafter set-forth and shall not include Federal or State Tax.

Right to Submitted Materials: All responses, inquires, or correspondence relating or in reference to this schedule, exhibit, and other documentation by the supplier shall be properly identified as to supplier and will become the property of the County when received. Supporting technical

manuals will be returned at the request of the supplier. Selection of a suppliers bid does not affect this right.

**INQUIRIES:** Bidders **shall not** contact any members, or employees, of the Barrow County Board of Commissioners or any Barrow County Elected Officer or employee of Barrow County Elected Officer, regarding this RFB, bid evaluation, or selection process from the time the RFB is issued until the time a notification of intent to award is announced. **Questions relating to this RFB must be submitted in writing to: Cindy Clack (email: [cclack@barrowga.org](mailto:cclack@barrowga.org)).** *The deadline for submission of questions relating to this RFB shall be 5:00pm, Tuesday, August 22, 2017.* All questions submitted in writing prior to the deadline will be compiled, answered in writing and posted to the website [www.barrowga.org](http://www.barrowga.org) as an addendum to the RFB.

**SEALED BIDS:** An original (un-bound) and four copies of the bid must be submitted in a sealed envelope, addressed to Owner. Each sealed envelope containing a bid must be plainly marked on the outside with **“RFB2018-7 – 2017 or 2018 Ford Transit KUV (Unmarked)”**. If a bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope to the attention of the Owner at the address previously given and also plainly marked with **“RFB2018-7 – 2017 or 2018 Ford Transit KUV (Unmarked)”**. The county will not be responsible for late mail deliveries and no bid will be accepted if received after the time stipulated by this RFB. No bid may be withdrawn or modified in any way after the deadline for RFB opening. **FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY BID QUOTE.**

**BIDS SHALL BE SUBMITTED TO:**  
**Barrow County Board of Commissioners**  
**Danielle Austin, County Clerk’s Office**  
**30 North Broad Street**  
**Winder, GA 30680**

**EVENTS:** Sealed bids will be accepted in the Clerk’s Office, no later than **12:00 Noon, Thursday, August 31, 2017.** Bids will be opened and read aloud in the Historic Courthouse Conference Room at 30 North Broad Street, Winder, GA 30680 at 2:00 p.m. on August 31, 2017. All bids will be evaluated and the project will be awarded, if it is awarded, within 60 days of the bid opening. These prices will be good for 60 days from this date.

**The following dates and times apply to this RFB:**

Issue Request for Bid -----August 9, 2017  
Deadline for Questions -----August 22, 2017 (5:00 p.m.)  
Bid Due Date ----- August 31, 2017 (12:00 Noon)  
Bid Opening ----- August 31, 2017 (2:00 p.m.)

**DOCUMENTS:** The following documents are included in this Request for Bid:

- Memo (1 Page)
- Request for Bid (4 Pages)
- Specifications and Outfitting Requirements (2 Pages)
- Bid Form (1 Page)

**BID CONTENT:** Please include the following documents with your submittal (*an original unbound and four copies*):

- Bid Form (included in the RFB)
- Specifications for the Model you are submitting a bid

**DELIVERY TIME:** *Please advise number of days from the date of order in which delivery can be expected.*

**TECHNICAL REQUIREMENTS:** The technical requirements are normally given as generic in nature, where a company's part is listed, no exceptions or substitutions will be accepted, unless stated otherwise in the RFB.

**PAYMENT:** Payment will be made Net 30 Days from date of receipt of equipment. No monies will be paid up front with the order. Bidder agrees to render invoice electronically ([payables@barrowga.org](mailto:payables@barrowga.org)). Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of equipment; no other contract document will be generated for the purchase.

**LOCAL VENDOR'S PREFERENCE:**

Because bids awarded to Local Vendors contribute to the County's tax base and promote the local economy, the County has determined that, under certain circumstances described in this Section, Local Vendors shall be provided an additional privilege, whenever not otherwise prohibited by State law (including, but not limited to, public works and road construction projects as contemplated by Section 1-7(6) of the County's Purchasing Policy), when bidding against non-Local Vendors.

For bids in the amount of \$25,000.00 or more, if a Local Vendor's bid shall meet all specifications and does not exceed four percent (4%) more than the lowest responsive and responsible bidder, the lowest bidding Local Vendor shall be offered three (3) business days from the opening of such bids in which to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor. If such Local Vendor shall not agree to match the low bid, then the next lowest Local Vendor, if any, shall be offered within three (3) business days thereafter to notify the Purchasing Office in writing that it agrees to match the low

bid submitted by any non-Local Vendor, and so on until all applicable Local Vendors are offered the opportunity to match the low bid.

**2017-2018 Ford Transit KUV  
3.7L TIVCT V6 350 SRW  
Per Specifications and Required Outfitting (2 Pages)  
(1 Unit)**

**To be included with base vehicle:**

- 3.7L V6
- 6 speed automatic transmission
- 138" Wheelbase
- Oxford White
- Cloth Interior
- 235/65/R16 BSW Performance tires
- Full size spare
- 4.10 LS X4L
- Ext Upg Pkg
- #9500 GVWR
- Lane Keep Alert
- Back Up Alarm
- Mirror Long Pwr
- Air conditioning
- Trailer Wiring Prov
- Heavy Duty Alternator/ Dual Batteries
- Power Inv
- Daytime Lamps
- KUV Knapheide Body with **LOW** Roof
- Two additional Keys
- All Standard Equipment

## OUTFITTING:

	PART
4	<a href="#">Misc QL97 LED Scene</a> Federal Signal 9x7 LED Scene Light
2	<a href="#">QL 73 Led Scene</a> Federal Signal 7x3 Scene Light
2	<a href="#">BI-ST6</a> Brooking 6 Diode Super Thin Surface Mount Mounted in Grille Wht/Amber
1	<a href="#">RVS-770613</a> RVS Single Rear Camera System W/7" Color Monitor
1	<a href="#">PCC4W</a> WEC 4-Switch Power Control Center
1	Shop Supplies
1	Installation Cost
1	Window Tint Driver/Passenger Doors 20%- Rear Doors 20%-Sunstrip
1	<a href="#">BI-RAYZR-8</a> Brooking RayZR 8 head light stick (12- 24VDC) Amber w/ traffic advisor (mounted on upper rear or on top at rear)
	<b>TOTAL OUTFIT</b>



**BID FORM**  
**(SUBMIT AN ORIGINAL AND FOUR COPIES)**

PROJECT: RFB2018-7 2017 OR 2018 FORD TRANSIT KUV (UNMARKED)  
 Per Attached Specifications and Required Outfitting

SUBMITTED TO: Barrow County Board of Commissioners

SUBMITTED BY (NAME, ADDRESS AND TELEPHONE NUMBER OF COMPANY):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Barrow County Board of Commissioners:

Having carefully examined the Request For Bid and Related Documents for RFB2018-7, and Addendum(s) \_\_\_\_\_, the undersigned proposes to furnish the following Vehicle Per Specifications and Required Outfitting for the below amount:

2017 or 2018 Ford Transit KUV (Unmarked)	Delivered Price	Lead Time In Calendar Days	Warranty Period
1 (One) Each 2017 or 2018 Ford Transit KUV (Unmarked) per Specifications and Required Outfitting.	\$ _____ Each	_____ Days	_____
	<b>GRAND TOTAL – 1 VEHICLE</b>	<b>\$ _____</b>	<b>*Supplier To Be Within 75 Miles Radius of Winder, GA</b>

Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of the unit; no other contract document is required for the purchase.

Signed, sealed, and dated this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_.

Bidder: \_\_\_\_\_(Seal)  
 (Company Name)

By: \_\_\_\_\_

Title: \_\_\_\_\_