



Is Here!

# Day Camp 2009 Parent Handbook



Barrow County Leisure Services  
175 Second Street  
Winder, GA. 30680

# Welcome

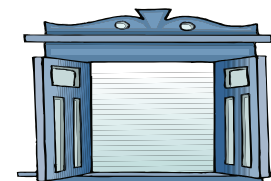
To SUMMER DAY CAMP 2009

Our Day Camp is designed to provide a positive recreational experience for primary and elementary age children within a safe, secure and enriching environment. The program provides activities geared to the interests of all children including arts and crafts, sports, games, special events and guests, field trips, pool trips and small and large group activities. We are excited that you have chosen to participate in our camp and hope that your child will enjoy the fun-filled summer we have planned.

Doors Open @7:30AM

Doors Close @ 5:30PM

Camp Hours 9:00am-5:00pm



Abide by the hours of operation. Our staff will open the doors for camp at 7:30am weekday mornings. There will be no supervision for campers before this time so please do not drop your child off until 7:30am. We will close promptly at 5:30pm. If you are not able to pick-up your child by 5:30pm then you will need to make other arrangements for your child's pick-up. In doing so, our staff should be notified as to whom will be picking your child up and they will need to have your child's check in/out card. If you are running late, and will not be here by 5:30pm, please call our office and let us know when to expect you. Late fees will be charged for all late pick-ups. Late fees are to be paid within 24 hours. Failure to make these payments could result in forfeiting your child's spot in camp.

## ATTENDANCE, CHECK-IN AND CHECK-OUT

BCLS maintains daily attendance records on all campers in the program. If your child will not be attending camp, please contact our office so we will not expect your child that day/week. A Parent/Guardian must check

their camper in every morning. At the end of the day all

participants must be signed-out by a legal parent/guardian. There will be a sign-out sheet posted at the front desk for parents/guardians to sign and list the time of pick-up. These procedures are very important so please make sure you are signing your child in and out everyday.





## DAY CAMP FEES

**FEE:** \$85.00 per child per week (before deposits/discounts)

Fees are due in advance of services. A \$10 per child per week, non-refundable deposit is due at the time of registration to reserve weekly spots. The balance of each weekly fee will be due on Mondays. See the weekly payment schedule below. Failure to pay fees on scheduled days will result in a late fee being charged and possible forfeiting of your child's space in camp. There is a \$5.00 discount/week for registering multiple children in camp.

Daily Drop-Ins: We will accept drop-ins this summer. **FEE:** \$20 per day per child, due at the time of check-in, cash or credit card only. There are a

## WEEKLY PAYMENT SCHEDULE

WK 1 (June 8-12)	Due: Mon. June 8
WK 2 (June 15-19)	Due: Mon. June 15
WK 3 (June 22-26)	Due: Mon. June 22
WK 4 (June 29-July 2)	Due: Mon. June 29 (closed July 3)
WK 5 (July 6-10)	Due: Mon. July 6
WK 6 (July 13-17)	Due: Mon. July 13
WK 7 (July 20-24)	Due: Mon. July 20
WK 8 (July 27-31)	Due: Mon. July 27



We accept cash, checks (payable to BCLS) and Credit Cards (service fees apply).

## FEE FOR LATE PAYMENTS

A 2% fee will be added to any balance that is not paid by the weekly due date. Late payment fees will continue to accrue weekly until the balance has been paid in full. Campers will not be allowed to attend camp until all fees have been paid. Failure to comply with this policy may result in future activity registrations being denied.

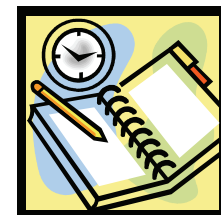


## WITHDRAWAL

In the event that you decide your child will not be attending a week you have reserved, please notify us immediately so that spot can be filled. Your \$10.00 weekly deposit is non-refundable.

## DAILY ACTIVITY SCHEDULE

7:30am-9:00am	Check-in / Various Activities
9:00am-9:30am	Camp Begins / Morning Snack
9:30am-12:00pm	Scheduled Games and Activities
12:00pm-1:00pm	Lunch Break
1:00pm-3:30pm	Scheduled Games and Activities
3:30pm-4:00pm	Break / Afternoon Snack
4:00pm-4:30pm	Scheduled Games / Camp Ends
4:30pm-5:30pm	Movie / Check-out



## SUN & SWIMMING ACTIVITIES



You will need to send a swim suit and a towel with your child on Pool Days. All swimming activities will take place in the presence of certified lifeguards. Boys must wear suits with a liner in order to swim. Girls are required to wear a modest swimsuit. With most of our activities, sun exposure is to be expected. Please apply sunscreen to your child daily, especially if your child is susceptible to burning or has sensitive skin. Pool Days: Monday and Friday (2:00pm - 4:00pm) Starting Fri, June 12, 09. *Check out will be available at the pool until 4:30pm on Mondays and Fridays. If it is more convenient for you to pick your child up at the pool, please feel free to do so. If not, we will arrive back at Leisure Services at 5:00pm for normal check out procedures.*

## FIELD TRIPS

Groups 1 & 2 will take Field Trips on Tuesdays  
Groups 3 & 4 will take Field Trips on Thursdays

- Week 1 - **Washington Farms**  
Bring a sack lunch and a towel for picnic.
- > Groups 1& 2: Tues. June 9
  - > Groups 3 & 4: Thurs. June 11



- Week 2 - **Mud Patch / Fort Yargo**  
Bring a sack lunch and a towel for picnic.
- > Groups 1& 2: Tues. June 16
  - > Groups 3 & 4: Thurs. June 18

