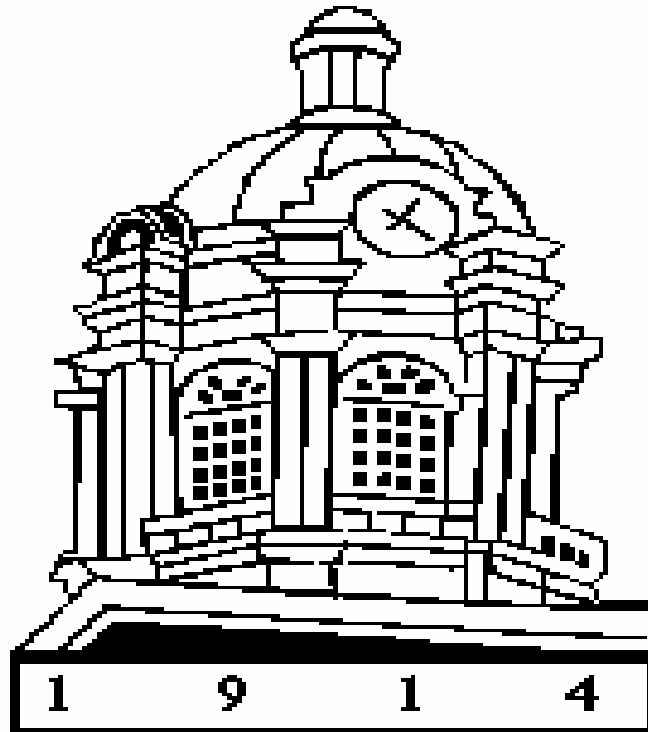


BARROW COUNTY, GEORGIA



Application

For

Administrative Variances



**BARROW COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT**

233 East Broad Street
Winder, Georgia 30680
770-307-3034

ADMINISTRATIVE VARIANCE

Date Received: _____

Fee Received: _____

Case #: _____

Note to Applicant: All applications must be typed and all entries must be completed on all the required application forms. If you are uncertain to the applicability of an item, contact the Planning and Development Department. Incomplete applications or applications submitted after the deadline will not be accepted.

Name of Applicant _____

Mailing Address _____

Telephone _____

Applicant is the: _____ Owner's Agent _____ Property Owner _____ Contract Purchaser

Property Owner(s) _____

Mailing Address _____

Telephone _____

Address/Location of Property _____

Map No. _____ Parcel No. _____ Present Zoning District (s) _____

Requested Variance or Appeal _____

Variance of Section _____, Page _____ of the Barrow County Unified Development Code

TAX COMMISSIONER'S OFFICE USE ONLY

VERIFICATION OF CURRENT PAID PROPERTY TAXES

The undersigned certifies that all Barrow County taxes billed to date for the parcel listed below have been verified as paid current to the Tax Commissioner of Barrow County, Georgia and confirmed by the signature below. In no case shall an application or re-application for a Variance be processed without such property verification (Note: A separate application and verification form must be completed for each tax parcel included in the variance request.)

PARCEL I.D. NUMBER: _____ - _____
Map Parcel

Name _____ Title _____ Date _____

APPLICANT'S CERTIFICATION

I (we) hereby authorize staff of Barrow County to inspect the premises of the above-described property. I (we) do hereby certify the information provided herein is both accurate to the best of my (our) knowledge, and I (we) understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

The undersigned below is authorized to make this application. The undersigned is aware that no application or re-application affecting the same land shall be submitted within twelve (12) months from the date of the last action by the Board of Appeals; unless waived by the Board.

Signature of Applicant

Applicant's Name and Title

Date

Signature of Notary Public

Date

(Seal)

PROPERTY OWNER'S CERTIFICATION

The undersigned below, or as attached, is the owner of the property considered in this application. The undersigned is aware that no application or re-application affecting the same land shall be submitted within twelve (12) months from the date of the last action by the Board of Commissioners; unless waived by the Board.

Signature of Owner

Owner's Name

Date

Signature of Notary Public

Date

(Seal)

OFFICE USE ONLY

Date of Administrative Approval _____

Administrative Variance granted for _____



Barrow County, Georgia

Attachment A

Disclosure of Campaign Contributions & Gifts

Application filed on _____, 20__ for action by the Planning Commission and Board of Commissioners for zoning action requiring a public hearing on property described as follows:

The undersigned below, making application for a zoning action, has complied with O.C.G.A. Section 36-67A-1, et. seq., Conflict of Interest in Zoning Actions, and has submitted or attached the required information on this form as provided.

All individuals, business entities, or other organizations¹ having a property or other interest in said property subject of this application are as follows:

Have you as applicant, agent for applicant, or anyone associated with this application or property, within the two (2) years immediately preceding the filing of this application, made campaign contributions aggregating \$250.00 or more to a member of the Barrow County Board of Commissioners or Barrow County Planning Commission? YES NO

If YES, please complete the following section (attach additional sheets if necessary):

Name and Official Position of Government Official	Contributions (List all which aggregate to \$250 or more)	Date of Contribution (Within last 2 years)

I do hereby certify the information provided herein is both complete and accurate to the best of my knowledge.

Signature of Applicant

Type or Print Name and Title

Signature of Applicant's Representative

Type or Print Name and Title

Signature of Notary Public

Date

(Affix Raised Seal Here)

¹ Business entity may be a corporation, partnership, limited partnership, firm, enterprise, franchise, association, trade organization, or trust while other organization means non-profit organization, labor union, lobbyist or other industry or casual representative, church, foundation, club, charitable organization, or educational organization.



Barrow County, Georgia
Attachment B
Variance Checklist

The following is a checklist of information required for submission of a Variance/Appeal application.

- _____ Completed application form
- _____ Letter of intent
- _____ A copy of the recorded plat (from Clerk of Superior Court Office)
- _____ Legal Description
- _____ Boundary survey
- _____ (1) Copy of Site Plan and (1) copy of 8 ½ x 11 reduced
- _____ Filing fee (see attached fee schedule)

THIS CHECKLIST MUST BE SUBMITTED ALONG WITH THE APPLICATION

Barrow County Planning and Development Fee Schedule

APPLICATION	FEES
Rezone:	
Individual lot split rezoning	\$250
Minor Residential Subdivision	\$250
Major Residential Subdivision	\$450
Multi-family	\$550
Non-residential	\$550
Special Use	\$350
Land Use Plan Amendment	\$250
BOA Variance or Appeal	\$250
BOC Variance or Appeal	\$250
Administrative Variance	\$250