MEMORANDUM

To: Parties Interested In RFB2020-6
From: Misty Landers
Date: August 14, 2019
Re: RFB2020-6 – 2019 or 2020 Emergency Medical Ambulance

RFB2020-6 is attached for your consideration. Anyone accessing this Request for Bid from the Barrow County web site is responsible to insure the latest documents are in their possession including any addenda. All addenda, questions and answers will be posted on this site. *This site should be visited frequently to insure an awareness of any updates.*

Please insure bids are submitted exactly as specified in the RFB. If you have any questions, please submit them in writing as called for in the RFB.

Thank you.
REQUEST FOR BID
RFB2020-6

2019 or 2020 EMERGENCY MEDICAL AMBULANCE
PER SPECIFICATIONS

BARROW COUNTY, GEORGIA

August 14, 2019

DATE OF BID OPENING: SEPTEMBER 12, 2019
REQUEST FOR BID RFB2020-6

BARROW COUNTY, GEORGIA

Date: August 14, 2019

PURPOSE:

The purpose of this request is to provide interested suppliers with the sufficient information to enable them to submit a uniform bid for the County’s review. Also, to set-forth a systematic method that will be fair and impartial to all parties concerned and to generate a response that can be equally evaluated by the County. This bid will be evaluated and governed according to the Barrow County Purchasing Policy.

GENERAL:

Barrow County is in the process of securing sealed bids for one (1) 2019 OR 2020 Emergency Medical Ambulance per Specifications for Barrow County Emergency Services. Special attention should be given to the technical schedule and conditions below.

Regular Bid: Each supplier must comply with all requirements for a regular bid as directed or required by this notice. Notice is hereby given to all suppliers that if their bids are defective or irregular, the same may be rejected immediately.

Uniform Bid: To facilitate comparative analysis and evaluation of quotations, it is desired that a uniform format be employed in structuring each bid. The required format will coincide with specifications and additional options given later in this notice. The supplier’s degree of compliance with the requirements of this notice will be a factor in the subsequent evaluation and award of contract for these items. All instructions are to be considered an integral part of the RFB.

Right to Reject Any or All Bids: Barrow County reserves the right to reject any or all bids, to waive technicalities or informalities, and to accept any bid deemed in the best interest of the county. Where two or more suppliers are deemed equal, the County reserves the right to make the award to one of the suppliers.

Firm Price: Prices quoted by supplier shall be firm prices, and not subject to increase during the schedule hereinafter set-forth and shall not include Federal or State Tax.

Right to Submitted Materials: All responses, inquires, or correspondence relating or in reference to this schedule, exhibit, and other documentation by the supplier shall be properly identified as to supplier and will become the property of the County when received. Supporting technical manuals will be returned at the request of the supplier. Selection of a suppliers bid does not affect this right.

INQUIRIES: Bidders shall not contact any members, or employees, of the Barrow County Board of Commissioners or any Barrow County Elected Officer or employee of Barrow County Elected Officer, regarding this RFB, bid evaluation, or selection process from the time the RFB is issued until the time a notification of intent to award is announced. Questions relating to this RFB must be submitted in writing to: Misty Landers (email: mlanders@barrowga.org). The deadline for submission of questions
relating to this RFB shall be 12:00 p.m. (local time), September 3, 2019. All questions submitted in writing prior to the deadline will be compiled, answered in writing and posted to the website www.barrowga.org as an addendum to the RFB.

SEALED QUOTATIONS: An original (un-bound) and four copies of the bid must be submitted in a sealed envelope, addressed to Owner. Each sealed envelope containing a bid must be plainly marked on the outside with “RFB2020-6 – 2019 or 2020 EMERGENCY MEDICAL AMBULANCE”. If a bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope to the attention of the Owner at the address previously given and also plainly marked with RFB2020-6 – “2019 OR 2020 EMERGENCY MEDICAL AMBULANCE”. The county will not be responsible for late mail deliveries and no bid will be accepted if received after the time stipulated by this RFB. No bid may be withdrawn or modified in any way after the deadline for RFB opening. FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY BID QUOTE.

BIDS SHALL BE SUBMITTED TO:
Barrow County Board of Commissioners
County Clerk’s Office
30 North Broad Street
Winder, GA 30680

EVENTS: Sealed bids will be accepted in the County Clerk’s Office, no later than 12:00 Noon (local time), Thursday, September 12, 2019. Bids will be opened and read aloud in the Main Floor Conference Room at 30 North Broad Street, Winder, GA. 30680 at 2:00 p.m. (local time) on September 12, 2019. All bids will be evaluated and the project will be awarded, if it is awarded, within 60 days of the bid opening. These prices will be good for 60 days from this date.

The following dates and times apply to this RFB:
Issue Request for Bid ----------------------------August 14, 2019
Deadline for Questions ---------------------- September 3, 2019 (12:00 p.m. local time)
Bid Due Date -----------------------------------September 12, 2019 (12:00 p.m. local time)
Bid Opening -------------------------------------September 12, 2019 (2:00 p.m. local time)

DOCUMENTS: The following documents are included in this Request for Bid:

- Memo (1 Page)
- Request for Bid (4 Pages)
- Specifications (39 Pages)
- Bid Form (2 Pages)
- Ethics Ordinance (30 Pages)

BID CONTENT: The following documents MUST BE included with your submittal (an original un-bound and four copies):

- Bid Form (included in the RFB)
- Specification Requirement (Yes/No) Document (included in the RFB)
- Manufacturer Specifications
- Descriptive Literature
**DELIVERY TIME:**  Please advise number of days from the date of order in which delivery can be expected.

**TECHNICAL REQUIREMENTS:**  The technical requirements are normally given as generic in nature, where a company’s part is listed, no exceptions or substitutions will be accepted, unless stated otherwise in the RFB.

**PAYMENT:**  Payment will be made Net 10 Days from date of receipt of equipment. No monies will be paid up front with the order. Bidder agrees to render invoice electronically (payables@barrowga.org). Bidder agrees to accept the Barrow County Purchase Order Form to execute the actual purchase of equipment; no other contract document will be generated for the purchase.

**LOCAL VENDOR’S PREFERENCE:**

Because bids awarded to Local Vendors contribute to the County’s tax base and promote the local economy, the County has determined that, under certain circumstances described in this Section, Local Vendors shall be provided an additional privilege, whenever not otherwise prohibited by State law (including, but not limited to, public works and road construction projects as contemplated by Section 1-7(6) of the County’s Purchasing Policy), when bidding against non-Local Vendors.

For bids in the amount of $25,000.00 or more, if a Local Vendor’s bid shall meet all specifications and does not exceed four percent (4%) more than the lowest responsive and responsible bidder, the lowest bidding Local Vendor shall be offered three (3) business days from the opening of such bids in which to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor. If such Local Vendor shall not agree to match the low bid, then the next lowest Local Vendor, if any, shall be offered within three (3) business days thereafter to notify the Purchasing Office in writing that it agrees to match the low bid submitted by any non-Local Vendor, and so on until all applicable Local Vendors are offered the opportunity to match the low bid.
1.0 Scope, Purpose and Classification

- **Scope:** This specification covers the manufacture of a commercially produced, surface medical care vehicle, hereinafter referred to as ambulance or vehicle. A vehicle in compliance with this specification shall be defined as a standard ambulance. This vehicle shall be in accordance with the Ambulance Design Criteria of the National Highway Traffic Administration, U.S. Department of Transportation Washington D.C. This Bid specification is based on the Federal Ambulance Specification KKK-A-1822F.

- **Purpose:** The purpose of this document is to provide minimum specifications and test parameters for the manufacture of an emergency medical care vehicle that meets the needs and desires of this agency. It establishes essential criteria for the design, performance, equipment and appearance of the vehicle. The object is to provide a vehicle that is in accordance with nationally recognized guidelines. It is the intent to return the unit to a new or like new condition per the specification.

- **Classifications:** This specification calls for the following type of vehicle. It is in accordance with KKK-A-F.
  - Type III – Integral Cab Chassis with modular ambulance body.
  - Class 2 - Two rear wheel driven (4x2)
  - Configuration A (ALS) - Elevating cot and squad bench (3.1.5.1)

- **General:** This is an engineer, design, construct and deliver type specification and it is not the intention of this agency to write out vendors of similar or equal equipment of the types specified. It should be noted, however, that this specification is written around specific needs of this agency. Because of this fact, price will not be the major consideration in making an award. Bid award shall be given to the vendor who’s Bid comes closest to meeting these specifications at the most competitive price. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will only be accepted providing the vendor provides documentation in the Bid that the particular brand offered meets or exceeds the quality of the actual brand called for in the specification.

- **Examination of Specification:** Each Offeror is required, before submitting his proposal, to be thoroughly familiar with the specifications contained herein. No additional allowances will be made because of a lack of knowledge of these conditions. It will be the responsibility of the successful Offeror to ascertain if any components of this specification are unsafe or do not meet the required standards of applicable state law or those of Federal Specification KKK-A-1822F. Should there be any unsafe or poorly designed criteria contained herein, the Offeror shall thoroughly explain them to the Purchaser in the Bid Proposal. Where the Offeror does not do specifically what the
specification calls for a (no) shall be checked and a written explanation given whether the Offeror feels it is equal to or exceeds the Bid. All exceptions will be evaluated on their merit at the purchasers' discretion.

- **Materials:** The emergency medical care vehicle, chassis, ambulance body, equipment, devices, medical accessories and electronic equipment to be delivered under this contract shall be standard commercial products, which meet or exceed the requirements of this specification. The ambulance shall comply with all Federal Motor Vehicle Safety Standards (FMVSS), the Federal regulations applicable or specified for the year of manufacture. The chassis, components and optional items shall be as represented in the manufacturer's current technical data. Materials used in the construction shall be new and not less than the quality conforming to current engineering and manufacturing practices. Materials shall be free of defects and suitable for service intended.

- **Manufacturing Ability:** It is not the intent of these specifications to call for an unusual or experimental vehicle. Such proposals are not acceptable. Therefore, as proof of the ability to manufacture vehicles of the type called for in these specifications the Offeror must be able to show that the second stage manufacturer of the vehicle Bid has produced at least 250 vehicles of the type specified herein.

- **References and History:** This agency wishes to do business with an experienced, reliable and honest ambulance Manufacturer. Ambulance Manufacturer must show proof of being in business for fifteen (15) consecutive years as said business. As further evidence of Bidder’s ability to perform, the contractor shall submit a list of ten (10) customers with similar type ambulances delivered. The references shall also include name of service, address, contact and phone number. Further, the reference listing shall include the names and contact numbers of all new ambulance sales delivered by the Bidding party for the last six (6) months. These customers shall be easily identified in the references listing as recent new ambulance deliveries. Barrow County Emergency Services will sample said references and compile results. The successful vendor, at a minimum, shall have at least a 90% approval rating.

This agency is extremely concerned with awarding to the most qualified Offeror. NO EXCEPTIONS allowed to this exception. If you cannot, or choose not to Comply; please do not go any further. You will not qualify to offer your Bid

Does your Bid comply EXACTLY as written? Yes____ No____

- **Bid Evaluation.** Bids received shall be evaluated by the Purchaser. This evaluation will be base as a minimum on the following criteria:

Completeness of the proposal; i.e., the degree to which it responds to all requirements and requests for information contained herein. Offerors are directed to pay particular attention in answering the "Yes or NO" response to below each paragraph contained within these
specifications. If the Offeror does not meet the specification exactly, a "no" response should be
given. Exceptions will be judged by the purchaser. If this procedure is not followed the Bid will
be rejected as non-compliant.

Manufacturing and Delivery schedule.
Contractor's demonstrated capabilities and qualifications.
Contractor's past performance on similar Bid Proposals.
Contractor's design and engineering reliability factors.
Contractor's maintainability considerations and recommendations.
Offeror's logistical and service support.
Bid Proposals taking total exception to these specifications will not be accepted.

- **Exceptions to Specifications:** Any exceptions to these specifications indicated must
be clearly pointed out. Otherwise, it will be considered that items offered are in strict
compliance with these specifications and the successful Offeror will be held responsible
for delivering a vehicle meeting these specifications. Any exceptions must reference by
Paragraph Number and Line and be explained in detail on a separate sheet marked
"Exceptions". Any Offeror not complying shall not be considered as responsive.

Any proposal which indicates "No Exception" to any item on our proposal documents, and also
includes a letter from the vendor taking major or total exception to our specifications or indicates
they are quoting to provide their standard methods of construction without listing any differences
in the manner described, will be immediately rejected as non-compliant and removed from
further consideration.

Should a vendor offer a quotation in response to this proposal and not take explicit exceptions
and attempt to offer a unit not in compliance with the exact specifications, the Purchaser
reserves the sole right to issue a Purchase Order with specified penalties and/or invoke a
Performance Bond. Penalties for not providing vehicles(s) to the exact specifications, with
approved exceptions or deviations specifically authorized by Purchaser, will be assessed.
These will require that the Vendor pay the difference in price as offered in their proposal and
what the Purchaser must eventually pay (from another compliant vendor) for vehicle(s) meeting
these specifications (if a performance bond is not otherwise provided).

- **Quality Assurance:** Barrow County Emergency Services seeks the highest level of
quality assurance and liability protection. To insure that these standards are met,
Federal Specification KKK-A-1822F and Ford Motor Company's "QVM" (Qualified
Vehicle Modifier) program will be considered as the minimum acceptable guidelines.
The Offeror shall submit documentation that the second stage vehicle manufacturer is a
current member of the Ford QVM program. **Bids not meeting this requirement
cannot be accepted.**

- **Contract Award.** The Purchaser reserves the right to increase the number of vehicles
or equipment specified under this contract. If awarded, the Offeror agrees that additional
public governmental agencies may purchase under the same terms and prices afforded
by any contract arising from the BID award.
The Purchaser has the right to waive any informalities, irregularities and technicalities in procedure.

The Purchaser reserves the right, before awarding this contract, to require an Offeror to submit evidence of the second stage manufacturer's qualifications as it may deem necessary, and may consider any evidence available to it of the financial, technical and other qualifications and abilities of said manufacturer, including past performance on contracts of this type with other agencies. The purchaser shall be the final authority in the award of this Bid.

- **Warranty:** The successful proposer shall provide manufacturer’s warranty coverage for the ambulance or rescue vehicle conversion, which coverage shall, at a minimum include:

  (A) There shall be a Limited Warranty on the ambulance conversion. The manufacturer shall warrant to the original retail purchaser that, for a period of forty-eight (48) months or forty-eight thousand (48,000) miles from the point of delivery, whichever first occurs, the ambulance shall be free of substantial defects in materials and workmanship, which are attributable to Warrantor and which arise during the course of normal use and service. **There shall be a copy of the Warranty statement included with the Bid documents. NO EXCEPTIONS TO THIS REQUIREMENT WILL BE ALLOWED.**

  Does your BID comply EXACTLY as written? Yes____ No_____

  (B) There shall be a 7 year/60,000 mile warranty on the ambulance conversion electrical wiring system effective starting the date this agency accepts delivery of the completed vehicle. It is the intent of this requirement that items not manufactured by the ambulance manufacturer be excluded. **There shall be a copy of the Warranty statement included as part of the Bid documents. NO EXCEPTIONS TO THIS REQUIREMENT WILL BE ALLOWED.**

  Does your BID comply EXACTLY as written? Yes____ No_____

  (C) There shall be a twenty (20) year warranty on the modular body structure. **There shall be a copy of the warranty statement included with the Bid documents. NO EXCEPTIONS TO THIS REQUIREMENT WILL BE ALLOWED.**

  Does your BID comply EXACTLY as written? Yes____ No_____

  (D) There shall be a pro-rated seven (7) year/100,000 mile paint warranty covering the ambulance conversion and any painting done to the chassis. **There shall be a copy of the Warranty statement included with the Bid documents. NO EXCEPTIONS TO THIS REQUIREMENT WILL BE ALLOWED.**

  Does your Bid comply EXACTLY as written? Yes____ No_____

  (E) Warranty on the chassis portion of the completed ambulance or rescue vehicle shall be the responsibility of the chassis manufacturer, Ford Motor Company. The terms of such warranty are set forth in the Ford Motor Company Warranty literature included in the owner's manual. The successful manufacturer's sole responsibility with regard to the chassis shall be to provide reasonable assistance to the purchaser in obtaining warranty from the chassis manufacturer or its authorized service center.
- **Prices and Payments:** All Bid prices shall be complete and include warranty and delivery of the completed vehicle to this agency.

Payment shall be made in accordance with these specifications and the Bid Proposal submitted by the Offeror. Payment will be made upon acceptance of the vehicle(s) and equipment specified under these specifications.

All Bid prices and conditions must be specified on the Bid Proposal Form. Bid prices shall be valid for at least 30 days from the date of the Bid Opening, or as otherwise specified on the Bid Proposal form.

Full payment will be made as each unit is received, inspected and found to comply with procurement specifications, free of damage and properly invoiced.

Successful vendor shall, at delivery, supply MSO’s or, if Georgia vendor, shall supply State of Georgia Form MV-1.

Does your BID comply EXACTLY as written?  Yes _____ No _____

- **Intent of this Bid**

This Bid is intended to provide vendors with a common, uniform set of specifications to assist them in the development of their Bids and to provide a uniform method for the Bidding agency to fairly evaluate Bids and subsequently select a vendor from which to purchase this Ambulance.

The following specification describes a new Ambulance that is expected to be acquired by this purchaser. The specification describes the needs of this purchaser as far as chassis configuration and module body design. A state-of-the-art vehicle is required. However, manufacturers that utilize prototype equipment will not be considered. The builder’s manufacturing history shall be supported by documentation where applicable, and by the reference section within this specification. Please note that the following specifications represent minimum general terms or requirements. While it is not the intent of this purchaser to preclude any qualified Bidder from submitting a proposal, it must be clear that any Bidder deviating in any substantial manner from these specifications will be rejected as being non-compliant.

In responding to this Bid, vendors should follow the prescribed format and use the forms included, thus providing the Department with data that is easily compared with data submitted by other vendors in order to fairly and objectively evaluate the proposal.

The Bidding Agency assumes no responsibility for conclusion or interpretations derived from the information presented in this Bid, or otherwise distributed or made available during this procurement process. In addition, the Bidding Agency will not be bound by or be responsible for any explanation, interpretation or conclusions of the Bid or any documents provided by the Bidding Agency other than those given in writing by the Bidding Agency through the issuance of addenda. In no event may a vendor rely on any oral statement by the Bidding Agency or its agents, advisors or consultants. It is the full responsibility of the vendor to thoroughly investigate the needs, requirements of the Bidding Agency not necessarily assumed in this Bid and to submit a Bid for:
• **Anti-Collusion Statement:** By executing and submitting this Bid, the Offeror certifies that his Bid is made without reference to any other Bid and without any agreement, understanding, collusion or combination with any other person in reference to such Bid.

• **Service and Warranty Repair:** Successful vendor must have a comprehensive ambulance service and repair facility in the mid-central area of Georgia to administrate warranty repair as needed. Vendor must have authorized factory trained service specialists and carry necessary inventory levels to affect prompt repair. Vendor shall have mobile service capabilities and provide them at no additional cost when practical and convenient. **THERE ARE NO EXCEPTIONS TO THIS REQUIREMENT.**

• **Ambulance Bids and Alternate Bids:** Considerable time and effort have been invested to design these specifications to the specific needs of Barrow County Emergency Services. Therefore, alternate Bids not exactly to spec will not be considered.

• **Warranty Surety:** To ensure quality, service, and full compliance to the above warranties the vehicle, with the exception of the chassis, must be constructed by the ambulance manufacturer. Additional elements constructed and installed "in house" are required to ensure service and parts availability. Subcontractors or lease/rental agreements to outside agencies will fail to meet this requirement. **NO EXCEPTIONS WILL BE ALLOWED.**

• Does the ambulance manufacturer as the prime contractor fabricate the modular body structure?
  
  Does your Bid comply EXACTLY as written?  Yes _____ No _____

• Does the ambulance manufacturer as the prime contractor apply paint?
  
  Does your Bid comply EXACTLY as written?  Yes _____ No _____

• Are interior cabinets constructed and installed by the ambulance manufacturer as the prime contractor?
  
  Does your Bid comply EXACTLY as written?  Yes _____ No _____

• Are the wiring harnesses, circuit boards, and O₂ systems assembled, installed and tested by the ambulance manufacturer as the prime contractor?
  
  Does your Bid comply EXACTLY as written?  Yes _____ No _____

• Is the upholstery for seat cushions, head pads, and backrests assembled and installed by the ambulance manufacturer as the prime contractor?
  
  Does your Bid comply EXACTLY as written?  Yes _____ No _____

• **Delivery:**
Since delivery proposals by the Offeror will weigh heavily in the determination of the Bid award, the delivery schedules that are submitted by the Offerors shall automatically become binding upon the successful Offeror. Delivery delays due to component supply problems or chassis delivery problems to the dealer shall not penalize the dealer. Due to the urgent needs of Barrow County Emergency Services for an additional ambulance, delivery must be within one hundred twenty (120) calendar days from receipt of chassis. Delivery mileage in excess of 400 miles shall be by common carrier or rail. Absolutely no exceptions will be allowed to this section.

Does your Bid comply exactly as written? Yes _____ No _____

- **Anti-Collusion Statement:**
  By signing this Bid, the Offeror agrees that his Bid is made without any understanding, agreement, or connection with any other person, firm, or corporation making a Bid for the same purpose and that his Bid is in all respects fair and without collusion or fraud.

  COMPANY NAME: _____________________________________________
  OFFEROR SIGNATURE: _________________________________________
  DATE: _______________________________________________________

- **Service and Warranty Repair:** Successful vendor must have a comprehensive ambulance service and repair facility in the mid-central area of Georgia to administrate warranty repair as needed. Vendor must have authorized factory trained service specialists and carry necessary inventory levels to affect prompt repair. Vendor shall have mobile service capabilities and provide them at no additional cost when practical and convenient. **No exceptions.**

  Bidders must list below their service facility and parts department profile to the purchaser.

  FACILITY NAME: _____________________________________________
  ADDRESS: _________________________________________________
  _________________________________________________
  PHONE NUMBER: ___________________________________________
  CONTACT NAME: ___________________________________________
  APPROX. MILES FROM PURCHASER: _________________________
  YRS OF EXPERIENCE IN AMBULANCE REPAIR BUSINESS: _______
  SQUARE FT. OF FACILITY: _________________________________
  NO. OF SERVICE BAYS: ____________________________________
NO. OF EMPLOYEES: ________________________________

NO. OF FULL TIME AMBULANCE TECHNICIANS: _________________

ARE TECHNICIANS FACTORY TRAINED? _________________________

TOTAL YEARS SHOP REPAIR EXPERIENCE: ______________________

VALUE OF SERVICE AND PARTS INVENTORY: _____________________

24-HR TURN AROUND TIME ON WARRANTY AND SERVICE? ______

NUMBER OF LIFT AREAS FOR SERVICE: _________________________

CAN SERVICE FACILITY PERFORM REMOUNTS? ________________

CAN SERVICE FACILITY PERFORM ALUMINUM MODULE REPAIR? ______

IS FACILITY AND AUTHORIZED PPG COMMERCIAL FLEET PAINT CENTER AND REPAIR FACILITY? _________________________________

CAN SERVICE FACILITY DO SCOTCHLITE & LETTERING? ________

• **Documentation of Ambulance Manufacturing Facilities:** This agency is very concerned with making the Bid award to the most qualified Manufacturer. In order to aid our decision, each Offeror shall submit with their Bid the following documentation:

1. Photographs of physical plant including:
   a. All bays & interior of Manufacturer’s facilities
   b. Paint shop
   c. Paint booth, spray facilities, and mixing room.
   d. Hydraulic lifts
   e. Stocks of parts inventory and new stock ambulances


3. A current copy of their State’s Motor Vehicle Dealers License.

There are no exceptions allowed to this requirement. If requested documentation cannot be submitted with the Bid, please do not go any further. You will not qualify to Bid.

Does your BID comply EXACTLY as written? Yes ___ No _____

1.24 Barrow County Emergency Services requires that the ambulance dealer provide “in house” repairs for structural repairs from any outside accidents, as well as warranty items that may arise as the result of the new Ambulance work. Service facility shall be within 175 miles of Barrow County, GA.

Does your BID comply EXACTLY as written? Yes ____ No ____
• **Materials and Workmanship:** All equipment furnished shall be guaranteed to be new and of current manufacture, meet all requirements of this specification, and be in an operable condition at the time of delivery. All parts shall be of high quality workmanship, shall be in production at the time of Bid, and no part or attachment shall be substituted or applied contrary to the manufacturer's recommendations and standard practices.

All workmanship shall be of quality and performed in a professional manner so as to insure a safe and functional apparatus with an aesthetic appearance.

• **Technical Information/Exceptions:** Offerors must furnish all information requested in the space provided in this specification. In addition, Offerors shall supply at least one (1) complete set(s) of sketches, descriptive literature and complete specifications covering the vehicle offered. A copy of the purchaser's specifications shall be returned with all sections responded to specifically where there is deviation from these specifications. Any area where these specifications are not met exactly will be marked with a "no" response. **Bid Proposals not meeting this requirement will be rejected.**

The purchaser reserves the right to increase the number of vehicles ordered as well as additional equipment.

Offerors shall provide all necessary information requested by these specifications. Spaces shall be marked to indicate whether or not the Offeror complies with that paragraph. Any exceptions taken shall be listed individually.

The Offeror, when listing exceptions or "clarifications", shall reference these specifications by the proper paragraph number.

• **Indemnification and Insurance:** The contractor shall indemnify and save the Purchaser harmless from any and all claims, liability, losses, and causes of actions which may arise out of the fulfillment of this agreement. The Offeror shall pay all claims and losses of any nature whatsoever in connection therewith, and shall defend all suits, in the name of the Purchaser when applicable, and shall pay all costs and judgments which may ensue thereafter.

Since these specifications describe an emergency vehicle that may be used under adverse conditions, Barrow County Emergency Services seeks to reduce its future liability exposure, therefore, all offerors responding to these specifications shall submit the proper Certificate of Insurance. This shall certify that the "second stage" manufacturer of the vehicle BID has in force product liability insurance in a minimum amount of eleven million dollars ($10,000,000). This insurance shall be issued by Company rated "A" or better as reported in the current edition of Best's Key Rating Guide, published by Alfred M. Best Company, Inc. **Offerors failing to submit proof of the above insurance requirements cannot be accepted and their Bid Proposal will be rejected.**

Does your BID comply EXACTLY as written? Yes _____ No _____
**Inspection Trips:**

**Pre-Construction Conference**

There shall be a required pre-construction conference at the successful Bidder’s manufacturer's facility before any construction can begin.

NOTE: The pre-construction conference meeting shall be conducted at the “primary builder”, of the ambulance. No meeting shall take place at the dealerships place of business. This is the only method that will be the only acceptable way to conduct the pre-construction meeting. NO EXCEPTIONS.

Three (3) department personnel along with a representative or dealer of the successful Bidder shall attend.

At this meeting both parties shall again go over the specifications to ensure the ambulance is built to meet or exceed all requirements.

After this meeting the representative of the successful Bidder shall present the department with detailed drawings and work order to be used in the production of the ambulance being Bid.

**Pre-Delivery Inspection (Final)**

There shall be a pre-delivery inspection trip at the factory of the successful Bidder. The inspection trip shall consist of three (3) members from the department along with the representative of the successful Bidder, to ensure compliance to all specifications.

NOTE: All expenses relating to the Pre-Construction, and Final inspection trips shall be at the cost of the successful Bidder and be at no cost to the Department. This is to include all meals and lodging while at the inspection along with travel allowances (commercial round trip coach air flight. Private plane is not acceptable), for up to 3 representatives for any factory that is over (250) miles from the Buying Authority.

Do you comply with all inspection trips? Yes ____ No ____

**One Month Service Call**

After the vehicle has been in service for approximately one month, the successful vendor shall send a trained "FACTORY" employed personnel to Bidding agency, for a service and warranty review.

The Factory technician shall check all operating systems and repair or replace any items found defective or in need of re-work.

However, should a problem occur before the one-month service call, the Bidding agency will require immediate service from the FACTORY technician, at the Departments location. **NO EXCEPTIONS**

Does Your Bid Comply? ( ) YES ( ) NO
1.32 DETAILED, SCALED DRAWINGS- There shall be provided with your Bid package, a detailed set of scaled computer drawings. These drawings must be for this particular unit that the Department has specified, not a standard manufacturer drawing. Also, the Department is not seeking nor will they except a stamped utility body or a bent aluminum style body. The Department is looking for an aluminum extruded body that will give them the best long-term value for their investment.

These drawing must show all the options and equipment to mount on the apparatus and shall include both front and rear views, both sides, roof, slide outs, interior showing both side walls, front wall and rear wall and shall show all required equipment mounted in the designated compartments. NO EXCEPTIONS

Does Your Bid Comply? ( ) YES ( ) NO

SUBMISSION REQUIREMENTS AND SPECIFICATIONS

Bid Form. The Bid shall be in the form of a firm price for the entire contract period. The Bid price shall include, and Contractor shall be responsible for all costs and charges other than the Bid price, including without limitation storage, transportation / delivery, environmental fees, insurance, bonding, and all other costs. The Buying Authority shall not be responsible for any charges or cost not set forth in Contractor’s Bid documents.


Sign in ink in the space provided below. UNSIGNED Bids will be considered incomplete and will be subject to rejection.

Name of Firm: ________________________________

Signed (in ink): ______________________________________________________

(Signature of Officer of Company)

Title: ___________________________ Date Signed: _________________________

Street Address: ______________________________________________________

Mailing Address: ______________________________________________________

City: ______________ State: ______________ Zip Code: __________
Phone Numbers: Phone: _______________ Fax: _______________

Email Address: ________________________________

Ambulance Manufacturer: ________________________________

Model Year: _______ Model Designation: ________________________________

SUBMISSION REQUIREMENTS AND SPECIFICATIONS (continued)

Delivery will be made within ____ days of receipt of chassis by the Manufacturer

Bid Amount: ________________________________ $_______

TO BID AMOUNT: ________________________________ $_______

STATEMENT OF COMPLIANCE/DEVIATIONS FROM SPECIFICATIONS.

The Bidder proposes the following deviations from the Specifications and/or Drawings, which the Bidder represents and warrants as being fully equal or superior to the requirements of the Specifications and Drawings, for the reason(s) set forth fully below (attach additional sheets if necessary):

If there are no deviations from the Specifications and/or Drawings, please state same.

I certify that the foregoing fully and completely describes each proposed deviation, if any, and the reason why each deviation is fully equal or superior to those in specified in the Detailed Specifications.

BIDDER: ________________________________

BY: ________________________________

ITS: ________________________________
GENERAL VEHICLE DESIGN, TYPE, AND FLOORPLAN

The ambulance and the allied equipment furnished under this specification shall be the manufacturer’s current commercial vehicle of the type and class specified. The ambulance shall be complete with the operating accessories as specified herein and furnished with such modifications and attachments as may be necessary or specified to enable the vehicle to function reliably and efficiently in sustained operation. The design of the vehicle and the specified equipment shall permit accessibility for servicing, replacement, and adjustment of components parts and accessories with minimum disturbance to other components and systems.

Does Your Bid Comply? ( ) YES ( ) NO

INTERIOR HEADROOM

There shall be a minimum of 72” inch of interior headroom provided inside the patient area of the module. It shall be free of obstructions for the occupant’s safety and shall meet or exceed all transportation and regulatory requirements. NO EXCEPTIONS

Does Your Bid Comply? ( ) YES ( ) NO

TECHNICAL REQUIREMENTS CAB/CHASSIS

The ambulance shall be a Type I, Class I, and shall have a chassis furnished with two-door cab-chassis, 4x2. The cab-chassis shall be suitable for subsequent mounting of a modular (containerized) transferable equipped ambulance body conforming to the requirements specified herein. The manufacturer shall have a wheel alignment performed after the unit has completed being manufactured.

Does Your Bid Comply? ( ) YES ( ) NO

SECTION 1.0 – CHASSIS AND COMPONENTS
CHASSIS DESCRIPTION

**Ford E-450** Cut Away, Single Rear Wheel
Ford XLT Trim Level Package
14,050 G.V.W.R.
Two Wheel Drive
158 inch Wheel Base with 84 Inch Cab to Axle
6.8 L EFI V-10 Gasoline Engine
Ambulance Prep Package 47A
Electronic Automatic Overdrive Transmission
Air Conditioner
Manual Trailer Tow Mirrors
Power Steering
Power Windows / Door Locks
Cruise Control
Chrome Front Bumper with hidden stealth switch
AM / FM / CD OEM Stereo Radio with Digital Clock
Gauge Package: Fuel Level, Water Temperature, Oil Pressure
Front Stabilizer Bar
LT225 / 75R x 16 BSW All Season Tires
Four Wheel Anti-Lock Brake System
Aft-Axle 40 Gallon Capacity Fuel Tank
Black Mat Floor Covering
Dual Captain’s Chairs with Center Console
GO INDUSTRIES BRUSH GUARD (BLACK)

Does Your Bid Comply? ( ) YES ( ) NO

**WHEEL/RIM APPEARANCE:** All four outside chassis wheels shall be covered in polished stainless-steel wheel simulators. The wheel simulator design shall not affect tire and wheel balance when the vehicle is driven between zero and eighty miles per hour. The lugs shall be capped off with bright stainless steel, snap on caps designed to cover wrench marks, normally left on the lug nuts.

Does Your Bid Comply? ( ) YES ( ) NO

**TIRE VALVE EXTENDERS:** One pair of tire valve extenders shall be supplied and installed for each inside rear wheel. The tire valve extenders shall permit the user to check tire pressure and fill the inside rear tires without removing the outer tire. The extenders shall have a braided stainless steel outer jacket to resist abrasions and cuts. The filler end shall be supported by a valve bracket.

Does Your Bid Comply? ( ) YES ( ) NO

**RUNNING BOARDS:** The running boards shall be finished with bright aluminum diamond plate. Boards shall include nonmetallic spacers to prevent trapping of dirt and water between the running boards and the body cab. Design of the running boards shall incorporate a splash shield to protect the front of the modular body from the wheel wash.
All running boards shall be gusseted and provide brackets to prevent flexing, sagging and damage. Running board installation to conform to chassis manufacturer’s recommendation.

Does Your Bid Comply? ( ) YES ( ) NO

**SIREN SPEAKERS:** There shall be provided two (2) 100-watt electronic speakers. The speakers shall be recessed into the front bumper.

Does Your Bid Comply? ( ) YES ( ) NO

**SPLASH GUARDS / MUD FLAPS:** There shall be provided a set of splash guards installed in the front wheel wells of the cab. The splash guards shall be constructed of aluminum and shall be securely fastened to the inside of the wheel well. Additionally, there shall be provided a set of heavy-duty rear mud flaps. The flaps shall be made of thick rubber material and shall be as wide as the dual rear wheels. The mud flaps shall be securely fastened to the module body using stainless steel fasteners.

Does Your Bid Comply? ( ) YES ( ) NO

**HEAT SHIELD:** To further insulate and protect the patient compartment the ambulance manufacturer shall install 18-gauge galvanized steel below the subfloor material to act as a heat shield. The heat shield shall have waterproof insulation laminated to it shall be installed directly to the bottom of the floor tubes. This will create a sandwich style construction to further insulate the patient floor from the muffler and exhaust.

Does Your Bid Comply? ( ) YES ( ) NO

**SECTION 2.0 - MODULE CONVERSION BODY CONSTRUCTION**

**OVERVIEW:** The dimensions of the patient module shall be in accordance with manufacturer’s specifications with minimum dimensions of 172” in length, 96” in width, and 72” headroom.

There shall be a bulkhead separating the cab and patient compartment that allows for a pass-through area.

The ambulance body shall be constructed of custom designed aluminum extrusions and aluminum plate. The ambulance body shall be designed and engineered specifically as an emergency vehicle and shall be built to meet the heavy-duty requirements of emergency service.

The body shall be of welded construction for maximum strength and integrity for the entire life of the ambulance. The aluminum extrusions shall be custom designed structural shapes that are an alloy of 6061 and heated to a temper of T6 hardness.

The aluminum shapes shall be designed with a force fit interlocking system that shall eliminate any vibration to the welded structural members. The interior structural members, sides and roof shall be spaced a minimum of 14 inches on center. The floor structure shall be a minimum 14 inches on center.
The floor, roof and sides shall be of a cage-type construction that is built to form an independent structure.

The exterior walls shall be constructed of a minimum of .125” aluminum plate 3003 alloy with a heat-treated plate that is stretch leveled to a tolerance of +/- 0.003 inches. The exterior walls shall interlock into place.

All exterior compartments shall be separate and individual components and no two compartments shall share a common wall.

Does Your Bid Comply? ( ) YES ( ) NO

BODY TO CHASSIS MOUNTING: OEM "High Hat" laterals with 2” x 2” x 4” x 3/16” thick structural steel angle welded to each end are attached laterally to the chassis on OEM rubber body mounting bushings. The frame spacers are to be supported by outriggers made of 5” x 5” x 5” x 3/8” thick steel angles which are bolted to the outer side of the chassis frame rails with three (3) 1/2” Grade 5 bolts each. Additionally, steel surfaces that will come into contact with aluminum floor structure components are to be covered with PVC tape to prevent contact between the dissimilar metals.

At the floor structure is to be bolted in place with not less than twelve (10) 1/2” Grade 5 T-head bolts through holes in the 2” x 2” aluminum longitudinal floor framing members and steel angle brackets welded to the ends of steel lateral frame spacers. This design allows the body to be removed and remounted without disturbing the finish floor in the interior patient compartment.

Does Your Bid Comply? ( ) YES ( ) NO

VEHICLE LOWER RUB RAIL: The lower rub rail shall be of an anodized aluminum “C” channel that is 2” wide x 3” high. The “C” channel shall have a recessed section that will have reflective red/white striping applied. The extruded rub rails shall be installed on lower sides of the modular body using stainless steel fasteners and rubber spacers between the rail and body. Each rub rail shall house (3) red Whelen OS lights in order to provide maximum visibility for emergency personnel.

Does Your Bid Comply? ( ) YES ( ) NO

ROOF RADIUS: The roof radius shall be an extruded aluminum shape with an alloy and temper of 6061-T6 with an ultimate strength of 42,000 PSI. The shape shall be a 4” radius with a built-in inner structural connector to form a one-piece side and roof structure. The roof radius shall incorporate a built-in drip molding to aid in the channeling of water.

Does Your Bid Comply? ( ) YES ( ) NO

ROOF CONSTRUCTION: The roof shall be constructed of 0.125” thick aluminum plate. The roof structure shall consist of 2” x 3” 6063-T5 aluminum tubing that shall span the full width of the body and have a bow effect to facilitate water runoff from the roof. Roof structure that is less than 0.125” thick will not be accepted. The roof tubes shall be welded to the roof and to the
inner structural connector of the radius. The aluminum plate sheet roof shall be completely welded to the roof radii.

Does Your Bid Comply? ( ) YES ( ) NO

CORNER RADIUS: The corner radius shall be of the same heavy-duty construction as the roof radius, except there shall be a built-in drip molding. The corner radius shall be a 3" radius. All corners shall be a semi-hollow shape for structural strength and shall give a smooth exterior appearance without the need for bending or forming sheet metal.

Does Your Bid Comply? ( ) YES ( ) NO

SIDE STRUCTURE: The sides shall be constructed with four corner radii. The radii shall be a 3" arc shape with interlocking edges on both sides. The extrusions shall be of an alloy of 6061 with a heat-treated temper of T6. The corner and roof shall be designed to work as a system that has a double gusset connector in each corner joint.

NOTE: THE ROOF, CORNER AND SIDES SHALL BE WELDED. NO BOLTS, MECHANICAL FASTENERS OR RIVETS ARE ACCEPTABLE.

The sides shall be of a ‘jig-locked’ style construction. The jig shall hold the corners and body side panels in place while an inner 6063-T5 structure is welded into place. The members shall be located 14 inches on center and welded to the roof rail and inner structure connector that shall be the roof members.

The exterior aluminum panels .125" shall interlock with the roof, corner and specially designed extruded aluminum compartment door frames and shall be constructed of a 6063-T5 material. The door frame extrusion shall be designed to match fit the exterior compartment doors. The frame shall be a full ¼" thick to allow for taping for door hinges. The door frame shall have an exterior trim edge that shall channel any water away from the compartment openings.

Does Your Bid Comply? ( ) YES ( ) NO

FLOOR STRUCTURE: The floor structure shall consist of 2" x 3" x 0.125" structural 6063-T5 aluminum tubing. The tubing shall be located on 12" centers. These tubes shall extend the full width of the body between compartment boxes. The floor tubes shall be completely welded to the side structure channels.

Does Your Bid Comply? ( ) YES ( ) NO

VAPOR BARRIER: To further insulate and protect the patient compartment the ambulance manufacturer shall install an aluminum vapor barrier. A 0.63 aluminum sheet shall be installed directly between the flooring and the 2" x 2" floor tubes. This will create a sandwich style construction to further insulate the patient floor from heat generated by the muffler and exhaust system. The entire underside of the modular body shall be sealed.

Does Your Bid Comply? ( ) YES ( ) NO

CORNER PROTECTORS: The lower rear corners of the body shall have approximately 12 ½” high, .0125 aluminum diamond plate rolled around the corners radius and terminate at the rear kick plate area. These stone guards shall be fastened to the body with ½" – 10 TX-25 Type F
Torx head screws. The top edge of each stone guard shall be sealed to prevent moisture and debris from collecting behind the guards

   Does Your Bid Comply? ( ) YES ( ) NO

COMPARTMENT CONSTRUCTION: All exterior compartments shall be constructed of 0.125" smooth aluminum plate. All corners and seams shall be completely welded to prevent outside elements from entering the compartment.

Each compartment shall be fully finished with a three-component acrylic-reinforced aliphatic, aromatic polyurethane protective coating. This material shall have high tensile strength, excellent abrasion resistance as well as a high non-skid rating.

   Does Your Bid Comply? ( ) YES ( ) NO

DOOR CONSTRUCTION: All door edges and frames shall be constructed of a specially designed extruded aluminum shape of 6063-T5 alloy and temper. All door frames shall be welded to the exterior sheets and to the side structure channels. The exterior sheets shall fit into the door frame and shall be welded to the frame from the inside of the door body. The door edges shall all be welded together and then welded to the outer panels.

Exterior door panels shall be 0.125" thick 5052-H32 aluminum plate with an ultimate strength of 38,000 PSI. The panel shall fit into the door edge extrusion and shall be welded to the extrusion from the inside of the door.

The entry door inner liner shall be constructed of 0.900" aluminum plate sheets with reflective red / white chevron striping. The liners shall be fastened to the door extrusions with stainless steel screws. The liner shall be removable for access to the latching mechanism. The upper aluminum panel shall be covered with color coordinated vinyl. The lower aluminum panel shall be covered with Red/White Reflective striping. Each entry door shall have (2) Whelen OS LED lights that activate when the doors are opened. One (1) will be mounted at the top and one (1) shall be mounted at the bottom.

   Does Your Bid Comply? ( ) YES ( ) NO

DRIP RAIL: Every compartment door opening shall have a built in integral drip rail.

   Does Your Bid Comply? ( ) YES ( ) NO

EBERHARD LOCKING “GRABBER” HANDLES: All exterior compartment doors (compartment or patient entry) shall have a chrome plated Eberhard Model # 21000 “E Grabber Series”, locking handle(s) with neoprene gasket.

The handle shall be large and easy enough to use. The assembly shall include a double-bitted key cylinder in locking versions, factory installed gasket and free-wheeling feature, water resistant, and blind mounting brackets for security and appearance. Handle(s) will be connected to the latching mechanism by threaded rods. Latching systems using cables or pinned rods will NOT be acceptable.

   Does Your Bid Comply? ( ) YES ( ) NO
DOOR LATCHING HARDWARE: All module doors, compartment and entry, shall utilize two (2) rotary style latches per door leaf, closing onto two (2) "Nader" striker pins with capped heads and adjustable cage nuts. Construction using other latching methods, striker pins without capped ends, or single striker pins are NOT acceptable.

Does Your Bid Comply? ( ) YES ( ) NO

STAINLESS STEEL DOOR HINGES: There shall be provided a stainless steel continuous hinge on each of the exterior doors. The hinges shall extend the full length of the door and shall contain a minimum ¼" stainless steel pin. All hinges shall be bolted to the door and door frame using ¼" stainless steel bolts for easy removal if damaged. The hinge shall be separated from the door and frame by a Mylar strip which shall act as a corrosion barrier.

Does Your Bid Comply? ( ) YES ( ) NO

DOOR WINDOWS: The patient compartment side entry door shall have a window that measures approximately 18” x 24”. Window shall be centered in the door and approximately 6” down from the top of the door. The dark tinted window shall be capable of opening via a sliding section of the glass. The sliding section must be positively latched when in the closed position to prevent it from being opened from the outside. It must also include a sliding screen section to cover the opening.

Two (2) 14” wide x 24” high black aluminum framed Fixed window is to be centered in the entry door, with the top of the window about 6” down from the top of the door. The dark tinted window shall be single piece fixed glass.

Does Your Bid Comply? ( ) YES ( ) NO

DOOR SPRING DOOR CHECKS: There shall be provided a door spring opener and closer on each exterior compartment and side entry door. The door spring shall be bolted to the door using a fabricated spring hold bracket. The door spring hold back shall operate on a ‘50/50 principal’: if the door is partially opened, it shall close or if the door is over halfway open, the door will open fully.

Does Your Bid Comply? ( ) YES ( ) NO

REAR DOOR HOLDERS: There shall be provided two (2) cast aluminum door grabbers installed on the rear entry doors. The cast grabbers shall consist of two parts: a loop and receiver. The loop shall be installed on the upper portion of the rear entry door. The corresponding receiver shall be installed on the rear wall. When the rear doors are opened, the door grabbers shall securely hold the doors open.

Does Your Bid Comply? ( ) YES ( ) NO

MODULE AND ENTRY DOOR INSULATION: The modular ambulance body shall be insulated with a material that is non-flammable with a Class A, Class 1 fire rating. It shall be certified to meet the smoke and flammability requirements of FMVSS 302. The exposed walls of the exterior compartments and wheel wells that intrude into the interior of the modular shall be covered with reflective insulating material with a value of R-14.

Does Your Bid Comply? ( ) YES ( ) NO
SIDE ENTRY STEP WELL: There shall be provided inside the module side entry door, a step well utilizing two steps. The two-step well shall be fabricated using heavy-duty aluminum diamond plate. The step well shall be approximately 32 inches in width x 20 inches in depth. The step platforms shall be a minimum 9 inches deep and the steps approximately 7 inches in height. The step well shall come completed with a LED light that automatically activated upon opening of the curb door.

Does Your Bid Comply? ( ) YES ( ) NO

FENDERS: A polished aluminum fender flair shall be installed around the rear wheel well openings. They will be installed so as not to interfere with tire rotation, movement, or replacement. A layer of butyl self-sealing tape will be applied between the fender flares and the body panels for corrosion protection.

Does Your Bid Comply? ( ) YES ( ) NO

REAR BUMPER: The rear bumper sub-structure must be constructed from 1 ½” x 3” steel channels and 10-gauge steel plate. The components must be fully welded and coated with automotive water based undercoating to prevent rust, and then bolted to the OEM frame rails.

Aluminum diamond plate bumper pods, approximately 23” wide x 11” deep x 4” high shall be constructed to fit over the outboard ends of the sub-structure and must be bolted in place using stainless steel fasteners.

The middle portion of the bumper assembly (approximately 48” wide) shall incorporate a fold up section of aluminum grip strut material. The hinge must be stainless steel and installed so that the step folds toward the body to facilitate stretcher loading. NOTE: The bottom must be closed off on the flip up section, leaving sides open for drainage.

The rear bumper shall meet the requirements set forth in the AMD Standard 018-Rear Step and Bumper Test. The bumper shall be able to accommodate a 500 lbs. load with maximum deflection of 1” and no more than ¼-inch permanent deformation. There shall be (2) TIR6 clear LED lights mounted in the bumper to act as additional reverse lights.

Does Your Bid Comply? ( ) YES ( ) NO

CAB TO PATIENT COMPARTMENT PASS-THROUGH: A 17” wide x 17” high pass-through opening with a hinged Plexiglas window shall be framed into the front wall. It shall have a head bumper for occupant safety and shall coincide with an opening of equal size framed into the back wall of the chassis-cab. The space between the cab and module shall be sealed by the installation of a flexible rubber “accordion” style enclosure. Inflatable or rigid seals are not acceptable.

Does Your Bid Comply? ( ) YES ( ) NO

EXTERIOR COMPARTMENTS

STREET SIDE – FORWARD: Shall be located on the street side, forward of the ambulance body. Compartment shall measure approximately 72” high x 20” wide x 22” deep and shall be “sweep-out” style. Compartment shall have a single, vertically hinged door.
The compartment shall be designed to house either an "M" or "H" size medical oxygen cylinder and shall contain an approved oxygen cylinder retention system. There shall be proved access to this compartment from within the patient compartment through a hinged access door located in the Action Area adjacent to the Attendant’s Seat.

Compartment shall have one (1) vertical divider that will allow for storage forward of the oxygen cylinder storage area. (1) ID placard shall be mounted above this compartment. This compartment shall have dry-deck and be auto locking with the key fob. There also shall be dual led strip lights in this compartment.

Does Your Bid Comply? ( ) YES    ) NO

STREET SIDE – INTERMEDIATE: Shall be located on the street side, forward of the rear wheel area and aft of the street side forward compartment. Compartment shall measure approximately 40” high x 30” wide x 20” deep and shall be “sweep-out” style. Compartment shall have a single, vertically hinged door.

There shall be provided one (1) adjustable shelf and house customer specified inverter. This compartment shall have dry-deck and be auto locking with the key fob. There also shall be dual led strip lights in this compartment.

Does Your Bid Comply? ( ) YES    ) NO

STREET SIDE – REAR: Shall be located on the street side aft of the rear wheels. Compartment shall measure approximately 42” high x 40” wide x 20” deep and shall be “sweep-out” style. Compartment shall have a single, vertically hinged door.

There shall be provided (2) Zico SCBA mounting brackets and (2) stream light lite box hand lights and mounted in this compartment. This compartment shall have dry-deck and be auto locking with the key fob. There also shall be dual led strip lights in this compartment.

Does Your Bid Comply? ( ) YES    ) NO

CURB SIDE – FORWARD: Shall be located on the curb side, forward of the side patient compartment entry door. Compartment shall open into the Right Front ALS Cabinet and shall provide a pass-through opening approximately 55” high x 18” wide. Compartment shall have a single, vertically hinged door. (1) ID placard shall be mounted on the compartment door top-center.

There shall be provided two (2) adjustable shelves. This compartment shall have dry-deck and be auto locking with the key fob. There also shall be dual led strip lights in this compartment.

Does Your Bid Comply? ( ) YES    ) NO

CURB SIDE – REAR FORWARD: Shall be located on the curb side, aft of the rear wheels. Compartment shall measure approximately 20” high x 24” wide x 16” deep and shall be “sweep-out” style. Compartment shall have a single, vertically hinged door. This compartment shall have dry-deck and be auto locking with the key fob. There also shall be dual led strip lights in this compartment.

Does Your Bid Comply? ( ) YES    ) NO
CURB SIDE – REAR: Shall be located on the curb side, aft of the rear wheels. Compartment shall measure approximately 72” high x 16” wide x 20” deep and shall be “sweep-out” style. Compartment shall have a single, vertically hinged door.

Compartment shall have one (2) vertical divider. This compartment shall have dry-deck and be auto locking with the key fob. There also shall be dual led strip lights in this compartment.

Does Your Bid Comply? ( ) YES    ) NO

DOOR SILL PROTECTION: There shall be formed brushed aluminum protection plates compartment door sill protection for all exterior compartments. The protector shall be affixed with heavy-duty double side tape to the top surface of the doorsills and extend over the radius edge.

Does Your Bid Comply? ( ) YES    ) NO

SECTION 3.0 - PATIENT COMPARTMENT INTERIOR MODULE

CONSTRUCTION REQUIREMENTS: In general, the interior of this ambulance shall incorporate features to mitigate injuries to passengers caused by sudden hard braking or accident impact. Exposed edges shall be protected by radius or chamfer trim and, where possible, corners shall be rounded with radius trim.

All devices and equipment will be mounted as flush as possible with its surrounding surface. Padding shall be installed in areas where features may obstruct head movement as attendants work within the patient compartment.

Does Your Bid Comply? ( ) YES    ) NO

INTERIOR PATIENT COMPARTMENT LAYOUT: The patient compartment cabinets shall be identified as: LEFT WALL – Cabinets on the left or street side of the patient compartment. SQUAD BENCH – Cabinets on the right or curb side of the patient compartment. FRONT or BULKHEAD – Cabinets on the front bulkhead of the patient compartment.

Cabinets shall be constructed of ¾” plywood with a high-pressure plastic laminate finish. The exterior color of the cabinets shall be determined during the Pre-Construction laminate Conference. The interior of each cabinet shall be white.

The patient compartment cabinets shall provide a minimum storage capacity of 35 cu. ft.

Does Your Bid Comply? ( ) YES    ) NO

CABINET DOORS: All cabinets along the street and curb side of the vehicle shall have a mitered framed, sliding transparent (clear) Plexiglas door assembly. Each door shall be fitted with a full length, extruded aluminum door handle. The door pull extrusion shall also add bend resistance to the door. The door track/frame extrusion shall incorporate a rubber track to
prevent the door from sliding free during transit. Additionally, the corners of the assembly shall have supporting corner angle.

Does Your Bid Comply? ( ) YES ( ) NO

LEFT WALL CABINET: The left wall cabinet shall contain the forward Action-Area, rear Telemetry-Area and CPR seat. The cabinet shall be divided into multiple storage areas, which shall be maximized for equipment and supply storage. Interior cabinet lights shall be installed inside this cabinet to maximize visibility.

ACTION-AREA / TELEMETRY-AREA: The Action-Area and Telemetry-Area shall have a storage tray constructed of solid-surface material such as STARON or CORIAN. Bidders that offer ABS or Formica covered countertop will be considered non-responsive and that Bid will be rejected. (2) 2” round LED lights shall be installed in this location. (1) in the Action area and (1) in the Telemetry area. Interior cabinet lights shall be installed inside this cabinet to maximize visibility. NO EXCEPTION.

CPR SEAT: A side mounted CPR seat shall be furnished as part of the Left Wall Cabinet. The CPR seat shall be as large as practical (minimum dimensions of side 16" high x 26" wide x 21 ½" deep) with a fixed backrest and hinged cushion with storage underneath. The CPR seat shall have a 6-point seat belt harness.

Does Your Bid Comply? ( ) YES ( ) NO

SQUAD BENCH CABINET: The squad bench cabinet shall be on the curb side of the vehicle and shall run from the side entry door to the rear of the patient interior. There shall be provided a fixed backrest(s) and hinged cushion with storage underneath. The cushion shall have a gas-strut type hold-open device that will automatically hold the cushion in either the open or closed position.

Seating positions one and two shall be equipped with 6-point seat belt harnesses. Three [3] sets of retractable seat belts shall be installed on the face of the squad bench to restrain a patient on a secondary stretcher or spine board. Interior cabinet lights shall be installed inside this cabinet to maximize visibility.

Does Your Bid Comply? ( ) YES ( ) NO

SHARPS / WASTE DISPOSAL AT HEAD OF SQUAD BENCH: A sharps drop and waste container shall be provided in the squad bench lid. The opening shall align with sharps and trash container (specified elsewhere in this specification) installed beneath the bench lid.

The sharps opening shall be covered with a hinged ¼: red Plexiglas door. The trash opening shall have a ¼ black Plexiglass door. A vinyl biohazard sticker shall be applied to the Plexiglas door in accordance with OSHA regulations.

Above section Bid exactly as written: Yes ____ No ____

Does Your Bid Comply? ( ) YES ( ) NO

UPPER SQUAD BENCH CABINET: A cabinet shall be located over the squad bench at the ceiling level, rearward of the entry/egress door opening. This cabinet shall be divided into two
(2) separate sections. The cabinet shall be finished in the same material as the rest of the interior cabinets. These cabinets shall have sliding Plexiglas doors and full length extruded aluminum handles. Interior cabinet lights shall be installed inside this cabinet to maximize visibility.

Does Your Bid Comply? ( ) YES ( ) NO

GLOVE BOX CABINET: A cabinet shall be built and installed above the side entry door to house three (3) boxes of disposal gloves. The cabinet shall have a single, clear Plexiglas door with three oval cutouts to allow gloves to be removed without opening the door.

Does Your Bid Comply? ( ) YES ( ) NO

RIGHT FRONT / BULKHEAD CABINET: A designated ALS cabinet shall be located on the front bulkhead adjacent to the side entry door. The main cabinet shall be accessible from both the patient compartment as well as through the curb side forward compartment door.

The cabinet shall be divided into two (3) sections, (1) center pull out drawer and two sections upper and lower with dual wooden doors with Plexiglas inserts. There shall be two (2) white composite shelving installed. Shelves will have rubber edging installed all the way around the top of the lip. Interior cabinet lights shall be installed inside this cabinet to maximize visibility. The lower portion of the cabinet shall be sized for storing a 747 drug box or jump bag and (1) additional 12v outlet (battery hot) and (2) additional 110V outlets. The upper portion of the cabinet shall house a Medi-Kook MK Saline-Micro Depth.

Does Your Bid Comply? ( ) YES ( ) NO

GRAB BAR ABOVE COT: Two (2) 1.25” diameter x 72” yellow grab bars shall be provided and securely fastened to the ceiling over the primary cot and over squad bench. The grab rails shall be fastened with bolts, washers and nuts of the appropriate dimension, through the interior ceiling panel and through the .090” aluminum accessory plate welded into the roof structure.

Does Your Bid Comply? ( ) YES ( ) NO

UPHOLSTERY: All vinyl upholstery shall be vacuum or heat-formed seating, applied over high density foam. For seat cushions, the foam must be 2.5” thick. For back and head rests, it shall be 2” thick.

To reduce the possibility of blood-borne pathogens contaminating the upholstery, all Seat cushions, back, arm, head rests and header pads shall be vacuum formed seamless design.

Does Your Bid Comply? ( ) YES ( ) NO

SEAT CUSHION ATTACHMENT: To assist in cleaning and/or disinfecting, all seat cushions shall be attached to seat bases using Velcro or 3M Dual-Lock fastening systems.

Does Your Bid Comply? ( ) YES ( ) NO
**Padded Trim:** To mitigate injury to passengers, trim pieces consisting of aluminum covered with 1/2” high density foam and wrapped with heavy-duty vinyl to match seating upholstery will be installed:

- A. At the vertical outside corner of the cabinet forward of the attendant seat
- B. At the upper horizontal and vertical corners above the action area
- C. At the upper horizontal and vertical corners above the defibrillator shelf

Does Your Bid Comply? ( ) YES ( ) NO

**Floor:** .090 aluminum sub-floor shall be installed over the floor structural tubing. A non-wood, PVC flooring will be installed above the aluminum sub-flooring. The composite flooring shall consist fully of PVC. The PVC floor shall be lightweight, have less than 1% water absorption, will be rot, insect, mold, mildew and algae resistant.

Does Your Bid Comply? ( ) YES ( ) NO

**Floor Covering:** There shall be provided a heavy-duty commercial grade vinyl floor covering the interior patient compartment. The floor covering shall be Lonplate II heavy-duty safety vinyl. The floor covering shall be constructed of multiple layers composed of polyvinyl chloride (PVC) resin, plasticizers, fillers and pigments.

The co-calendar ware layer shall be formulated to provide maximum resistance to foot traffic and most commercial and healthcare chemicals. The middle layer shall provide dimensional stability, sound-absorbing properties and resiliency under foot.

The flooring material shall be coved or otherwise roll-up both the left wall and squad bench cabinets approximately 3”.

Does Your Bid Comply? ( ) YES ( ) NO

**Rear Threshold:** There shall be a heavy-duty aluminum anodized threshold protector installed on the rear interior of the body. The protectors shall run the entire width of the floor at the door opening.

Does Your Bid Comply? ( ) YES ( ) NO

**Ceiling Headliner:** The patient compartment headliner shall be constructed of durable, white glossy fiberglass material. The headliner shall be securely affixed to the roof bows.

There shall be a full-length inspection access/wire race in the center of the ceiling, which provides access to the wiring harness and antenna bases/leads. The access shall have a removable padded vinyl cover and also troughs built in for LED strip lighting.

Does Your Bid Comply? ( ) YES ( ) NO

**Attendant’s Seat:** A rear-facing, high back attendant seat shall be located at the head end of the primary cot. The material shall be sixty (60) ounce vacuumed formed, seamless vinyl compliant with OSHA regulations for easy removal of blood-borne pathogens.
The seat shall be mounted on a powered coated black two (2) – position swivel base with the ability to lock in the forward and rear facing positions and shall be securely bolted through the subfloor structure.

The seat shall incorporate a built-in Child Safety Seat equipped with a five (5) – point harness. An integrated three (3) – point, retractable adult lap/shoulder ALS seat belt shall also be provided.

Does Your Bid Comply? (  ) YES (  ) NO

SECTION 4.0 - COT EQUIPMENT AND MOUNTS

COT FASTENER SYSTEM: A Stryker Performance load with floor plate and the inductive charger for the power pro cot shall be provided in the center position. A Stryker rear safety hook shall be installed in accordance with the manufacturer’s recommendations.

Does Your Bid Comply? (  ) YES (  ) NO

SECTION 5.0 - MEDICAL EQUIPMENT AND COMPONENTS

IV HOLDER: There shall be provided two (2) each Cast Products 2008-1 recessed IV holders shall be supplied. These shall be located at the head and foot areas, two (2) over the primary cot. Each shall have a rubber, foldaway storage when not in use. Each holder must have the capacity to hold two (2) bottles and have Velcro securing straps.

Does Your Bid Comply? (  ) YES (  ) NO

SUCTION SYSTEM: A RICO RS4X disposable aspirator will be installed in the action area and connected to the vacuum inlet by a quick connect coupler. A semi-rigid pharyngeal suction tip and 10 feet of transparent plastic tubing will be included.

The system shall be in the Action Area. Additionally, the system shall be connected to the 12-volt electrical system and be controlled by a switch in the Action Area.

Does Your Bid Comply? (  ) YES (  ) NO

SUCTION PUMP: An electric suction pump shall be supplied and installed in the intermediate compartment on the street-side compartment and protected by with an expanded metal cage.

The pump shall be connected to a suction outlet in the Action-Area with a .375" I.D. double-braided neoprene hose. The system shall have the capability of attaining a vacuum of 300 millimeters of mercury within four (4) seconds.

The vacuum control regulator panel shall be installed on the action area wall adjacent to the vacuum outlet and the oxygen outlets. This control panel shall contain a vacuum gauge calibrated on a dual scale, to 750 mmHg or 30 in HG.

A quarter-turn adjustment vacuum control and shut-off valve to adjust the vacuum levels or to discontinue suction immediately shall be integral to the control panel transparent non-kinking clear plastic tubing and an operator's manual.

Does Your Bid Comply? (  ) YES (  ) NO
SUCTION OUTLET: One (1) Ohio style quick disconnect vacuum outlet shall be provided and installed in the Action Area.

SECTION 6.0 - OXYGEN EQUIPMENT AND COMPONENTS

OXYGEN SYSTEM: The medical oxygen system shall be capable of storing and supplying a minimum of 3000 liters of oxygen. A suitable high-pressure hose shall be provided. The concealed oxygen supply hose shall be .250” ID, .50” OD nylon based with polyester reinforcing. This electrically conductive hose shall be certified to 1,875 psi and a 7,500 # burst rating.

The fittings shall be DISS and Flare, and securely crimped to the barbed fitting by means of compressed copper sleeves. Oxygen supply hose shall be routed through the ceiling of the ambulance body and be secured with non-abrasive plastic clamps.

The entire system shall be subjected to a 200-psi leak test for 24-hour before installation of panels or covers that may obscure or hide the system components. After the vehicle is completed, a test as prescribed by AMD Standard 015 shall be conducted for a period of two (2) hours to ensure system integrity. This test shall be conformed utilizing nitrogen gas to purge the lines of all moisture and foreign debris. Upon completion the test, the lines shall be bled free of nitrogen and capped. This medical oxygen system shall meet or exceed AMD Standard 015, Ambulance Main Oxygen System Test.

Does Your Bid Comply? ( ) YES ( ) NO

OXYGEN OUTLETS: The oxygen system shall have two [2] self-sealing outlets securely mounted on the 1st action area wall and one [1] additional oxygen outlet shall be provided above the Squad Bench. Oxygen outlets to be AmVex brand with Ohio style fittings. (Or Equal)

Does Your Bid Comply? ( ) YES ( ) NO

MAIN OXYGEN CYLINDER BRACKET: There shall be a Universal Zico Cylinder Bracket QRM-V O2 bottle mount to allow the department to utilize both “M” cylinder and “H” Cylinder bottles. There will be stainless steel straps.

One (1) Oxygen Wrench shall be provided and mounted in the main oxygen compartment on a tethered line.

OXYGEN VIEWING PORT: There shall be a contoured Plexiglas viewing door on the forward section of the Action Area allowing access to the main oxygen storage cylinder.

Does Your Bid Comply? ( ) YES ( ) NO

SECTION 7.0 – HEATING / VENTILATION / AIR CONDITIONING

HEAT/COOL SYSTEM: Heating and air conditioning for the crew compartment will be provided by a combination heat/ac unit system. The HVAC evaporator shall be located on the front bulkhead and shall be ducted down the ceiling of the patient compartment.
AUXILLARY 110V HEATER
The heater portion will have a BTUH capacity of 36,000, and the air conditioner will have a BTUH capacity of 30,000. A three-speed blower fan capable of 650 CFM on the highest setting will be included. To reduce the potential for condensate leakage, dual 3/8" ID drain hoses shall be installed on the AC drain pan. The drain hoses shall terminate below and outside the ambulance body. The combo system shall be provided with an electrically controlled water shutoff valve which shall close to stop the flow of hot water to the heater whenever the air conditioning is operating.

Does Your Bid Comply? ( ) YES ( ) NO

THERMOSTAT: A hose-line digital low voltage heating and air conditioning thermostat shall be provided to control the specified environmental systems. The location of the thermostat shall be determined during the pre-construction conference.

Does Your Bid Comply? ( ) YES ( ) NO

AUXILIARY A/C CONDENSER: An auxiliary condenser shall be provided which for maximum system performance. The condenser shall be a Hose line model TMC2004 and shall be mounted modular under body. All added refrigeration lines and fittings shall be mechanical fittings compatible with components furnished by the OEM.

Does Your Bid Comply? ( ) YES ( ) NO

EXHAUST FAN: The patient compartment shall be ventilated with fresh outside air via one (1) static intake vent and one (1) power exhaust vent. The system shall be capable of completely exchanging the air volume within the patient compartment every two (2) minutes.

Does Your Bid Comply? ( ) YES ( ) NO

SECTION 8.0 - ELECTRICAL COMPONENTS

ELECTRICAL SYSTEM: The ambulance electrical system shall be an electronic plug-and-play style system with a printed circuit board.

Does Your Bid Comply? ( ) YES ( ) NO

WIRING INSTALLATION: The ambulance body and accessory electrical equipment shall be served by circuit(s) separate and distinct from the vehicle chassis circuits. All wiring provided by the ambulance manufacturer shall be copper and conform to all the SAE J1292 requirements and shall have type GXL "cross linked" high temperature polyethylene or better insulation rated to 300 degrees Fahrenheit and conforming to SAE J1127 and J1128.

Wiring shall be permanently color coded to identify wires. Wires shall be permanently heat ink embossed with both number and function codes. The function code shall be the "descriptive" name of the circuit served. The number code shall be the exact purpose of that circuit. This number code shall be completely referenced in a detailed wiring schematic provided with the vehicle. The function and number code shall be embossed at a minimum of 4” intervals the entire length of the wire.

Wiring shall be routed in conduit or high temperature looms with a rating of 300 degrees Fahrenheit where necessary to protect it. All added wiring shall be located in accessible,
enclosed, and protected locations and kept at least six inches away from the exhaust system components. Electrical wiring and components shall not terminate in the oxygen storage compartment except for the oxygen controlled solenoid, compartment light, and door switch. Wiring necessarily passing through an oxygen compartment shall be routed in rigid conduit.

All conduits, looms, and wiring shall be secured to the body or frame with insulated metal cable straps to prevent sagging and movement which results in chafing, pinching, snagging or any other damage. All apertures on the vehicle shall be properly grommeted and sealed for passing wiring and conform to SAE 1292. All items used for protecting or securing the wiring shall be appropriate for the specific application and be standard automotive, aircraft, marine or electronic hardware.

Does Your Bid Comply? ( ) YES ( ) NO

WIRING CRITERIA: All wiring devices, switches, outlets, etc., except circuit breakers, shall be rated to carry at least 125% of the maximum ampere load for which the circuit is protected. There shall be a master electrical component panel located in the ambulance. It is preferred that this panel be mounted on or near the bulkhead of the patient compartment. Standard circuit breakers, relays, and diodes shall be mounted on a printed circuit panel and shall be easily accessible through a door or hatch. All components on the circuit board are to be permanently labeled as to their function.

Above section Bid exactly as written:  Yes ______ No

PRINTED CIRCUIT BOARD: The printed circuit board shall be designed and manufactured as follows: A screen printed board with all circuits fully numbered and labeled. The circuit board shall be a double-sided copper trace printed circuit board with a double-sided laminated isolator. The board shall be non-photo-imaginable solder mask over bare copper with hot air leveled solder over non-masked copper. The board traces shall be three-ounce copper panel. Fuse capacity is the beginning factor in calculating trace width to ensure proper current carrying capability.

The circuits shall then be oversized as much as space permits for maximum cooling of the board. All holes shall be plated through. The terminal strips shall be mounted on the board for connection of above mentioned wiring harnesses.

The printed circuit board shall incorporate visual onboard diagnostics for input, output, and switching circuits for troubleshooting at a glance.

Does Your Bid Comply? ( ) YES ( ) NO

VOLTMETER: Shall be the chassis OEM voltmeter.

Does Your Bid Comply? ( ) YES ( ) NO

LOW VOLTAGE MONITORING SYSTEM: There shall be installed, as an integral function of the ambulance conversion main power board, circuitry that continually monitors electrical system voltage. This system shall activate an audible alarm warning to indicate that the system voltage has fallen below 1.7 volts. An alarm silent switch shall be located on the front console.

Does Your Bid Comply? ( ) YES ( ) NO
IGNITION CONTROLLED MODULE DISCONNECT SOLENOID:
An ignition controlled module disconnect shall be installed into the control panel of the module acting as a module power disconnect when the ignition power is off.

Does Your Bid Comply? ( ) YES ( ) NO

FRONT CONTROL CONSOLE. A front floor mounted console will be constructed of aluminum or plywood and shall be finished with a three-component acrylic-reinforced aliphatic, aromatic installation of customer installed radio(s), and other components. The console shall include a storage area for two (2) drink containers.

Does Your Bid Comply? ( ) YES ( ) NO

PATIENT COMPARTMENT CONTROL CONSOLE: All switches and controls for the patient compartment, shall be located in the Action-Area. These switches shall be of the same design and construction as found in the driver's control console. These switches shall not be activated unless the "MASTER" switch in the driver's console is in the "ON" position.

Does Your Bid Comply? ( ) YES ( ) NO

WARNING INDICATORS: The electrical system shall incorporate a warning light panel in the driver's console. It shall provide indicator lights for showing: patient compartment door(s), side and rear, are open. This shall be a flashing RED light. There shall be an exterior compartment "door-open" warning light. This shall be a flashing AMBER light of the same size.

Does Your Bid Comply? ( ) YES ( ) NO

RADIO PRE-WIRE
Two [2] 10-gauge power and two [2] ground wires, two [2] RG58U coax cables, and two [2] PL259 connectors shall be installed as "prewires" for the installation of radio communications equipment. Power, ground, and coax shall be terminated and bundled behind the passenger seat. There shall be an 18” service loop at the antenna base locations and a 36” service loop at the terminations in the cab. The PL259 connectors shall be shipped loose.

Does Your Bid Comply? ( ) YES ( ) NO

INTERNAL 12 VOLT POWER SOURCE: The patient compartment shall be furnished with a 12-volt DC, 20 ampere capacity, separately protected circuit, with one (1) cigar lighter style outlet located in the curb side right front, (1) in the bottom ALS cabinet and one (1) in the Action-Area.

This circuit shall also include a "Schottky" diode to isolate medical equipment batteries from any electrical loads imposed by the remainder of the vehicle electrical systems. The Schottky diode shall be heat-sink mounted and having an inverse voltage rating of at least 45 volts and rated to carry the maximum short circuit current until the circuit breaker opens.

Does Your Bid Comply? ( ) YES ( ) NO
120 VOLT AC UTILITY POWER: The vehicle shall be furnished with a 2-wire plus ground 120-volt AC wiring system that is separate and distinct from the vehicle’s DC wiring system(s). Listing shall be by a nationally recognized testing laboratory, recognized by OSHA under Appendix A to 29 CFR 1910.7. The AC system is to be utilized while the vehicle is stationary for powering maintenance devices, medical equipment and battery chargers. The AC system shall not be utilized for operational ambulance interior lighting, such as dome and cot lights.

Does Your Bid Comply? ( ) YES ( ) NO

UTILITY POWER CONNECTOR: An automatic power line disconnect system shall be furnished for the vehicle shoreline. The outlet shall be located on the street side forward of the vehicle. The disconnect mechanism shall be sealed to prevent contamination by road dirt and to ensure a long and reliable life. To eliminate arching at the connector contact, a novel internal contact arrangement will close and open the 120-volt A.C. circuit after the mating connector is inserted and before the connector is removed.

The disconnect system shall be connected to the vehicle starter circuit so that ejection occurs when the engine is cranked. The power connector shall be rated for 20 amperes.

Does Your Bid Comply? ( ) YES ( ) NO

ELECTRICAL 120 VOLT AC RECEPTACLES: The crew compartment shall be furnished with three (5) each 3-wire plus ground duplex 120-volt AC receptacles. There shall be (3) inside the front ALS cabinet, (1) in the Action-Area and (1) in the monitor/defib area. All outlets shall be rated for 20 amperes. Receptacles shall be near flush, vertically mounted. All outlets shall have an indicator within each receptacle as a line monitor indicating a live (hot) circuit and shall be labeled with the following: “120 VOLT AC.”

Does Your Bid Comply? ( ) YES ( ) NO

INVERTER: There shall be provided a combination battery charger and inverter for use with medical electronics. The inverter portion shall be rated at a continuous 1050 watts output with a surge capacity of up to 2100 watts. The output shall be modified sine wave with voltage of 120-volts AC. There shall also be an automatic transfer switch that will disable the inverter output whenever the shoreline system is engaged. The battery charger portion shall have a charging capacity of 15 amps to 55 amps with input current of 12 volts.

The entire unit shall have a black, painted aluminum chassis with non-corrosive hardware and should measure approximately 12.5" wide x 6" high x 11" deep (approximate) and should weigh no more than 22 pounds. Additionally, the unit shall have a thermostatically controlled fan for internal cooling. The inverter/charger will be mounted underneath the rear attendant’s seat. There will be a switch for the inverter located on the rear switch panel.

Does Your Bid Comply? ( ) YES ( ) NO

BACK UP ALARM: An audible alarm shall be installed to activate when the vehicle is placed into reverse gear. There shall be installed on the front console and wired through the vehicle electrical system, a momentary cutoff switch to disable the alarm. The switch shall automatically reset each time the vehicle is placed into reverse gear.

Does Your Bid Comply? ( ) YES ( ) NO
**BACK UP CAMERA:** There shall be provided and installed a Zone Defense interior patient compartment and rear back up camera. The monitor shall be mounted into the rear view mirror location.

Does Your Bid Comply? ( ) YES ( ) NO

**PATIENT COMPARTMENT CLOCK:** One (1) 12-volt Intellitec "Emergency Time Manager" digital clock shall be provided in the patient compartment. It shall feature a digital display of time (hours: minutes), a sweep second hand, elapsed time counter (hours: minutes), preset alarm intervals at one (1) minute, two (2) minutes, five (5) minutes and ten (10) minutes and shall have approximate dimensions of 4.75" high x 6.75" wide x 1" deep. 12-volt power to this clock shall be constant.

Does Your Bid Comply? ( ) YES ( ) NO

**SECTION 9.0 – VEHICLE LIGHTING AND WARNING REQUIREMENTS**

**VEHICLE EXTERIOR REQUIREMENTS:** The basic exterior vehicle lighting shall comply with FMVSS Standard No. 108 and the requirements herein and include: amber front and rear directional signals and hazard warning lights, front and rear side marker lights, backup light(s), loading light(s), clearance lights, ambulance emergency lights, floodlights, and spotlight(s). All FMVSS lights, except chassis OEM lights shall be LED.

Does Your Bid Comply? ( ) YES ( ) NO

**STOP/TAIL/TURN/BACK UP LIGHTS:** The rear stop/tail lights shall be Whelen M6 fully populated red LED lights, with chrome flange housing.

The rear turn signals shall be Whelen M6 amber arrow style LED lights with chrome flange housing.

The rear back-up lights shall be Whelen M6 maximum populated LED lights with chrome flange housing.

Lights shall be stack mounted on the rear of the vehicle above the rear bumper riser panel.

Does Your Bid Comply? ( ) YES ( ) NO

**TAG LIGHT:** The rear license plate illumination lights shall be LED. These lights shall be mounted within the rear license plate mounting frame on the rear bumper riser panel.

Does Your Bid Comply? ( ) YES ( ) NO

**EMERGENCY LIGHTING SYSTEM.**

The emergency lighting system must provide the vehicle with 360 degrees of visual warning conspicuity. The system must display highly perceptible and attention-getting signals that
function in a modal system and convey the message in the PRIMARY MODE - "Clear the Right-of-Way" and in the SECONDARY MODE - "Hazard Vehicle Stopped on Right-of-Way".

The vehicle warning light layout shall be as follows:

**Grille Lights:** Four (4) Whelen model M2, (2) clear and (2) red LED warning lights with chrome flange with clear lens. The grille lights shall be located at least 30" above the ground and below the bottom edge of the windshield and be laterally separated by at 18" measured from centerline to centerline of each lamp.

**Intersection Lights (Front):** Two (2) Whelen Series model M7 red LED warning lights with chrome trim flange and red lens. Lights shall be mounted as close as possible to the front upper edge of each front fender.

**Front Light Wall:** Four (4) each Whelen M9 (red) LED warning lights with red lens and chrome trim flanges. One (1) each Whelen M9 clear LED warning lights with clear lens and chrome trim flanges. Lights shall be positioned as follows from left to right: R/R/C/R/R staggered up and down. There shall be an ID placard mounted on the driver side above cab.

**Side Body Lights:** Two (2) each side Whelen model 90RR5SRR red LED warning lights with clear lens with chrome plated flanges.

**Rear Body Lights:** Two (2) upper outer warning lights shall be Whelen model M9 red LED warning lights with red lens and chrome trim flanges. One (1) Whelen M9 amber LED warning light with amber lens and chrome mounting flange shall be center mounted over the rear entry door. Two (2) Whelen mode M9 red LED warning lights with red lens and chrome mounting flanges shall be mounted on the rear of the modular body and positioned to show through the rear entry doors windows when said doors are in the open position. These lights shall also act as brake lights when the user applies for braking. There shall be an id placard installed above the right lower body warning light.

Does Your Bid Comply? ( ) YES ( ) NO

**NON-EMERGENCY LIGHTING SYSTEM**

**SCENE / LOADING LIGHTS:** Scene and loading lights shall not be less than 75" above the ground and shall not be obstructed by open doors. Floodlights shall be located on the left and right sides of the ambulance and be firmly fastened to the body surfaces below the roof line. The lamp(s) H-V shall be projected downward at an angle of 13 degrees from the horizontal plane.

There shall be two (2) Whelen M9 Series, Gradient Opti-Scene LED on each side of the modular body as side scene or flood lights. Each light shall contain 24 diodes and have a unique internal and external optic design. Scene light switches shall be located on the cab console and control each side independently.

The curb side scene lights shall automatically illuminate anytime the Master Switch is in the on position and the side entry door is opened.

There shall be two (2) Whelen M9 Series, Gradient Opti-Scene LED on the rear of the ambulance as rear loading lights. Each light shall contain 24 diodes and have a unique internal
and external optic design. The rear loading lights shall operate automatically whenever the Master Switch is on and the rear doors are opened and shall be incorporated with the FMVSS backup lighting system.

Does Your Bid Comply? ( ) YES ( ) NO

HAND SPOT LIGHT: A handheld “Blue-Eye” spotlight shall be provided with a minimum of 400,000 candle power. It shall be in a corrosion-proof housing with a protected momentary switch to prevent accidental activation and a minimum 8 ft. heavy-duty coiled cord. It shall be hard wired into the vehicle 12-volt DC system (for antitheft reasons) and stowed in the cab area accessible to the driver and passenger.

Does Your Bid Comply? ( ) YES ( ) NO

VEHICLE INTERIOR LIGHTING: The basic interior ambulance lighting configuration shall be designed to minimize electrical loads and include: a driver's compartment dome light, instrument panel lights, master switch panel and console light(s). Lighting shall be designed and located so that no glare is reflected into the driver's eyes or his line of vision from the switch control panels or other areas that are illuminated while the vehicle is in motion.

Does Your Bid Comply? ( ) YES ( ) NO

PATIENT COMPARTMENT DOME LIGHTS: The patient compartment shall be provided with eight (8) overhead low profile "dual-intensity" LED dome lights. Each dome light shall produce a minimum of 750 Lumens of warm white light and shall provide excellent color rendering for patient care/diagnosis. The light lens shall be smoothed faced and guaranteed not to yellow or haze. There shall be four (4) lights located on the street side ceiling area and four (4) over the curb side ceiling area. These lights shall meet AMD Standard 016. These lights shall be controlled from the rear compartment switch console. The dual level lighting shall work together or may be separately selected from side to side. The dual level feature shall be activated by rocker type switches located in the attendant's control panel. When either the side or rear door(s) are opened, the four (4) lights over street side area shall be automatically activated in the low intensity mode. The lights over the curb side area shall not light automatically to conserve power.

Does Your Bid Comply? ( ) YES ( ) NO

CHECK-OUT TIMER: A 15-minute spring wound mechanical timer shall be provided and installed at the head of squad bench adjacent to the side entry door. Timer to control the curb side dome lights.

Does Your Bid Comply? ( ) YES ( ) NO

EXTERIOR COMPARTMENT LIGHTS: Lighting for exterior storage compartments shall be accomplished utilizing UL Listed Hi-Brite Flex light strip with surface-mounted LED's on a flexible printed circuit board strip. Lights shall have an expected lifetime of 50,000 hours and shall be water, dust and impact resistant. Lights shall be activated by magnetic door jamb switches.

Each exterior compartment shall have one (2) strip LED light installed full height on each side of the door opening. Lights shall not run across the top of the compartment door opening. All strip
lights are to be installed as close to the door opening edge as possible but cannot interfere with the access to equipment and supplies.

Does Your Bid Comply? ( ) YES ( ) NO

AUDIBLE WARNING SYSTEMS

SIREN: The ambulance shall be equipped with a Whelen model 295SLSA1 hands free, remote siren amplifier.

Does Your Bid Comply? ( ) YES ( ) NO

SIREN SPEAKERS: Two (2) 100-watt speakers shall be installed through the front OEM bumper.

Does Your Bid Comply? ( ) YES ( ) NO

SECTION 10.0 – PAINT / LETTERING / DECALS

AMBULANCE BODY AND CHASSIS PAINTING: The chassis shall be OEM White. The cab roof shall remain the OEM white. The module body shall be painted with PPG white to match the cab/chassis.

Does Your Bid Comply? ( ) YES ( ) NO

MODULE SURFACE PREPARATION: A corrosion inhibitor shall be used on specified exterior surfaces and on specified fasteners, hinges and accessories that are subject to the effects of corrosion due to the electrolytic process that occurs between dissimilar metals.

The product, designated is ECK (or equal), and is a petroleum-based substance with a very slow rate of desiccation. The substance functions as a barrier to water thus minimizes the electrolytic process.

Does Your Bid Comply? ( ) YES ( ) NO

PAINT PROCESS: Prior to initiating the surface preparation process, all hardware, handles, light fixtures, door hinges, corner trim, etc. shall be removed from the module body and chassis (if applicable), which does not require refinishing, shall be protected from the ensuing process.

To rid the aluminum body of any extraneous materials or material impurities the entire surface shall be washed and wiped dry with a PPG certified was and grease remover. Excess weld material shall be removed by grinding all welds, seams and any other body imperfections.
The entire surface shall then be sanded with 80 – 150 grit dry sandpaper to provide good adhesion for any fillers and primers, sanding with 150 grit or finer as a final sand. The required areas shall be filled with approved PPG premium light weight filler and sanded smooth.

A premium two component glazing putty shall be applied directly over these areas to ensure adequate base for application of primers.

**NOTE:** Before final cleaning of the metal surfaces before painting, any new holes shall be drilled prior to final cleaning and painting. The entire surface shall be cleaned again with certified wax and grease remover before application of any primers.

A two-component premium PPG epoxy primer shall be applied to provide a base for adequate adherence of materials to be applied in subsequent steps of this process. A high-quality urethane PPG primer surface shall then be applied. The entire surface to receive a topcoat will be sanded smooth to ensure a level and defect free surface.

Door edges and doorjambs shall be prepared similarly to other body surfaces and finished paint with a certified color coat paint. Clearcoat shall be applied per recommendation of paint manufacturer.

The entire surface of vehicle body shall be DA finished sanded with no coarser than 320 grit dry sandpaper. The surface shall be washed and wiped once again with a certified wax and grease remover and tacked for application of epoxy sealer.

Bidder must provide a certificate from their prospective paint manufacturer that his/her facility has been certified for this process.

Complete paint shall match current fleet- **NO EXCEPTIONS.**

Does Your Bid Comply? ( ) YES ( ) NO

**STRIPE: (TO MATCH EXISTING FLEET)**

Does Your Bid Comply? ( ) YES ( ) NO

**LETTERING / GRAPHICS: (TO MATCH EXISTING FLEET)**

Does Your Bid Comply? ( ) YES ( ) NO

**REAR CHEVRONS: (TO MATCH EXISTING FLEET)**

Does Your Bid Comply? ( ) YES ( ) NO
Bid Form – RFB2020-6
Page 1 of 2
Submit one original (un-bound) and 4 copies

2019 or 2020 Emergency Medical Ambulance
(Per attached specifications)

NAME OF VENDOR: ________________________________________________________
ADDRESS: ______________________________________________________________
CITY/STATE/ZIP: __________________________________________________________
TELEPHONE: ______________________________________________________________
EMAIL ADDRESS: __________________________________________________________
PERSON TO CONTACT: ______________________________________________________

We herewith submit as follows:

AMBULANCE MANUFACTURER: __________________________________________________
MODEL YEAR: _____________________________________________________________
MODEL DESIGNATION: ______________________________________________________
F.O.B. POINT: Delivered

ADDENDA ACKNOWLEDGEMENT: #1 ______ #2_______ #3_______ #4 _______ #5 _______

RFB IS: ___________ AS PER SPECIFICATION, TAKING NO EXCEPTIONS
_________ TAKING ONLY THOSE SPECIFICATION EXCEPTIONS
AS LISTED ON PAGE 2.

It is agreed by the undersigned vendor that the signature and submission of this RFB
represents the vendor’s acceptance of all terms, conditions, and requirements of RFB
specifications and, if awarded, the Barrow County Purchase Order, along with the RFB,
will represent the agreement between the two parties.

SIGNED: ____________________________ DATE: ____________________________
NAME PRINTED: ________________________ TITLE: _________________________

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<td>$____________________Each</td>
<td>____________Days</td>
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EXCEPTIONS / CLARIFICATIONS

Each vendor may copy this form, as necessary to sufficiently list all exceptions and variations from specifications (Please list as shown, by page, reference number, and check if vendor chooses not to supply, or is unavailable, or describe deviation or substitution in detail, if furnished). Purchaser will be the sole judge of proposed substitution equivalency.

VENDOR NAME:  _____________________________________________________

OFFERING:   _____________________________________________________

EXCEPTION PAGE:  ________________________ of __________________________

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COUNTY OF BARROW

STATE OF GEORGIA

BARROW COUNTY ETHICS ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF BARROW COUNTY, TO ESTABLISH THE CODE OF ETHICS FOR BARROW COUNTY; TO FURTHER AND INCORPORATE THE POLICIES AND LAWS OF THE STATE OF GEORGIA RELATING TO ETHICAL STANDARDS; TO CREATE THE BOARD OF ETHICS AND PROVIDE FOR ITS CONSTITUENT MEMBERSHIP, DUTIES, AND RESPONSIBILITIES; TO PROVIDE FOR THE INVESTIGATION OF ETHICS COMPLAINTS; TO PROVIDE FOR THE ENFORCEMENT OF ETHICAL STANDARDS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Constitution of the State of Georgia, approved by the voters of the State in November of 1982, and effective July 1, 1983, provides in Article IX, Section II, Paragraph I thereof, that the governing authority of the county may adopt clearly reasonable ordinances, resolutions and regulations;

WHEREAS, O.C.G.A. § 36-1-20 authorizes counties to enact ordinances for protection and preserving the public health, safety and welfare of the population of the unincorporated areas of the County;

WHEREAS, the governing authority of Barrow County, to wit, the Board of Commissioners, desires to exercise its authority in adopting this Ordinance;

WHEREAS, it is essential to the proper operation of democratic government that public officials of independent and impartial, that governmental decisions and policy be made in the proper channels of the governmental structure, that public office not be used for private gain other than the remuneration provided by law, and that there be public confidence in the integrity of government;
WHEREAS, the attainment of one or more of these ends is impaired whenever there exists a conflict between the private interests of an elected official or a governmental employee and his duties as such;

WHEREAS, the public interest, therefore, requires that the law protect against such conflicts of interest and establish appropriate ethical standards with respect to the conduct of elected officials and government employees in situations where conflicts exist;

WHEREAS, it is also essential to the proper operation of government that those best qualified be encouraged to serve the government. Accordingly, legal safeguards against conflicts of interest must be so designed as not unnecessarily or unreasonably to impede the recruitment and retention by the government of those men and women who are best qualified to serve it;

WHEREAS, an essential principle underlying the staffing of our government structure is that its elected officials and employees should not be denied the opportunity, available to all other citizens, to acquire and retain private economic and other interests, except where conflicts with the responsibility of such elected officials and employees to the public cannot be avoided;

WHEREAS, in recognition of these goals and principles, it is the policy of the Board of Commissioners to institute, establish, promote and enforce standards of ethical conduct for all of Barrow County's officers and employees; and

WHEREAS, it is a further policy of the Board of Commissioners that the proper administration of Barrow County's government and the promotion and enforcement of standards of ethical conduct for Barrow County's officers and employees would be best served by the creation of a Barrow County Board of Ethics for the investigation of complaints related to ethical standards;
NOW, THEREFORE, BE IT ORDAINED AND RESOLVED BY THE BOARD OF
COMMISSIONERS OF BARROW COUNTY, GEORGIA AS FOLLOWS:

ARTICLE ONE: GENERAL PROVISIONS

Section One. Short Title.

This Ordinance shall be known as "The Barrow County Ethics Ordinance," and may be
Cited and referred to as such.

Section Two. Definitions.

For the purposes of this Ordinance, the following terms, phrases, words and their
derivations shall have the meaning provided herein. When no inconsistent with the context,
words used in the present tense include the future, words in the plural number included the
singular number and words in the singular number include the plural number.

(A) "Board" means the Barrow County Board of Commissioners.

(B) "Board of Ethics" means the Barrow County Board of Ethics as formed and
described herein.

(C) "Business Entity" means any business of whatever nature regardless of how
designated or formed, whether a sole proprietorship, partnership, joint venture,
association, trust, corporation, limited liability company, or any other type of
business enterprise and whether a person acting on behalf of, or as a
representative or agent of, the business entity.

(D) "Confidential Information" means any information that, by law or practice, is not
reasonably available to the public.

(E) "County Official" means the Barrow County Board of Commissioners, any
member

of a board, commission or authority appointed by the Board, the Chief of
Operations or his/her equivalent and any other elected or appointed officer or employee of Barrow County, including those employees who are exempt from the Barrow County Civil Service System, except to the extent prohibited by law.

(F) "Employee" means all those persons employed on a regular or part-time basis by The County, as well as those persons whose services are retained under the terms of a contract with the County, including those employees who are exempt from the Barrow County Civil Service System, except to the extent prohibited by law.

(G) "Family" means the spouse, parents, children, brothers and sisters, related by blood or marriage of a county official or employee.

(H) "Interest" means direct or indirect pecuniary or material benefit accruing to a County Official or Employee as a result of a contract or transaction which is or may be the subject of an official act or action by or with the County, except for such contracts or transactions which, by their terms and by the substance of their provisions, confer the opportunity and right to realize the accrual of similar benefits to all other persons and/or property similarly situated. The term "interest" shall not include any remote interest. For purposes of this Ordinance, a County Official or Employee shall be deemed to have an interest in the affairs of:

(1) His or her family;

(2) Any business entity in which the county official or employee is a member, officer, director, employee or prospective employee;

(3) Any business entity as to which the stock, legal ownership, or beneficial ownership of a county official or employee is in excess of five percent (5%) of the total stock or total legal and beneficial ownership, or which is
controlled or owned directly or indirectly by the county official or employee.

(1) "Official Act" or "Official Duties" means any legislative, administrative, appointive or discretionary act of any County Official or Employee of the County or any agency, board, authority or commission thereof.

ARTICLE TWO: CODE OF ETHICS FOR COUNTY SERVICE GENERALLY AND FOR EMPLOYEES

This Article Two is intended to adopt and incorporate herein for local enforcement the ethical standards of O.C.G.A. § 45-10-1, as it may be amended from time to time.

Any person in County service shall;

Section One.

Put loyalty to the highest moral principles and to country above loyalty to person, party, or government department.

Section Two.

Uphold the Constitution, laws and legal regulations of the United States and the State of Georgia and of all governments therein and never be a party to their evasion.

Section Three.

Give a full day's labor for a full day's pay and give to the performance of his duties his earnest effort and best thought.

Section Four.

Seek to find and employ more efficient and economical ways of getting tasks accomplished.
Section Five

Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether for remuneration or not, and never accept, for himself or his family, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of his governmental duties.

Section Six

Make no private promises of any kind binding upon the duties of office, since a government employee has no private word that can be binding on public duty.

Section Seven.

Engage in no business with the government, either directly or indirectly, which is inconsistent with the conscientious performance of his governmental duties.

Section Eight.

Never use any information coming to him confidentially in the performance of governmental duties as a means for making private profit.

Section Nine.

Expose corruption wherever discovered.

Section Ten.

Uphold these principles, ever conscious that public office is a public trust.

ARTICLE THREE: CODE OF ETHICS FOR COUNTY OFFICIALS AND DEPARTMENT DIRECTORS

This Article Three is intended to adopt and incorporate herein for local enforcement the ethical standards of O.C.G.A.§ 45-10-3, as it may be amended from time to time.

All County Officials and Department Directors shall:
Section One.

Uphold the Constitution, laws and regulations of the United States, the State of Georgia, the County of Barrow and all governments therein and never be a party to their evasion.

Section Two.

Never discriminate by the dispensing of special favors or privileges to anyone, whether or not for remuneration.

Section Three.

Not engage in any business with the government, either directly or indirectly, which is inconsistent with the conscientious performance of his governmental duties.

Section Four.

Never use any information coming to him confidentially in the performance of governmental duties as a means for making private profit.

Section Five.

Expose corruption wherever discovered.

Section Six.

Never solicit, accept, or agree to accept gifts, loans, gratuities, discounts, favors, hospitality or services from any person, association or corporation under circumstances from which it could reasonably be inferred that a major purpose of the donor is to influence the performance of the member's official duties.

Section Seven.

Never accept any economic opportunity under circumstances where he knows or should know that there is a substantial possibility that the opportunity is being afforded him with intent to influence his conduct in the performance of his official duties.
Section Eight.

Never engage in other conduct which is unbecoming to a member or which constitutes a breach of public trust.

Section Nine.

Never take any official action with regard to any matter under circumstances in which he knows or should know that he has a direct or indirect monetary interest in the subject matter of such matter or in the outcome of such official action.

ARTICLE FOUR: SPECIFIC PROVISIONS RELATED TO CONFLICT OF INTEREST TRANSACTIONS AND DISCLOSURES

The following provisions related to conflict of interest transactions and disclosures are intended to supplement and elaborate upon the Code of Ethics set forth in Articles Two and Three above and all such provisions shall be read and interpreted in accordance therewith.

Section One. Compliance with Applicable Law.

No County Official or Employee shall engage in any activity or transaction that is prohibited by law, now existing or hereafter enacted, which is applicable to him or her by virtue of his or her office or employment. Other provisions of law or regulations shall apply when any provisions of this Ordinance shall conflict with the laws of the State of Georgia or the United States, except to the extent that this Ordinance permissibly sets forth a more stringent standard of conduct. The laws of the State of Georgia or the United States shall apply when this Ordinance is silent.

Section Two. Conflict of Interest Transactions.

(A) No County Official or Employee shall acquire or maintain an interest in any contract or transaction if a reasonable basis exists that such an interest will be affected directly by his or her official act or action or by official acts or actions of
the County, which the County Official or Employee has a reasonable opportunity
to influence, except consistent with the disclosure and abstention provisions set
forth herein.

(B) Barrow County shall not enter into any contract involving services or property
with a County Official or Employee or with a business entity in which the County
Official or an Employee has an interest. Provided that the disclosure and
abstention provisions set forth herein are followed, this paragraph shall not apply
to the following:

(1) The designation of a bank or trust company as a depository for county
funds;

(2) The borrowing of funds from any bank or lending institution which offers
competitive rates for such loans;

(3) Contracts entered into with a business which employs a consultant,
provided that the consultant's employment with the business is not
incompatible with this Ordinance;

(4) Contracts for services entered into with a business which is the only
available source for such goods or services; and

(5) Contracts entered into under circumstances that constitute and emergency
situation, provided that a record explaining the emergency is prepared by
the Board and submitted to the Chief of Operations (or his/her equivalent)
to be kept on file.
**Section Three. Financial Disclosures.**

Financial disclosures shall be governed by federal and state law as it may be amended from time to time and this Ordinance shall not require any additional financial disclosure reports to be filed other than those required by federal and state law.

**Section Four. Zoning Application Disclosures.**

All disclosures with regard to zoning applications shall be governed in their entirety by the Conflict of Interest in Zoning Actions provisions contained in O.C.G.A.§ 36-67A-1, et seq., as it may be amended from time to time.

**Section Five. Disclosures Related to Submission of Bids or Proposals for County Work or Contract.**

Persons submitting bids or proposals for county work who have contributed $250.00 or more to a County Official must disclose on their bid or proposal the name of the County Official(s) to whom the contribution was made and the amount contributed. Such a disclosure must also be made prior to a request for any change order or extension of any contract awarded to the person who submitted the successful bid or proposal.

**Section Six. Withholding of Information.**

No County Official or Employee shall knowingly withhold any information that would impair the proper decision making of the Board or any of the County's boards, agencies, authorities or departments.

**Section Seven. Incompatible Service.**

No County Official or Employee shall engage in or accept private or public employment or render service for any private or public entity, when such employment or service is incompatible with the proper discharge of his or her official duties or would tend to impair his or her independence of judgment or action in the performance of his or her official duties, unless

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otherwise permitted by law and unless public disclosure is made.

Section Eight. Unauthorized Use of Public Property.

No County Official or Employee shall request or permit the unauthorized use of county-owned vehicles and equipment, including but not limited to computers, pagers and cellular telephones, materials or property for personal convenience or profit.

Section Nine. Political Recrimination and Activity.

(A) No County Official or Employee, whether elected or appointed, shall either cause the dismissal or threaten the dismissal from any county position as a reward or punishment for any political activity. No County Official or Employee shall direct any person employed by the County to undertake political activity on behalf of such County Official or Employee, any other County Official or Employee, or any other individual, political party, group or business organization, during such time that the Employee is required to conduct county business. This section does not prohibit incidental telephone calls made for the purpose of scheduling a County Official’s daily county business.

(B) Employees of the county are encouraged to exercise their right to vote, but no employee shall make use of government time or equipment to aid a political candidate, party or cause; or use a government position to influence, coerce, or intimidate any person in the interest of a political candidate, party or cause. No employee shall be hired, promoted, favored or discriminated against with respect to employments because of his or her political opinions or affiliations.

(1) Seeking elective office. A government employee seeking elective office within the county may, upon declaring candidacy, either resign or submit a
request in writing to the Chief of Operations (or his/her equivalent) for a leave of absence without pay from the date of his or her announcement through the duration of the campaign or announcement of the election results. In the alternative, the government employee seeking elective office within the County may continue to work for the County, provided, however, that the employee shall not engage in election activities during his or her County working hours or with use of County equipment. If elected to office, the employee shall immediately, upon the date of election, be separated from employment with the county upon written request and approval of the Chief of Operations (or his/her equivalent).

(2) Political campaign involvement. A government employee may not be involved in any political activity which would constitute a conflict of interest; including participation in any aspect of any political campaign for any office in Barrow County Government.

(3) Solicitation of contributions. A government employee may not knowingly solicit, accept or receive political contributions from any person, to be used in support of or opposition to any candidate for office in the county.

Section Ten. Appearance Before County Entities.

No County Official or Employee shall appear on behalf of any private person other than himself or herself, his or her spouse, or his or her minor children, before any county agency, authority or board. However, a member of the Board of Commissioners may appear before such groups on behalf of his constituents in the course of his duties as a representative of the electorate or in the performance of public or civic obligations.
Section Eleven. Timely Payment of Debts to the County and Fiscal Responsibility.

All County Officials and Employees shall pay and settle, in a timely and prompt fashion, all accounts between them and Barrow County, including the prompt payment of all taxes and shall otherwise demonstrate personal fiscal responsibility.

Section Twelve. Solicitation or Acceptance of Gifts.

(A) County Officials and employees shall not accept gifts, gratuities or loans from organizations, business concerns, or individuals with whom he or she has official relationships on business of the county government. These limitations are not intended to prohibit the acceptance of articles of negligible value which are distributed generally, nor to prohibit employees from accepting social courtesies which promote good public relations, or to prohibit employees from obtaining loans from regular lending institutions. It is particularly important that inspectors, contracting officers and enforcement officers guard against relationships which might be construed as evidence of favoritism, coercion, unfair advantage or collusion.

(B) Consistent with the provisions set forth in Articles Two and Three and Section 12(A) above, there shall be no violation of this Ordinance in the following circumstances:

(1) Meals and beverages given in the usual course of entertaining associated with normal and customary business or social functions.

(2) An occasional gift from a single source of $101.00 or less in any calendar year.

(3) Ceremonial gifts or awards.
(4) Gifts of advertising value only or promotional items generally distributed
To public officials.

(5) Awards presented in recognition of public service.

(6) Reasonable expenses of food, travel, lodging and scheduled entertainment
for a meeting that is given in return for participation in a panel or speaking
engagement at the meeting.

(7) Courtesy tickets or free admission extended for an event as a courtesy or
for ceremonial purposes, given on an occasional basis and not to include
season tickets of any nature.

(8) Gifts from relatives or members of the County Official or Employee's
household.

(9) Honorariums or awards for professional achievement.

(10) Courtesy tickets or free admission to educational seminars, educational or
information conventions or other similar events.

Section Thirteen. Disclosure of Interest.

Any member of the Board who has a financial or personal interest in any proposed
legislation or action before the Board shall immediately disclose publicly the nature and extent
of such interest.

Any other County Official or Employee who has a financial or personal interest in any
proposed legislation or action before the Board and who participates in discussion with or
gives an official opinion or recommendation to the Board in connection with such proposed
legislation or action shall disclose publicly the nature and extent of such interest.
Section Fourteen. Abstention to Avoid Conflicts of Interest.

(A) Except as otherwise provided by law, no County Official or Employee shall participate in the discussion, debate, deliberation, vote or otherwise take part in the decision-making process on any item before him in which the County Official or Employee has a conflict of interest as set forth above.

(B) To avoid the appearance of impropriety, if any County Official or Employee has a conflict of interest or has an interest that he or she has reason to believe either violates this Ordinance or may affect his or her official acts or actions in any matter, the County Official or Employee shall immediately leave the meeting room, except that if the matter is being considered at a public meeting, the County Official or Employee may remain in the meeting room.

(C) In the event of a conflict of interest, the County Official or Employee shall announce his or her intent to abstain prior to the beginning of the discussion, debate, deliberation or vote on the item, shall not participate in any way, and shall abstain from casting a vote.

ARTICLE FIVE: THE BOARD OF ETHICS

Section One. Creation and Composition of Board of Ethics.

There is hereby created a five-member Barrow County Board of Ethics, which shall consist of the following members:

(A) One appointee by the Board of Directors of the Barrow County Chamber of Commerce.

(B) One appointee selected by a majority of the voting County elected officials (not including the members of the Board of Commissioners) who shall each have one vote for such appointee:
(C) One appointee selected by a majority of the voting employees of Barrow County (not including the County elected officials or the members of the Board of Commissioners) who are in the employ of Barrow County on a full-time basis on the effective date of the vote, which vote shall be conducted by the Director of Human Resources or his/her designee;

(D) One appointee of the Barrow County Personnel Review Board; and

(E) One appointee of the Barrow County Board of Commissioners, which appointee shall be selected by a majority vote of the Board of Commissioners.

Section Two. Appointment Procedures.

The initial appointments of the members of the Board of Ethics shall be accomplished as follows: Within five (5) business days of the effective date of this Ordinance, the Barrow County Chief of Operations (or his/her equivalent) or his/her designee shall notify the respective appointing body or individuals of the duty to appoint or vote upon a member for placement on the Board of Ethics. The body or individuals so notified shall have thirty (30) days in which to conduct their appointment process and provide the Chief of Operations (or his/her equivalent) with the name of the appointment, or the name of the individual for whom he or she is voting as the appointee in the case of the elected officials. Within five (5) business days of receipt of the appointment information or calculation of the votes as the case may be, the Chief of Operations (or his/her equivalent) shall thereafter provide the names of the appointees to the Board of Commissioners. The Board of Commissioners shall appoint the five persons so identified at the next regular meeting of the Board of Commissioners following receipt of the names of the appointees from the Chief of Operations (or his/her equivalent).

All appointments following the expiration of the initial terms and all appointments made
In the cases of vacancies created during a particular term shall be made by the applicable body or individuals as indicated in Section One of this Article. The Chief of Operations (or his/her equivalent) or his/her designee shall notify the applicable body or individuals responsible for making an appointment at least forty-five (45) days prior to the expiration of the respective term or immediately upon knowledge of a vacancy created during a term. Upon such notification, the appointment process shall proceed as set forth above in this Section.

Section Three. Qualifications of Members of Board of Ethics.

A person is eligible to be appointed as a member of the Board of Ethics if the person, while serving:

(A) Resides in the County and is a registered voter;

(B) Is not an Employee or County Official and has not been an Employee or County Official during the three (3) months immediately preceding his or her appointment.

Or be the spouse, parent, child or sibling of an Employee or County Official;

(C) Is not an officer or employee of any political party;

(D) Does not hold any elected or appointed office and is not a candidate for office of the United States, this State or the County and has not held any elected or appointed office during the three (3) months immediately preceding his or her appointment.

Section Four. Terms; Vacancies.

Members of the Board of Ethics shall each serve a two (2) year term without compensation, and shall continue to serve until their successors are appointed and qualified. The Board positions appointed pursuant to sub-sections (A), (B), and (C) of Section One of this
Article shall serve an initial full two-year term and shall thereafter serve two-year terms upon appointment. The Board positions appointed pursuant to sub-sections (D) and (E) of Section One of this Article shall serve an initial one-year term and shall thereafter serve two-year terms upon appointment. If any vacancy occurs during a term, the remaining members shall at that time choose an alternate member mutually agreed upon to temporarily serve until the position is filled by appointment as provided in Section One and Section Two to fulfill the remainder of the then existing term.

Section Five. Removal of Member.

The Board of Commissioners may remove a member of the Board of Ethics on the grounds of neglect of duty, misconduct in office or engagement in political activity in violation of this Ordinance. Before initiating the removal of a member from the Board of Ethics, the Board of Commissioners shall give the member written notice of the reason for the intended action and the member shall have the opportunity to reply. Thereafter, the Board of Commissioners shall afford such member an opportunity for a hearing before the Board of Commissioners.

Section Six. Organization and Internal Operating Regulations.

(A) Members of the Board of Ethics shall not be compensated.

(B) The Board of Ethics shall elect one of its members to act as Chairperson for a term of one year or until a successor is duly elected. The Board of Ethics shall also elect one of its members to act as Vice-Chairperson for the same term and to act for the Chairperson in his or her absence, because of disqualification or vacancy.

(C) There shall be no regularly scheduled monthly or bimonthly meetings of the
Board of Ethics, however, the Board of Ethics shall meet at least once annually in January of each year for purposes of election of officers and such other business as the Board of Ethics deems proper and in accordance with this Ordinance. Meetings shall be called by majority vote or by call of the chairperson. Meetings of the Board of Ethics shall be conducted in the public hearing room utilized by the Board of Commissioners, shall be duly publicized, and shall be otherwise conducted in accordance with the open meetings requirements under state law.

(D) Three members of the Board of Ethics shall constitute a quorum for the transaction of business. The Chairperson shall be entitled to the same voting rights as the other members of the Board of Ethics.

(E) No official action concerning complaints shall be taken by the Board of Ethics, except by the affirmative vote of at least four (4) members of the Board of Ethics.

Section Seven. Duties and Powers.

The Board of Ethics shall have the following duties and powers:

(A) To establish any procedures, rules and regulations governing its internal organization and conduct of its affairs, provided that such procedures, rules and regulations do not conflict with any provision contained herein.

(B) To receive and hear complaints of violations of standards required by this Ordinance.

(C) To make investigations as it deems necessary to determine whether any person has violated this Ordinance, but only after a least four (4) members of the Board of Ethics have voted affirmatively to conduct the investigation.

(D) To take such action as provided in this Ordinance as deemed appropriate because of any violation of this Ordinance.
(E) To perform any other function authorized by this Ordinance.

(F) To issue advisory opinions as provided in this Ordinance.

Section Eight. Staffing and Expenses.

The Board of Ethics shall be provided sufficient meeting space and other reasonable supportive services to carry out its duties required under this Ordinance. The Chief of Operations (or his/her equivalent) shall designate an administration employee who shall serve as the filing clerk for the Board of Ethics and who shall be authorized to receive all filings before the Board of Ethics to publish notices of all meetings upon request of the Board of Ethics' Chairperson and to serve as the recording clerk for the Board of Ethics.

Section Nine. Counsel.

The Board of Ethics may petition the Barrow County Board of Commissioners for appointment of counsel on a case-by-case basis to assist it in carrying out its responsibilities or to act as a hearing officer. Any such appointed counsel shall be approved by the Board of Commissioners, shall perform services at an approved hourly rate, and shall serve at the joint pleasure of the Board of Ethics and the Board of Commissioners.

Section Ten. Adherence to the Ethics Ordinance.

The Board of Ethics shall be governed by and subject to this Ordinance, except as to any requirements related to financial disclosures. If a member of the Board of Ethics has a conflict of interest or must disqualify himself under this Ethics Code or by law, the remaining members shall at that time choose an alternate person mutually agreed upon to hear that matter.
Section Eleven. Prohibition Against Certain Conflicting Political Activity.

(A) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

(1) "Member of the Board of Ethics" means an individual who occupies the position of a member of the Board of Ethics or a prospective member of the Board of Ethics.

(2) "Political Party" means a national political party, a state political party, a political action committee, and/or any affiliated organization.

(3) "Election" includes a primary, special and general election.

(4) "Nonpartisan Election" means:

(a) An election at which none of the candidates is to be nominated or elected as representing a political party, any of whose candidates for presidential elector received votes in the last preceding election at which presidential electors were selected; and

(b) An election involving a question or issue which is not specifically identified with a political party, such as a constitutional amendment, referendum, approval of a governmental ordinance, or any question or issue of similar character

(5) "Partisan" when used as an adjective, refers to a political party.

(6) "Political Fund" means any fund, organization, political action committee or other entity that, for purposes of influencing in any way the outcome of any partisan election, receives or expends money or
anything of value or transfers money or anything of value to any other fund, political party, candidate, organization, political action committee or other entity.

(7) "Contribution" means any gift, subscription, loan, advance, deposit of money, allotment of money, or anything of value given or transferred by one person to another, including in cash, by check, by draft, through a payroll deduction or allotment plan, by pledge or promise, whether or not enforceable, or otherwise.

(B) **Permissible Activities.** All members of the Board of Ethics are free to engage in political activity to the widest extent consistent with the restrictions imposed in this Section, which restrictions are imposed for the sole purpose of ensuring neutrality and the appearance of neutrality of the Board of Ethics. Each member of the Board of Ethics retains the right to:

1. Register and vote in any election;
2. Participate in the nonpartisan activities of a civic, community, social, labor, or professional organization or of a similar organization;
3. Be a member of a political party or other political organization and participate in its activities to the extent consistent with law;
4. Attend a political convention, rally, fundraising function, or other political gathering;
5. Sign a political petition as an individual;
6. Make a financial contribution to a political party or organization;
7. Take an active part, as a candidate or in support of a candidate, in a
nonpartisan election;

(8) Be politically active in connection with a question which is not specifically identified with a political party, such as a constitutional amendment, referendum, approval of a governmental ordinance or any other question or issue of a similar character;

(9) Serve as an election judge or clerk or in a similar position to perform nonpartisan duties as prescribed by state or local law; and

(10) Otherwise participate fully in public affairs in a manner which does not materially compromise his or her efficiency or integrity as a member of the Board of Ethics or the neutrality, efficiency or integrity of the Board of Ethics.

(C) Prohibited Activities.

(1) A member of the Board of Ethics may not take an active part in political management or in a political campaign, except as permitted by subsection of this section.

(2) A member of the Board of Ethics shall not take part in or be permitted to do any of the following activities:

(a) Serve as an officer of a political party, a member of a national, state or local committee of a political party, an officer or member of a committee of a partisan political club, or be a candidate for any of these positions;

(b) Organize or reorganize a political party organization or political club;

(c) Directly or indirectly solicit, receive, collect, handle, disburse, or
account for assessments, contributions or other funds for a partisan political purpose;

(d) Organize, sell tickets to, promote or actively participate in a fundraising activity of a candidate in a partisan election or of a political party or political club;

(e) Take an active part in managing the political campaign of a Candidate for public office in a partisan election or a candidate for political party office;

(f) Become a candidate for, or campaign for, an elective public office in a partisan election;

(g) Solicit votes in support of or in opposition to a candidate for Public office in a partisan election;

(h) Act as recorder, watcher, challenger or similar officer at the polls on behalf of a political party or a candidate in a partisan election;

(i) Drive voters to the polls on behalf of a political party or a candidate in a partisan election;

(j) Endorse or oppose a candidate for public office in a partisan election or a candidate for political party office in a political advertisement, broadcast, campaign literature, or similar material;

(k) Serve as a delegate, alternate or proxy to a political party convention;

(l) Address a convention, caucus, rally or similar gathering of a political party in support of or in opposition to a partisan
candidate for public office or political party office;

(m) Initiate or circulate a partisan nominating position.

(3) Nothing contained in this section shall prohibit activity in political management or in a political campaign by any member of the Board of ethics connected with a nonpartisan election or a nonpartisan issue of any type.

Section Twelve. Limitation of Liability.

No member of the Board of Ethics, or any person acting on behalf of the Board of Ethics, shall be liable to any person for any damages arising out of the enforcement or operation of this Ethics Ordinance, except in the case of willful or wanton conduct. This limitation of liability shall apply to the County, the members of the Board of Ethics, the employees of the Board of Ethics and any person acting under the direction of the Board of Ethics.

Section Thirteen. Advisory Opinion.

The Board of Ethics shall render an advisory opinion based on a real or hypothetical set of circumstances when requested to do so in writing by a County Official or Employee related to that County Official's or Employee's conduct or transaction of business. Such advisory opinions shall be rendered pursuant only to a written request, fully setting forth the circumstances to be reviewed by the Ethics Board. The proceedings of the Ethics Board pursuant to this section shall be held in public to the extent consistent with state law and the opinions of the Ethics Board shall be made available to the public.

Section Fourteen. Complaints.

The Board of Ethics shall be responsible for hearing and deciding any complaints filed regarding alleged violations of this Ordinance by any person. The following procedures shall be followed when filing a complaint:
(A) Any person may file a complaint alleging a violation of any of the provisions of This Ordinance by submitting it to the Chief of Operations (or his/her equivalent), who shall immediately deliver such complaint to the Chairman of the Board of Ethics or his or her designee. A copy of such complaint shall immediately be forwarded by registered mail to the County Official or Employee against whom the complaint was filed. The complaint must be supported by affidavits based on personal knowledge, shall set forth such facts as would be admissible in evidence, and shall show affirmatively that the affiant is competent to testify to the matters stated therein. All documents referred to in an affidavit(s) should be attached to the affidavit(s). The person filing the complaint shall verify the complaint by his or her signature thereon. A complaint must be filed within six (6) months of the date the alleged violation is said to have occurred, or in case of concealment or nondisclosure within six (6) months of the date the alleged violation should have been discovered after due diligence. In the event the Board of Ethics makes an initial determination that a complaint is technically deficient, the Board of Ethics shall submit a list of deficiencies to the complainant and offer the complainant the opportunity to correct the deficiencies within seven (7) days prior to the complaint being dismissed for technical deficiencies.

(B) Upon receipt of a complaint alleging misconduct, the County Official or Employee against whom the complaint was filed may reply to the complaint within thirty (30) days, unless such time for reply is extended by the Board of Ethics upon good cause shown. The response of the County Official or Employee must be supported by affidavits based on personal knowledge, must set forth such facts as would be admissible in evidence and must show
affirmatively that the affiant is competent to testify to the matters stated therein. All documents referred to in an affidavit(s) should be attached to the affidavit(s).

(C) Within sixty (60) days of receipt of a complaint, the Board of Ethics shall conduct an investigatory review to determine whether specific substantiated evidence from a credible source(s) exists to support a reasonable belief that there has been a violation of this Ordinance. If after reviewing the complaint the Board of Ethics by vote determines that no specific, substantiated evidence from a credible source(s) exists to support a reasonable belief that there has been a violation of this Ordinance or determines that no violation occurred, it may dismiss the complaint without further proceedings. In the event a complaint is dismissed based upon the merits of the complaint, the complaint may not be re-filed.

(D) If the Board of Ethics determines that specific, substantiated evidence from a credible source(s) exists to support a reasonable belief that there has been a violation of this Ordinance, certified written notice of a hearing, containing the time, date and place of such hearing, shall be given to each party by the Board of Ethics and a formal public hearing shall be conducted and both parties afforded an opportunity to be heard. Any formal public hearing shall be conducted in accordance with the requirements of due process. The Board of Ethics is authorized to swear witnesses.

(E) Any final determination resulting from the hearing shall include written findings of fact and conclusions of law. The Board of Ethics shall determine if clear and convincing evidence shows any violation of this Ordinance.

(F) Nothing in this section shall be considered to limit or encumber the right of the Board of Ethics to initiate an investigation on its own cognizance as it deems
Necessary to fulfill its obligations under this Ordinance.

Section Fifteen. Disciplinary Action.

(A) Upon a determination that an employee has violated this Ordinance, the Board of Ethics may recommend the following penalties and actions:

(1) Written warning or reprimand;
(2) Suspension without pay;
(3) Termination of employment; and
(4) Repayment to the County of any unjust enrichment.

(B) Upon a determination that a County Official has violated this Ordinance, the Board of Ethics may recommend the following penalties and actions:

(1) Written warning, censure or reprimand;
(2) Removal from office to the extent provided by Georgia law; and
(3) Repayment to the County of any unjust enrichment.

(C) Upon direction of the Board of Ethics, a petition may be filed for injunctive relief, or any other appropriate relief, in the county superior court or in any other court having proper venue and jurisdiction, for the purpose of requiring compliance with the provisions of this Ordinance. In addition, the court may issue an order to cease and desist from the violation of the Ordinance. The court also may void an official action that is the subject of the violation, provided that the legal action to void the matter was brought with ninety (90) days of the occurrence of the official action, if the court deems voiding the action to be in the best interest of the public. The Court, after hearing and considering all the circumstances in the case, may grant all or part of the relief sought. However, the court may not void any official action appropriating public funds, levying taxes or providing for the
issuance of bonds, notes or other evidence of public obligation under this Ordinance.

(D) In addition to any other remedy provided herein, upon determination of a Violation of this Ordinance, the Board of Ethics may recommend to the Board of Commissioners in writing that any contract, bid or change order that was the Subject of the violation should be cancelled or rescinded. The Board of Commissioners, however, shall retain the discretion to determine whether such a Cancellation or rescission would be in the best interest of the County and shall not be bound in any way by a recommendation of the Board of Ethics.

(E) The Ethics Board may also forward its findings of fact and conclusions of law to the Barrow County District Attorney's Office and/or the Office of the Governor for appropriate action.

Section Sixteen. Judicial review.

(A) Any party against whom a decision of the Board of Ethics is rendered may obtain judicial review of the decision by writ of certiorari to the superior court of the County. The application for the writ must be filed within thirty (30) days from the date of the written decision. Judicial review shall be based upon the record. No party shall be entitled to a de novo appeal.

(B) Upon failure to timely request judicial review of the decision by writ of certiorari as provided in this section, the decision shall be binding and final upon all parties.

(C) The appellate rights afforded hereunder shall be in lieu of any right to appeal an adverse employment action under the Barrow County Civil Service
System, to the extent the County Official or employee may be subject to the
Civil Service System.

ARTICLE SIX: MISCELLANEOUS

Section One. Severability.

If any provision of this Ordinance is found by a court of competent jurisdiction to be
invalid or unconstitutional, or if the application of this Ordinance to any person or
circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality
shall not affect other provisions or applications of this Ordinance which can be given effect
without the invalid or unconstitutional provision or application.

Section Two. Repealer

All laws, resolution, or ordinances or parts thereof that conflict with the provisions of this
Ordinance are repealed.

Section Three. Effective Date.

The effective date of this Ordinance shall be July 1, 2004.

AMENDED:

Article Five, Section 1, Subparagraph (A) January 25, 2005
Article Five, Section 6, Subparagraph (C) January 8, 2008