



BARROW COUNTY
Georgia

To: Parties Interested in RFB2018-12

From: Cindy Clack

Date: August 30, 2017

Re: RFB2018-12 – 2017 or 2018 Ford Interceptor Utility Vehicle (Unmarked)

RFB2018-12 is attached for your consideration. Anyone accessing this Request for Bid from the Barrow County website www.barrowga.org is responsible to insure the latest documents are in their possession including any addenda. ***All addenda, questions and answers will be posted on this site. This site should be visited frequently to insure your awareness of any updates.***

Please insure bids are submitted exactly as specified in the RFB. If you have any questions, please submit them in writing by email as called for in the RFB.

Thank you.



BARROW COUNTY
Georgia

**REQUEST FOR BIDS
RFB2018-12**

**2017 OR 2018 FORD INTERCEPTOR
UTILITY VEHICLE (UNMARKED)**

**BARROW COUNTY, GEORGIA
AUGUST 30, 2017**

DATE OF OPENING: SEPTEMBER 14, 2017

BARROW COUNTY, GEORGIA

Date: August 30, 2017

PURPOSE:

The purpose of this request is to provide interested suppliers with the sufficient information to enable them to submit a uniform bid for the County's review. Also, to set-forth a systematic method that will be fair and impartial to all parties concerned and to generate a response that can be equally evaluated by the County. ***This bid will be evaluated and governed according to the Barrow County Purchasing Policy.***

GENERAL:

Barrow County is in the process of securing sealed bids for one (1) 2017 or 2018 Ford Interceptor Utility Vehicle (Unmarked) per attached specifications, and outfitting requirements for the Barrow County Sheriff's Office. ***Bidder must be an authorized dealer for a minimum of three (3) consecutive years for the type of vehicle which you are submitting a bid. Manufacturer certification may be required.*** Special attention should be given to the technical schedule and conditions below.

Regular Bid: Each supplier must comply with all requirements for a regular bid as directed or required by this notice. Notice is hereby given to all suppliers that if their bids are defective or irregular, the same may be rejected immediately.

Uniform Bid: To facilitate comparative analysis and evaluation of quotations, it is desired that a uniform format be employed in structuring each bid. The required format will coincide with specifications and additional options given later in this notice. The supplier's degree of compliance with the requirements of this notice will be a factor in the subsequent evaluation and award of contract for these items. All instructions are to be considered an integral part of the RFB.

Right to Reject Any or All Bids: Barrow County reserves the right to reject any or all bids, to waive technicalities or informalities, and to accept any bid deemed in the best interest of the county. Where two or more suppliers are deemed equal, the County reserves the right to make the award to one of the suppliers.

Firm Price: Prices quoted by supplier shall be firm prices, and not subject to increase during the schedule hereinafter set-forth and shall not include Federal or State Tax.

Right to Submitted Materials: All responses, inquires, or correspondence relating or in reference to this schedule, exhibit, and other documentation by the supplier shall be properly identified as to supplier and will become the property of the County when received. Supporting technical

manuals will be returned at the request of the supplier. Selection of a suppliers bid does not affect this right.

INQUIRIES: Bidders **shall not** contact any members, or employees, of the Barrow County Board of Commissioners or any Barrow County Elected Officer or employee of Barrow County Elected Officer, regarding this RFB, bid evaluation, or selection process from the time the RFB is issued until the time a notification of intent to award is announced. **Questions relating to this RFB must be submitted in writing to: Cindy Clack (email: cclack@barrowga.org).** *The deadline for submission of questions relating to this RFB shall be 12:00 Noon, Thursday, September 7, 2017.* All questions submitted in writing prior to the deadline will be compiled, answered in writing and posted to the website www.barrowga.org as an addendum to the RFB.

SEALED BIDS: An original (un-bound) and four copies of the bid must be submitted in a sealed envelope, addressed to Owner. Each sealed envelope containing a bid must be plainly marked on the outside with **“RFB2018-12 – 2017 or 2018 Ford Interceptor Utility Vehicle (Unmarked)”**. If a bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope to the attention of the Owner at the address previously given and also plainly marked with **“RFB2018-12 – 2017 or 2018 Ford Interceptor Utility Vehicle (Unmarked)”**. The county will not be responsible for late mail deliveries and no bid will be accepted if received after the time stipulated by this RFB. No bid may be withdrawn or modified in any way after the deadline for RFB opening. **FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY BID QUOTE.**

BIDS SHALL BE SUBMITTED TO:
Barrow County Board of Commissioners
Danielle Austin, County Clerk’s Office
30 North Broad Street
Winder, GA 30680

EVENTS: Sealed bids will be accepted in the Clerk’s Office, no later than **12:00 Noon, Thursday, September 14, 2017.** Bids will be opened and read aloud in the Historic Courthouse Main Floor Conference Room at 30 North Broad Street, Winder, GA 30680 at 2:00 p.m. on September 14, 2017. All bids will be evaluated and the project will be awarded, if it is awarded, within 60 days of the bid opening. These prices will be good for 60 days from this date.

The following dates and times apply to this RFB:

Issue Request for Bid -----August 30, 2017
Deadline for Questions -----September 7, 2017 (12:00 Noon)
Bid Due Date ----- September 14, 2017 (12:00 Noon)
Bid Opening ----- September 14, 2017 (2:00 p.m.)

DOCUMENTS: The following documents are included in this Request for Bid:

- Memo (1 Page)
- Request for Bid (4 Pages)
- Specifications (1 Page)
- Bid Form (1 Page)

BID CONTENT: Please include the following documents with your submittal (*an original unbound and four copies*):

- Bid Form (included in the RFB)
- Specifications

DELIVERY TIME: *Please advise number of days from the date of order in which delivery can be expected.*

TECHNICAL REQUIREMENTS: The technical requirements are normally given as generic in nature, where a company's part is listed, no exceptions or substitutions will be accepted, unless stated otherwise in the RFB.

PAYMENT: Payment will be made Net 30 Days from date of receipt of equipment. No monies will be paid up front with the order. Bidder agrees to render invoice electronically (payables@barrowga.org). Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of equipment; no other contract document will be generated for the purchase.

LOCAL VENDOR'S PREFERENCE:

Because bids awarded to Local Vendors contribute to the County's tax base and promote the local economy, the County has determined that, under certain circumstances described in this Section, Local Vendors shall be provided an additional privilege, whenever not otherwise prohibited by State law (including, but not limited to, public works and road construction projects as contemplated by Section 1-7(6) of the County's Purchasing Policy), when bidding against non-Local Vendors.

For bids in the amount of \$25,000.00 or more, if a Local Vendor's bid shall meet all specifications and does not exceed four percent (4%) more than the lowest responsive and responsible bidder, the lowest bidding Local Vendor shall be offered three (3) business days from the opening of such bids in which to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor. If such Local Vendor shall not agree to match the low bid, then the next lowest Local Vendor, if any, shall be offered within three (3) business days thereafter to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor, and so on until all applicable Local Vendors are offered the opportunity to match the low bid.

2017-2018 FORD INTERCEPTOR UTILITY VEHICLE (UNMARKED)

3.5L ECOBOOST V6 TURBO

To be included with base vehicle:

- 3.5L V6 ECOBOOST TURBO
- 6 Speed automatic transmission
- All Wheel Drive
- Blind Spot Information System (BLIS)
- Climate control - Rear Aux A/C
- Power door locks /windows
- Dark Car Feature
- Dome light (red/white)
- Dome Light for Rear Cargo Area (Red/White)
- Ford SYNC
- Hidden door lock plungers and inoperable rear door handles
- Rearview camera
- Reverse sensing system
- Spot lamp – driver only – Wheel LED
- Remote keyless entry system
- Shadow Black exterior paint (no paint upcharge)
- Charcoal black heavy duty cloth front seats
- Charcoal black heavy duty vinyl rear seats
- All Standard Equipment
- 2 Additional keys from the factory

BID FORM
(SUBMIT AN ORIGINAL AND FOUR COPIES)

PROJECT: RFB2018-12 2017 or 2018 Ford Interceptor Utility Vehicle (Unmarked)
 Per Attached Specifications

SUBMITTED TO: Barrow County Board of Commissioners

SUBMITTED BY (NAME, ADDRESS AND TELEPHONE NUMBER OF COMPANY):

Barrow County Board of Commissioners:

Having carefully examined the Request For Bid and Related Documents for RFB2018-12, and Addendum(s) _____, the undersigned proposes to furnish the following Vehicles Per Specifications for the below amount:

Ford Interceptor Utility Vehicle (Unmarked)	Delivered Price	Lead Time In Calendar Days	Warranty Period
1 (One) Each 2017 or 2018 Ford Interceptor Utility Vehicle (Unmarked) per Specifications	\$ _____ Each	_____ Days	
	GRAND TOTAL – 1 VEHICLE	\$ _____	*Supplier To Be Within 75 Miles Radius of Winder, GA

Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of the unit; no other contract document is required for the purchase.

Signed, sealed, and dated this ____ Day of _____, 20__.

Bidder: _____(Seal)
 (Company Name)

By: _____

Title: _____